

United Kingdom-Sleaford: Insurance services
OJ S 28/2020 10/02/2020
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: North Kesteven District Council

Postal address: Kesteven Street

Town: Sleaford

NUTS code: UKF East Midlands (England)

Postal code: NG34 7EF

Country: United Kingdom

Contact person: Mr Tony Needham

E-mail: Tony.Needham@theriskfactor.com

Internet address(es):

Main address: <https://www.n-kesteven.gov.uk/>

Address of the buyer profile: <https://www.n-kesteven.gov.uk/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://procontract.due-north.com/Opportunities/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://procontract.due-north.com/>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Insurance Services (Excluding Brokerage Services)

Reference number: DN439975

II.1.2. Main CPV code

66510000 Insurance services

II.1.3. Type of contract

Services

II.1.4. Short description

The North Kesteven District Council (the Council) is seeking to identify, as part of the procurement process, a suitable contractor(s) to enter into a contract with for the provision of the services to secure an effective insurance programme that meets the Council's requirements to ensure protection against its exposures from its activities and in line with its risk strategy and appetite.

Tenders are invited for the supply of the services for the Council covering the lots described below and as detailed within Appendix 3 specification document covering the following risks:

Lot 1: Property Owners (Housing and Commercial);

Lot 2: Operational Property and Ancillary Coverage;

Lot 3: Casualty;

Lot 4: Fidelity Guarantee;

Lot 5: Motor;

Lot 6: Leasehold;

Lot 7: Computer;

Lot 8: Cyber;

Lot 9: Terrorism

Lot 10: Legal Expenses;

Lot 11: Fine Art;

Lot 12: Engineering and Inspection.

The contractor(s) shall be responsible for providing the services, liaising closely with the Council's contract manager; Gillian Jones and their brokers; The Risk Factor Ltd.

The contract(s) will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years.

Tenderers must be regulated/authorised by the Prudential Regulation Authority (PRA) and/or the Financial Conduct Authority (FCA) in order to be eligible to participate in this tendering opportunity.

Tenders may be submitted for 1, for several or for all of the lots.

Tenderers may submit only 1 packaged bid as part of their tender submission.

Contract(s) shall be awarded to 1 or multiple tenderer(s).

II.1.5. Estimated total value

Value excluding VAT: 1 750 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Property Owners (Housing and Commercial)

Lot No: 1

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (core cover requirements and cover extensions) covering the following risks:
Lot 1: Property Owners (Housing and Commercial).

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years. New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Operational Property and Ancillary Coverage

Lot No: 2

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (core cover requirements and cover extensions) covering the following risks:
Lot 2: Operational Property and Ancillary Coverage.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years. New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Casualty

Lot No: 3

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (core cover requirements and cover extensions) covering the following risks:

— Lot 3: Casualty.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years. New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Fidelity Guarantee

Lot No: 4

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (core cover requirements and cover extensions) covering the following risks:

— Lot 4: Fidelity Guarantee.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years.

New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Motor

Lot No: 5

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (core cover requirements and cover extensions) covering the following risks:

— Lot 5: Motor.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years.

New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Leasehold
Lot No: 6

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (core cover requirements and cover extensions) covering the following risks:
— Lot 6: Leasehold.

II.2.5. Award criteria

Criteria below
Quality criterion - Name: Quality / Weighting: 40
Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60
This contract is subject to renewal: yes
Description of renewals:
The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years. New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes
Description of options:
See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Computer
Lot No: 7

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (Core cover requirements and cover extensions) covering the following risks:

— Lot 7: Computer Equipment.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years.

New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Cyber

Lot No: 8

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (core cover requirements and cover extensions) covering the following risks:

— Lot 8: Cyber.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years. New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Terrorism

Lot No: 9

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (Core cover requirements and cover extensions) covering the following risks:

— Lot 9: Terrorism.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years. New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Legal Expenses

Lot No: 10

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (core cover requirements and cover extensions) covering the following risks:

— Lot 10: Legal Expenses.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years. New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Fine Art

Lot No: 11

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (core cover requirements and cover extensions) covering the following risks:

— Lot 11: Fine Art.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years.

New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Engineering and Inspection

Lot No: 12

II.2.2. Additional CPV code(s)

66510000 Insurance services

II.2.3. Place of performance

NUTS code: UKF East Midlands (England)

II.2.4. Description of the procurement

Supply of the services for the Council as detailed within Appendix 3 Specification document (core cover requirements and cover extensions) covering the following risks:

— Lot 12: Engineering and Inspection.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for an initial period of 3 years intended to commence on 1.6.2020 with the option to extend for 2 further periods of 1 year up to a maximum contract period of 5 years.

New procurement process to be commenced to align with the end date of the contract or the extension date.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

See options contained within the tender documentation.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Criteria as stated in the procurement documents.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2019/S 201-488573](#)

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 23/03/2020 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30/06/2020

IV.2.7. Conditions for opening of tenders

Date: 23/03/2020 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: North Kesteven District Council

Town: Sleaford

Country: United Kingdom

VI.5. Date of dispatch of this notice

05/02/2020