

United Kingdom-Cheshunt: Trees
OJ S 39/2014 25/02/2014
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Borough of Broxbourne
Postal address: Bishops' College, Churchgate
Town: Cheshunt
Postal code: EN8 9XQ
Country: United Kingdom
For the attention of: David Renouf
E-mail: dmr.leisure@broxbourne.gov.uk
Telephone: +44 1992785555

Internet address(es):

General address of the contracting authority: www.broxbourne.gov.uk
Address of the buyer profile: <https://supplyhertfordshire.g2b.info/>
Electronic access to information: <https://supplyhertfordshire.g2b.info/>
Electronic submission of tenders and requests to participate: <https://supplyhertfordshire.g2b.info/>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Borough of Broxbourne
Postal address: Bishops' College, Churchgate
Town: Cheshunt
Postal code: EN8 9XQ
Country: United Kingdom
For the attention of: David Renouf
E-mail: dmr.leisure@broxbourne.gov.uk
Telephone: +44 1992785555
Internet address: www.broxbourne.gov.uk

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Arboriculture (tree management).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

NUTS code UKH East of England

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Trees. Arboricultural works in parks, highways and residential areas. Works include all types of tree pruning and surgery, survey works and emergency standby cover.

II.1.6. CPV code(s)

03452000 Trees

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 700 000 and 900 000 GBP

II.2.2. Information about options

Options: yes

Description of options: 5 year contract with option to extend for 2 further years.

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 1.11.2014. Completion 31.10.2019

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

A performance bond of approximately 10 % of the annual contract will be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

III.2.2. Economic and financial ability

List and brief description of conditions: (a) Appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance

(b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available

III.2.3. Technical and professional ability

List and brief description of conditions:

(a) a list of the works carried out over the past five years, accompanied by certificates of satisfactory execution for the most important works. These certificates shall indicate the value, date and site of the works and shall specify whether they were carried out according to the rules of the trade and properly completed. Where appropriate, the competent authority shall submit these certificates to the contracting authority direct

(b) a list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given:

— where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority,

— where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator;

(c) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to

carry out the work;

(d) A description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities;

(f) The educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work;

(h) A statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last 3 years;

(i) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract;

(j) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 7

Objective criteria for choosing the limited number of candidates: Contractors seeking inclusion on the select list for invitation to tender will be required to complete a questionnaire including details of status, economic and management resources, technical competence, references and audited accounts for the last 3 years.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3.

Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 21.3.2014 - 12:00

Payable documents: yes

Price: 200,00 GBP

Terms and method of payment: Cheque or international money order payable to Borough of Broxbourne within 28 days of application.

IV.3.4. Time limit for receipt of tenders or requests to participate

24.3.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

1.5.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Instructions for registering, accessing PQQ and expressing an interest in this opportunity:

1. Go to <http://supplyhertfordshire.g2b.info> and register free as a supplier, or log in if already registered.
2. Under Opportunities Manager, go to Quick Search
3. Type in Arboriculture in the keyword search, and select an option in the drop down menu below which will allow you to look for an opportunity posted on 21.2.2014.
4. You will now see the notice for the opportunity, and the details of the deadline and the contact officer for queries.
5. If you are interested, and want to see the full details of the opportunity, go to the top of the screen, click on the Responses option in the toolbar, and select Responses Manager.
6. The screen prompts you now for an Access Code. Type in 744R9R46FF.
7. In the next screen, asking if you want to know more, press Accept. This will record that you are looking at the documentation for the opportunity; it does not commit you to submitting an expression of interest.
8. You will next be brought to a screen where you can download the PQQ. Pressing Next on this screen brings you to further screens that you will use when ready to upload and submit your completed PQQ and other supporting documents required; you can do this on another occasion when ready.
9. Your completed PQQ and supporting documentation must be uploaded to this site by noon on 24 March.

If you experience any technical difficulties please contact the Delta eSourcing Helpdesk on +44 8452707050 or by email helpdesk@delta-esourcing.com

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.

For more information about this opportunity, please visit the Delta eSourcing portal at: <https://supplyhertfordshire.g2b.info/tenders/UK-UK-Cheshunt:-Trees./744R9R46FF>

To respond to this opportunity, please click here:

<https://supplyhertfordshire.g2b.info/respond/744R9R46FF>

GO Reference: GO-2014221-PRO-5478473.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

21.2.2014