

Belgium-Brussels: Supply and installation of security equipment in the buildings occupied and /or managed by European Commission departments in the Brussels-Capital Region and surrounding area (25-km radius of Brussels)

OJ S 37/2015 21/02/2015

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Human Resources and Security, Directorate 'Shared Resource Services — Finance and Internal Control'

Postal address: Office SC 11 6/28

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: hr-contrats-marches@ec.europa.eu

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Supply and installation of security equipment in the buildings occupied and/or managed by European Commission departments in the Brussels-Capital Region and surrounding area (25-km radius of Brussels).

II.1.2. Type of contract and place of performance or delivery

Supplies

Main site or place of performance: Belgium, Brussels-Capital Region.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 3

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 32 000 000 EUR

II.1.5. Short description of the contract or purchase(s)

This invitation to tender is aimed at supplying and installing security equipment in the aforementioned buildings in the fields of access control, intrusion detection, CCTV and remote management. All proposed equipment must meet the functional, technical, norms and standards criteria, as described in the technical annexes to the specifications.

The services to be provided involve (non-exhaustive list):

- supply of access control equipment, supervision of which is currently provided by Nedap control modules (AEPU and interfaces) which are themselves managed by the same manufacturer's AEOS application. This may involve, for example, badge readers, panic buttons, electromagnetic locking systems, security gates, biometric readers, standby battery systems, etc. and the corresponding control interfaces,
- installation of this equipment in accordance with the manufacturer's requirements,
- configuration/programming of command and control interfaces,
- supply of intrusion detection equipment to be integrated into the same infrastructure (e.g.: magnetic security contacts, radars, infrared barriers, access control keypads, etc.),
- wiring for the aforementioned equipment,
- configuration of controllers and installation tests,
- supply of TCP/IP-based analogue and digital CCTV equipment,
- CAT6 network equipment cabling,
- configuration, settings and advice on the use of CCTV equipment,
- devising remote management screens based on the aforementioned installations.

In accordance with Article 134(1)(f) and (3) of Commission Delegated Regulation (EU) No 1268 /2012 of 29.10.2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council on the financial rules applicable to the general budget of the Union, the contracting authority may use the negotiated procedure for awarding contracts consisting in the repetition of services similar to those entrusted to the economic operator awarded the initial contract. This procedure can only be applied during the performance of the initial contract and for a maximum period of 3 years following contract signature.

II.1.6. CPV code(s)

35121000 Security equipment

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 32 000 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Details concerning a performance bond for specific contracts exceeding 345 000 EUR in value will be given in the specifications.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Details concerning payment terms will be given in the specifications.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Each individual grouping member must comply with the non-exclusion criteria. The grouping as a whole must comply with the selection criteria (see points III.2.2 and III.2.3) and the different grouping members will be jointly and severally liable for contract performance.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: the successful tenderer must comply, in his capacity as employer and in respect of his employees, with obligations imposed by Belgian legislation in general and, in particular, by the Belgian Law of 4.8.1996 on the well-being of workers in the exercise of their duties.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: requests to participate must be made by letter posted before the date or the deadline given in point IV.3.4 of this notice.

Requests to participate must be submitted using 1 of the following methods:

— registered post, as evidenced by the postmark, to the following address: European

Commission, Directorate-General for Human Resources and Security, Unit HR.R.3, Office SC-11 6/28, 1049 Brussels, BELGIUM,

— delivery (in person or by any party representing the candidate, or by courier) to the following address: European Commission, Directorate-General for Human Resources and Security, Unit HR.R.3, Office SC-11 6/28, avenue du Bourget 1, 1140 Brussels (Evere), BELGIUM.

This department is open from 8:00 until 17:00, Monday to Thursday, and from 8:00 until 16:00 on Fridays. It is closed at weekends and on Commission holidays.

For deliveries by courier, the valid date of dispatch will be the date on the courier's delivery

note.

For deliveries made in person or by any party representing the candidate, delivery will, in this case, be confirmed by a receipt dated and signed by an official from the Commission's Central Mail Department who takes delivery of the documents.

The candidate:

- shall quote reference 'HR/R3/PR/2014/010' in his request to participate,
- shall enclose the documents and information required in points III.2.1 to III.2.3 of this notice,
- shall provide an identification sheet (for groupings, separate sheets for each member with details of the leader) including name, legal status, nationality, postal address, telephone, fax, person to contact for the contract and e-mail address, website (where applicable), VAT number (where applicable), legal registration number (where applicable).

* Legal position — means of proof required:

- name of the country in which the candidate (for groupings, separate documents for each member with details of the leader) has his head office or is domiciled, in accordance with the law in his country of residence, and the documents evidencing this under law in his country of residence.

If the candidate intends forming a consortium, grouping or association of companies, he must give details of the composition thereof. In this case, the documents and information must be provided separately for each partner concerned.

Furthermore, the lead company must be identified as such and all members of the consortium, grouping or association of companies must declare that they accept said company as leader. In order to prove that he has the requisite capacities specified in points III.2.2 and III.2.3, the candidate may make use of the capacities of other bodies irrespective of the legal nature of the connection between himself and said bodies. In such an event, he must provide the contracting authority with proof that he will have the resources needed to carry out the contract by, for example, producing a written commitment by said bodies to make such resources available.

The candidate and any subcontractors (or each member of the consortium, grouping or association of companies, if this is the case) shall enclose with their request to participate a duly signed and dated solemn declaration, attesting to the fact that they are not in any of the cases which would exclude them from participating in the contract. This document is available at the following address: http://ec.europa.eu/dgs/human-resources/markets_fr.htm
Requests to participate submitted by a consortium, a grouping or an association of companies must include:

- (a) a document giving the composition and constitution of the entity or the legal form of this cooperation in the event they are awarded the contract;
- (b) a letter signed by each grouping member with details of their undertaking to perform the work, specifying their role, qualifications and experience.

