

UK-Aberdeen: building and facilities management services

OJ S 40/2012 28/02/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

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**I.1. Name and addresses**

Official name: Aberdeen College

Postal address: Gallowgate

Town: Aberdeen

Postal code: AB25 1BN

Country: United Kingdom

Contact person: Purchasing

For the attention of: Colin Brodie

E-mail: [purchasing@abcol.ac.uk](mailto:purchasing@abcol.ac.uk)

Telephone: +44 1224612000

Fax: +44 1224612001

**Internet address(es):**

General address of the contracting authority: <http://www.abcol.ac.uk>

Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00438](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00438)

**Additional information can be obtained from:**

Official name: Aberdeen College

Postal address: Gallowgate

Town: Aberdeen

Postal code: AB25 1BN

Country: United Kingdom

Contact person: Purchasing

For the attention of: Colin Brodie

E-mail: [purchasing@abcol.ac.uk](mailto:purchasing@abcol.ac.uk)

Telephone: +44 1224612000

Fax: +44 1224612001

Internet address: <http://www.abcol.ac.uk>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Aberdeen College

Postal address: Gallowgate

Town: Aberdeen

Postal code: AB25 1BN

Country: United Kingdom

Contact person: Purchasing

For the attention of: Colin Brodie

E-mail: [purchasing@abcol.ac.uk](mailto:purchasing@abcol.ac.uk)

Telephone: +44 1224612000

Fax: +44 1224612001

Internet address: <http://www.abcol.ac.uk>

**Tenders or requests to participate must be submitted:** Official name: Aberdeen College  
Postal address: Gallowgate  
Town: Aberdeen  
Postal code: AB25 1BN  
Country: United Kingdom  
Contact person: Finance  
For the attention of: Roddy Scott  
E-mail: [purchasing@abcol.ac.uk](mailto:purchasing@abcol.ac.uk)  
Telephone: +44 1224612000  
Fax: +44 1224612001  
Internet address: <http://www.abcol.ac.uk>

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Property and facilities management services 2012.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Aberdeen, Scotland.

NUTS code UKM50 Aberdeen City and Aberdeenshire

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Three year contract to provide property and facilities management services to Aberdeen College.

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland web site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=221794](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=221794).

**II.1.6. CPV code(s)**

79993000 Building and facilities management services, 79993100 Facilities management services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

**II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

3 year contract with an option to extend for a further 2 years.

Estimated value excluding VAT: 3 350 000 GBP

### **II.2.2. Information about options**

Options: yes

Description of options: Option to renew for a further 2 years.

Provisional timetable for recourse to these options:

in months: 30 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 30 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Start 1.8.2012. Completion 31.7.2015

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

As laid out in the PQQ documentation.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Payment by monthly consolidated invoice on 30 day terms.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

As laid out in the PQQ documentation.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent;

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or

control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process;

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession;

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession;

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register;

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process;

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation;

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established;

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank;

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance;

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice;

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

As laid out in the PQQ documentation.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) All candidates will be required to provide certification from an independent body attesting conformity to environmental management standards in accordance with the community eco-management and audit scheme (EMAS); or the European standard BS EN ISO 14001;

(2) All candidates will be required to provide certification drawn up by an independent body attesting the compliance of the economic operator with quality assurance standards based on the relevant European standards;

(3) Certificates drawn up by official quality control institutes or agencies of recognised competence attesting the conformity of products clearly identified by references to specifications or standards;

(4) A statement of the principal goods sold or services provided by the supplier or the services

provider in the past 3 years, detailing the dates on which the goods were sold or the services provided; the consideration received; the identity of the person to whom the goods were sold or the services were provided;

(5) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities;

(6) An indication of the proportion of the contract which the services provider intends possibly to subcontract;

(7) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Restricted

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 6

Objective criteria for choosing the limited number of candidates: Criteria as laid out in the PQQ documentation.

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

PFMS-12

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 26.3.2012

**IV.3.4. Time limit for receipt of tenders or requests to participate**

26.3.2012 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

3.4.2012

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 3-5 years dependent on the take up of the extension to the contract.

**VI.2. Information about European Union funds**

**VI.3. Additional information**

(SC Ref:221794).

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

24.2.2012