

**Norway-Engerdal: Software package and information systems**

OJ S 25/2022 04/02/2022

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Stor-Elvdal kommune

National registration number: 964948887

Postal address: Abakus AS, Postboks 128

Town: ENGERDAL

NUTS code: NO020 Innlandet

Postal code: 2440

Country: Norway

Contact person: Bjarne Skarpmo

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Telephone: +47 45234211

Fax: +47 62458030

**Internet address(es):**Main address: <https://permalink.mercell.com/172177406.aspx>Address of the buyer profile: <http://www.abakus.as/>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/172177406.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/172177406.aspx>

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

-22/-01 Digitising of archive - qualification phase

**II.1.2. Main CPV code**

48000000 Software package and information systems

**II.1.3. Type of contract**

Supplies

#### II.1.4. Short description

Stor-Elvdal Municipality intends to enter into a contract for the hire of a system for digitalising the property archive, as well as services connected to the digitalisation of the physical archive. The aim of the procurement is to simplify access to archived material both for internal and external users, so that the time spent carrying out searches for relevant information in the archive is reduced. This will contribute to the municipality's case processing being simpler, and will give external actors quick access to the requested material. The goal is that it will save resources and give an increased level of service.

Click here <https://permalink.mercell.com/172177406.aspx>.

#### II.1.5. Estimated total value

Value excluding VAT: 2 000 000,00 NOK

#### II.1.6. Information about lots

This contract is divided into lots: no

### II.2. Description

#### II.2.2. Additional CPV code(s)

48310000 Document creation software package, 48329000 Imaging and archiving system, 48400000 Business transaction and personal business software package, 48710000 Backup or recovery software package, 72252000 Computer archiving services, 79560000 Filing services, 79996100 Records management

#### II.2.3. Place of performance

NUTS code: NO020 Innlandet

NUTS code: NO02 Innlandet

#### II.2.4. Description of the procurement

The contracting authority currently has a paper-based property and building application archive, with cases from the first half of the 1900s up until today. The archive is currently somewhat fragmented, and is located in different places in Kommunehuset.

Each property/building application mainly has a separate folder in the archive, and these folders are sorted by cadastral and title number. The folders are stored in archive cupboards /archive boxes. The archived material consists of documents of varying sizes and quality. Documents in other formats than A4 and A3 will therefore have to be digitalised. There can also be documents of quite low quality that must be digitalised, in addition to photographs and other types of documents of high quality. The documents can be stapled or put together in another way.

The respective archive parts have the following shelf metres that are to be scanned:

Archive part, location of the shelf metres, sheets per shelf metre, estimated total Number of Pages

Building applications, drawers/boxes 28.5 5 700 162 450

Building applications, office<sup>1</sup> 1.0 4 500 4 500

Surveyor's certificate of area measured 0.5 7 000 3 640

Agriculture archive, office 1.4 5 000 7 000

Agriculture archive, corridor 7.8 3 700 28 860

Planning 4.5 5 000 22 500

Sefrak 0.8 6 000 4 800

Land register, surveying 2.4 5 000 12 000

Forest roads 2.6 2 500 6 500

Total 49.5 252 25

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 2 000 000,00 NOK

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Annual renewal up to seven times. The total duration of the contract is ten - 10 - years.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Competitive procedure with negotiation

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.5. Information about negotiation**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 04/03/2022 Local time: 12:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Sør-Østerdal Tingrett

Town: Elverum

Country: Norway

**VI.5. Date of dispatch of this notice**

01/02/2022