

**UK-Banbridge: Insurance services**  
**OJ S 40/2013 26/02/2013**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Banbridge District Council  
Postal address: Council Offices, Downshire Road, Co. Down  
Town: Banbridge  
Postal code: BT32 3JY  
Country: United Kingdom  
Contact person: c/o Willis Ltd  
For the attention of: Nadine Graham  
E-mail: [corporateadmin@willis.com](mailto:corporateadmin@willis.com)  
Telephone: +44 2890242131  
Fax: +44 2890895050

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Provision of Non Life Insurance Services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code UKN0 Northern Ireland

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Provision of Non Life Insurance Services.

#### **II.1.6. CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Start 1.4.2013. Completion 31.3.2014

Information about lots

Lot No: 1

Lot title: Combined Liability

#### **1) Short description**

Employers Liability.

Public/Products Liability.

#### **2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

#### **3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 2

Lot title: Commercial Combined

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 3

Lot title: Motor Fleet

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 4

Lot title: Engineering Combined

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 5

Lot title: Engineering Business Interruption

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 6

Lot title: Engineering Inspection

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 7

Lot title: Engineering Fixed Wiring Inspection

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 8

Lot title: Computers

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 9

Lot title: Exhibition

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 10

Lot title: Directors & Officers Liability

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 11

Lot title: Professional Indemnity

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 12

Lot title: Legal Expenses

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 13

Lot title: Marine Hull

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 14

Lot title: Fidelity Guarantee

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

Lot No: 15

Lot title: Group Personal Accident & Travel

**1) Short description**

**2) CPV code(s)**

66510000 Insurance services, 66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66514150 Vessel insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66515411 Pecuniary loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Please note this Lot will not be offered for tender if the current policy is under Long Term Agreement and the insurer confirms that they are honouring the agreement.

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: FSA Regulation - Insurers will be required to demonstrate that they are regulated by the appropriate National Regulatory Body such as the UK Financial Services Agency.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Financial strength - Insurers must hold a minimum Credit Rating of BBB stable with Standard & Poors or equivalent with another recognised rating company.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Insurers must be able to provide evidence of their last 3 years' experience and capability of providing Insurance and claims services for contracts of the same nature.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Accelerated restricted

Justification for the choice of accelerated procedure: Tender timescales require use of accelerated procedure.

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Cost. Weighting 70
2. Claims Handling. Weighting 10
3. Cover Benefits. Weighting 10
4. Added value features. Weighting 10

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 8.3.2013 - 17:00

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

8.3.2013 - 17:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: Annual.

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Therese Hamill - Banbridge District Council

Postal address: Council Offices, Downshire Road, Banbridge

Town: Banbridge

Postal code: BT32 3JY

Country: United Kingdom

E-mail: [therese.hamill@banbridge.gov.uk](mailto:therese.hamill@banbridge.gov.uk)

Telephone: +44 2840660644

##### **Body responsible for mediation procedures**

Official name: Therese Hamill - Banbridge District Council

Postal address: Council Offices, Downshire Road, Banbridge

Town: Banbridge

Postal code: BT32 3JY

Country: United Kingdom  
E-mail: [emma.thompson@antrim.gov.uk](mailto:emma.thompson@antrim.gov.uk)  
Telephone: +44 2840660644

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

21.2.2013