

UK-Glasgow: security services

OJ S 41/2012 29/02/2012

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: CTLB (Com), C&C

Postal address: Kentigern House, 65 Brown Street

Town: Glasgow

Postal code: G2 8EX

Country: United Kingdom

For the attention of: Stephen Phillips

E-mail: [CTLBCom-1a@mod.uk](mailto:CTLBCom-1a@mod.uk)

Telephone: +44 1412242937

Fax: +44 1412242492

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

### I.3. Main activity

Defence

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Provision of security guarding services at Louisberg & Quebec Barracks, Bordon, Hampshire.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 23: Investigation and security services, except armoured car services

NUTS code UKJ33 Hampshire CC

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### II.1.4. Information about framework agreement

### **II.1.5. Short description of the contract or purchase(s)**

Security services. The Authority has a requirement for the provision of a 24 hour security guarding service at Louisberg Barracks, Bordon, Hampshire and requirement for a roving patrol (2 per day) at Quebec Barracks, Bordon. Louisberg Bararcks is a 21.2 hectare (52 acre) site in the centre of Bordon, Hampshire and consists of old, mainly Victorian barracks buildings and hardstandings, surrounded by a 2 metre security fence. Quebec Barracks is a separate site about a quarter of a mile away and is 3.4 hectares (8.4 acres) in size. It is intended that the sites will be demolished and redeveloped when sold.

It is not expected that TUPE will apply to this requirement.

Potential bidders are invited to submit an expression of interest by no later than 27.3.2012.

Late or incomplete expressions will not be accepted. All bidders shall provide evidence of their SIA membership.

This process is without commitment and is for the sole purpose of allowing industry to register an interest in providing these services. On completion of this process, the Authority will select the companies to be included in the distribution list for the invitation to tender.

A maximum of 5 companies shall be invited to tender. If more than 5 companies express an interest, then companies shall be selected on the basis of their response to the evaluation criteria listed at Section 3.2. Evidence must be submitted by the 27.3.2012:

Companies are advised that if they have recently submitted similar evidence for other requirements, they should make reference to this in their response to this advertisement, including the appropriate reference number and contact details of the individual to whom the information was sent.

### **II.1.6. CPV code(s)**

79710000 Security services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The requirement at Louisberg Barracks is for 2 years, from 1.8.2012 to 31.7.2014 and the requirement at Quebec Barracks is for one year only, from 1.8.2012 to 31.7.2013. The Authority intends to retain the option to extend the contract by one year.

### **II.2.2. Information about options**

Options: yes

Description of options: The Authority shall have the option to extend the contract by one year to 31.7.2015. The Contractor shall receive a minimum notice of three months if this option is to be exercised.

### **II.2.3. Information about renewals**

## **II.3. Duration of the contract or time limit for completion**

Start 1.8.2012. Completion 31.7.2014

### III.1. Conditions related to the contract

#### III.1.1. Deposits and guarantees required

#### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

#### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

#### III.1.4. Contract performance conditions

### III.2. Conditions for participation

#### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://project.contracts.mod.uk/businessExchange/project/reasonsForExclusion.html#dspr>.

Candidates will be required to sign a declaration confirming whether they do or do not have any of the listed criteria as part of the pre-qualification process. For candidates who are registered overseas, you will need to declare if you have any offences/misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

#### III.2.2. Economic and financial ability

List and brief description of conditions: (a) Appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance;

(b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established;

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last 3 financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

#### III.2.3. Technical and professional ability

List and brief description of conditions:

(a) A list of the works carried out over the past 5 years, accompanied by certificates of satisfactory execution for the most important works. These certificates shall indicate the value, date and site of the works and shall specify whether they were carried out according to the rules of the trade and properly completed. Where appropriate, the competent authority shall submit these certificates to the contracting authority direct;

(b) A list of the principal deliveries effected or the main services provided in the past 3 years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given:

— Where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority,

— Where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator.

(c) An indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work;

(d) A description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Restricted

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: yes

Additional information about electronic auction: Yes. A reverse auction, conducted using electronic means, may be used as part of the procurement process for this requirement.

Specific relevant information on reverse auction usage will be given in the invitation to tender.

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

CTLBC/1921

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3.**

## Conditions for obtaining specifications and additional documents or descriptive document

### IV.3.4. Time limit for receipt of tenders or requests to participate

27.3.2012 - 12:00

### IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

5.4.2012

### IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

### IV.3.7. Minimum time frame during which the tenderer must maintain the tender

### IV.3.8. Conditions for opening of tenders

## Section VI: Complementary information

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### VI.1. Information about recurrence

### VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

### VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. Suppliers interested in working with the Ministry of Defence should register on the MOD Supplier Information Database (SID) Register, available at [www.contracts.mod.uk](http://www.contracts.mod.uk). The MOD SID is a database of active and potential suppliers available to all MOD and UK Defence procurement personnel, and is the main supplier database of MOD Procurement organisations. Please note: the registration and publication of a company profile on the MOD SID does not mean or imply that the supplier has in any way been vetted or approved by the MOD. Suppliers wishing to compete for advertised MOD contracts must respond to any specific call for competition by submitting a separate expression of interest in accordance with the instructions of the purchasing organisation.

Advertising Regime OJEU:- this contract opportunity is published in the Official Journal of the European Union (OJEU), the MoD Defence Contracts Bulletin and [www.contracts.mod.uk](http://www.contracts.mod.uk) GO Reference: GO-2012224-DCB-3737993.

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: CTLB (Com), C&C

#### Body responsible for mediation procedures

Official name: CTLB (Com), C&C

#### VI.4.2. Review procedure

#### VI.4.3. Service from which information about the review procedure may be obtained

Official name: CTLB (Com), C&C

**VI.5. Date of dispatch of this notice**  
24.2.2012