

United Kingdom-High Wycombe: Library books

OJ S 38/2015 24/02/2015

Contract notice

Supplies

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Buckinghamshire New University

Postal address: Queen Alexandra Road

Town: High Wycombe

Postal code: HP11 2JZ

Country: United Kingdom

For the attention of: Daniel Barry

E-mail: [daniel.barry@bucks.ac.uk](mailto:daniel.barry@bucks.ac.uk)

Telephone: +44 1494605246

#### Internet address(es):

General address of the contracting authority: <https://bucks.ac.uk/>

Address of the buyer profile: <https://in-tendhost.co.uk/bucksnewuni>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Body governed by public law

### I.3. Main activity

Education

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

BNU-1501-18 The Provisions of E-Vouchers and/or Cards for Books, Equipment and Materials.

#### II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

NUTS code UKJ13 Buckinghamshire CC

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The supply of E-Vouchers and/or cards to be redeemed against Books or e-Books and potentially Equipment, Materials or other, to student groups as specified by Bucks New University.

Core Services expected from the supplier:

- A Bucks New University dedicated Website offering online services;
- Ability to offer individual accounts/registration to individual students;
- Delivery and Distribution of card or voucher;
- Ability to source, bundle and deliver course specific 'physical' books;
- Provide promotional material in line with Bucks New University branding;
- Delivery of purchased goods in a timely fashion.

It is the intention of the University that any Contract resulting from this ITT will commence on 1.9.2015 for a period of 2 years with the option to extend for up to a further 3 years at yearly intervals, undertaken at the sole discretion of the University.

Funding will be reviewed yearly and the contract can be terminated if funding is withdrawn. The contract can only be terminated at the end of any given year, unless KPI's are not met which can result in immediate termination.

Value: 250 000 GBP to 450 000 GBP per academic year.

#### **II.1.6. CPV code(s)**

22113000 Library books, 92511000 Library services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

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which can result in immediate termination.

Value: 250 000 GBP to 450 000 GBP per academic year.

Estimated value excluding VAT:

Range: between 1 250 000 and 2 250 000 GBP

## **II.2.2. Information about options**

Options: no

## **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 60 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Any consortia will be required to form a legal entity prior to award of contract in which each member is jointly and severally liable.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Please see tender documentation.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Please see tender documentation.

Minimum level(s) of standards possibly required: Please see tender documentation.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Please see tender documentation.

Minimum level(s) of standards possibly required:

Please see tender documentation.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

BNU-1501-18

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 1.4.2015 - 11:00  
Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

1.4.2015 - 10:59

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 120 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

## **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

To receive more information about this tender, including any amendments and/or clarifications and to request any clarifications and/or to respond to this tender, you must register your interest to this tender on the following site: <https://in-tendhost.co.uk/bucksnewuni>

Following an expression of interest the tender documentation will be available. The tender must be returned in accordance with the instructions set out in the documentation by the time and date indicated. Buckinghamshire New University does not bind itself to accept the lowest or any offer and reserves the right to accept an offer in either whole or in part. Bucks New University is not responsible for any costs incurred by bidders in relation to the participation in this process.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Buckinghamshire New University

##### **Body responsible for mediation procedures**

Official name: Buckinghamshire New University

Country: United Kingdom

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Buckinghamshire New University will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

##### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Buckinghamshire New University

Country: United Kingdom

#### **VI.5. Date of dispatch of this notice**

19.2.2015