

**Norway-Karasjok: Guidance and counselling services**

OJ S 38/2015 24/02/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Samediggi/Sametinget

National registration number: 974760347

Postal address: Avjovargeaidnu 50

Town: Karasjok

Postal code: 9730

Country: Norway

For the attention of: Jørn Gunnar Olsen

E-mail: [jorn.gunnar.olsen@samediggi.no](mailto:jorn.gunnar.olsen@samediggi.no)

Telephone: +47 99307806

Fax: +47 78474090

**Internet address(es):**General address of the contracting authority: <http://www.sametinget.no>Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2082>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/124783>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Framework agreement reviews, evaluations and analyses New announcement.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Karasjok, Norway.

NUTS code NO Norge

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement  
: 5

#### **Duration of the framework agreement**

Duration in years: 4

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 7 000 000 and 9 000 000 NOK

### **II.1.5. Short description of the contract or purchase(s)**

Sametinget would like to receive tenders for a framework agreement for external assistance for reviews, evaluations and analyses.

We envisage that this assistance shall cover the following services:

- Assistance with preparing trade and business analyses.
- Evaluation of the Sametinget's policy instrument schemes.
- Evaluations of Sametinget's areas of activity. This can be policy instrument use, implemented projects or Sametinget's ways of organising the entity.
- Needs analyses and mapping.
- Impact assessments.
- Professional development work.
- Assistance with obtaining knowledge for notification work.

Examples of possible evaluations and reviews:

- Evaluation of the publishing grant.
- Evaluation of the grant scheme for Sami book busses.
- Evaluation of the teaching aid scheme and other grant schemes in basic education.
- Evaluation of grants for developing teaching aids.
- Follow-up evaluation of the culture business project.
- Analyses of culture development in Sami areas.
- Social and business analyses of Sami areas.

### **II.1.6. CPV code(s)**

85312300 Guidance and counselling services, 72221000 Business analysis consultancy services, 79300000 Market and economic research; polling and statistics, 79400000 Business and management consultancy and related services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT:  
Range: between 7 000 000 and 9 000 000 NOK

## **II.2.2. Information about options**

Options: no

## **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Start 1.7.2015. Completion 30.6.2019

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: 1) Company registration certificate.

Foreign suppliers must provide certificates from equivalent authorities to the Norwegian authorities.

2. Tax certificate.

3. Certificate for paid VAT.

The certificates mentioned in points 2 and 3 shall not be older than 6 months, calculated from the tender deadline.

4. Signed HSE self-declaration.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: The company's annual accounts with the auditor's report for the last 3 years.

If there is doubt about whether the requirement is fulfilled, the contracting authority can request that a credit rating report from Dun & Bradstreet or similar is sent.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

An account is to be enclosed of the service provider's organisation and experience, as well as a list of a minimum of 3 relevant/important assignments in the last 3 years, including the company name, contact person, telephone number, the nature of the assignment, its extent and value.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

15/1307

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

15.4.2015 - 15:25

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian, Sami.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 3.7.2015

#### **IV.3.8. Conditions for opening of tenders**

Date: 16.4.2015 - 14:00

Place: Official name: Sametinget  
National registration number: 974760347  
Postal address: Avjuvargeaidnu 50  
Town: Karasjok  
Postal code: 9730  
Country: Norway  
Karasjok, Norway.  
Persons authorised to be present at the opening of tenders: no

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

19.2.2015