Candidates who fail to provide this document may be excluded.

III.2.2. Economic and financial ability

List and brief description of conditions: candidates must demonstrate that they have sufficient economic and financial resources to be able to perform the tasks specified in this contract notice.

The following documents must be provided in support of their economic and financial capacity (groupings/partnerships must provide separate documents for each of their members):

- copy of the official balance sheets and profit and loss accounts for the past 3 financial years 2011, 2012 and 2013 for which accounts have been closed, showing the annual pre-tax profit.
- If the balance sheets show an average loss over the past 3 financial years, tenderers must provide another document as proof of their financial and economic capacity, such as

appropriate bank references or proof of professional risk insurance cover,
— statement as to overall annual turnover during each of the past 3 financial years (2011, 2012 and 2013) for which accounts have been closed,
— statement as to specific annual turnover for the types of services referred to in the contract, realised in each of the past 3 financial years (2011, 2012 and 2013) for which accounts have been closed.

Minimum level(s) of standards possibly required: the candidate must provide proof of a specific annual consolidated turnover:

— of at least 16 000 000 EUR/year during the 3 reference years (2011, 2012 and 2013).

III.2.3. Technical and professional ability

List and brief description of conditions:

1) tenderer's experience must be proven by giving details of 4 contracts with a combined total amount of at least 2 500 000 EUR in the field of the contract, completed during the past 3 financial years, 2012, 2013 and 2014. The services provided shall be described in detail, including date of service provision, nature of the services in relation to the object of the contract, technical skills required, volume of services provided, the amount of each contract and the particulars of a contact person for public/private customers.

Details must be given per contract stating which were carried out by their own staff and which were (wholly or partly) subcontracted.

The means of proof provided may be in the form of signed contracts, completed order forms and/or certificates signed by customers;

2) in his request to participate, the candidate must indicate whether he intends to subcontract part of the contract. If so, he (lead candidate) must indicate the proportion of the contract which he may intend subcontracting. Any subcontractors must provide a solemn declaration that they are not in any of the cases of exclusion from participating in the contract as already indicated previously in point III.2.1;

3) the candidate must attest to having a structure that already exists in Brussels or the surrounding area. Otherwise he (candidate/leader) must enclose a detailed description of the provisions envisaged to guarantee supervision and satisfactory provision of the services from Brussels, throughout the whole contract duration;

4) all the CVs requested hereafter must be submitted using the European 'Europass' CV model form (<http://europass.cedefop.europa.eu>):

— 2 CVs for the profile of people currently employed by the candidate, or who the candidate can propose, and which match the description of a 'project manager' with the following qualifications:

— university degree to Master's level in industrial or civil engineering, electrical engineering, electromechanical engineering (or similar), with at least 5 years' professional experience or Bachelor (or equivalent) with 10 years' experience.

Language used:

— the 2 people proposed as 'project manager' must attest to being conversant in 1 of the 2 working languages 'English' or 'French' (B2 level on the CEF scale — <https://europass.cedefop.europa.eu/fr/resources/european-language-levels-cefr>) and be able to take part in bilingual meetings (English and French).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

HR/R3/PR/2014/010.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

23.3.2015 - 16:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3.

Additional information

- 1) A site visit will be arranged for the candidates selected. The arrangements for participation will be given in the specifications.
- 2) The attention of interested parties is drawn to the aim of this notice, i.e. to select candidates who will receive the specifications and be invited to tender.
- 3) Interested parties are requested to strictly observe the conditions stated in point III.2 of this notice when submitting their request to participate, namely:
 - to send their request to participate by letter before the date or the deadline given in point IV.3.4,
 - to enclose all documents and information required under points III.2.1 to III.2.3.Requests to participate sent after the date or the deadline given in point IV.3.4 will be automatically rejected.
Interested economic operators or consortia of economic operators are invited to submit their requests to participate in accordance with the rules established in this notice.
- 4) If the monitoring of your responses to the contract notice or the invitation to tender involves the registration and processing of personal data (e.g. name, address, CV), this data will be processed in accordance with Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Unless otherwise specified, the answers to questions and the personal data requested are necessary for the evaluation of your request to participate, in accordance with the specifications in the invitation to tender, and will be processed for this purpose only by DG.HR.R.R3. Detailed information on the processing of your personal data can be found in the privacy statement which can be consulted at the following address: http://ec.europa.eu/dataprotectionofficer/privacystatement_publicprocurement_en.pdf
- 5) Your personal data may be registered by the Commission's accounts officer either in the Early Warning System (EWS) only, or in both the EWS and the central exclusion database, if you are in any of the situations referred to in:
 - Commission Decision 2008/969 of 16.12.2008 on the Early Warning System (for further information, consult the privacy policy statement at: http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_fr.cfm), or
 - Commission Regulation No 1302/2008 of 17.12.2008 on the central exclusion database (for further information, consult the privacy policy statement at: http://ec.europa.eu/budget/explained/management/protecting/protect_fr.cfm#BDCE).
- 6) Interested parties should refrain from requesting further information at this stage of the procedure.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union
Postal address: rue du Fort Niedergrünwald
Town: Luxembourg
Postal code: 2925
Country: Luxembourg
E-mail: cfi.registry@curia.europa.eu
Internet address: <http://curia.europa.eu>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: within 2 months of the plaintiff being notified or, failing this, of the date on which it became known to them. A complaint made to the

European Ombudsman neither suspends this period nor opens a new period for lodging appeals.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

11.2.2015