

United Kingdom-Hull: Interpretation services
OJ S 41/2016 27/02/2016
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: NHS Yorkshire and Humber Commissioning Support

Postal address: Health House, Grange Park Lane, Willerby

Town: Hull

Postal code: HU10 6DT

Country: United Kingdom

For the attention of: Phil Tolan

E-mail: katycarter@nhs.net

Telephone: +44 1143051049

Internet address(es):

General address of the contracting authority: www.yhcs.org.uk

Address of the buyer profile: www.nhssourcing.co.uk

Electronic access to information: www.nhssourcing.co.uk

Electronic submission of tenders and requests to participate: www.nhssourcing.co.uk

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: NHS Hull Clinical Commissioning Group

Postal address: Wilberforce Court

Town: Hull

Postal code: HU1 1UY

Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Interpretation and Translation Services for NHS Hull Clinical Commissioning Group.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: Primary Care settings (GP Practices, Dental Practices, Community Pharmacies, Ophthalmic Practices) located within the city of Kingston upon Hull.

NUTS code UKE11 Kingston upon Hull, City of, UKE Yorkshire and the Humber, UK United Kingdom, UKE2 North Yorkshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

Duration of the framework agreement

Duration in years: 5

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 1 600 000 GBP

II.1.5. Short description of the contract or purchase(s)

Yorkshire and Humber Commissioning Support (YHCS) on behalf of NHS Hull Clinical Commissioning Group is seeking to commission a single provider Interpretation and Translation Service through an open procurement process.

II.1.6. CPV code(s)

79540000 Interpretation services, 79530000 Translation services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Yorkshire and Humber Commissioning Support (YHCS) on behalf of NHS Hull Clinical Commissioning Group is seeking to commission a single provider Interpretation and Translation Service through an open procurement process. The preferred Bidder will be required to demonstrate how they will deliver services in an environment of transforming health care provision as outlined in the NHS 5 Year Forward View and Hull 2020 Programme. The service will provide a high-quality, confidential and effective Interpretation and Translation Service for those people who are registered with a Hull GP, or living in Hull but not registered with a GP who wish to access Primary Care services and for whom communication in English presents a significant barrier to understanding.

The service will deliver Interpreting and Translation Services for the Authorised Users comprising of GP Practices, Dental Practices, Community Pharmacists and Ophthalmic Practices based in the city of Hull. This will include providing services in the following ways:

- Face to face interpretation services;
- Telephone interpretation services;
- Video remote interpreting / video relay services;
- Resident interpreters;

- Translation service for printed material including hospital letters — to and from English;
- Signing (using British Sign Language);
- Audio transcriptions.

NHS Hull Clinical Commissioning Group recognises the diversity of providers in the market and the range of skills, resources, experience and expertise that they offer. It is anticipated that successful bids will be those based on innovative solutions and use of technology, to ensure 'service user-centred' solutions for the provision of this service.

NHS Hull Clinical Commissioning Group wishes to establish a single Provider contract for the provisions of services and goods.

Estimated value excluding VAT: 2 240 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The 5 year contract may be extended for up to a further 2 years at the discretion of NHS Hull Clinical Commissioning Group.

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent company or other guarantees, bonds, deposits, insurance or other forms of security may be required in certain circumstances. See the Invitation to Tender for further details.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

See the Invitation to Tender for further details.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Groupings of bidders may be required to form a particular legal form or to require 1 party to undertake primary legal liability or to require that each party undertakes joint and several liability.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Any supplier may be disqualified who does not respond to the following in the requisite manner:

- 1) Entering general supplier information. YHCS utilises the Cabinet Office Supplier Information Database (sid4gov) to manage and assess general pre-qualification information in the form of a profile.

Sid4gov has been developed by the Cabinet Office following agile development principles to provide a replacement for sid4health in the 1st phase, with subsequent developments planned to improve the scope of the questions, scope of user access and integration with other eEnabled applications. The future vision is to create a single supplier registration portal that will provide 1 place for suppliers to register and provide information for procurement in support of management information requirements and responses to tenders across the public sector. This portal will also provide public sector buyers with a single place to access supplier related information in support of market engagement and procurement processes.

Candidates are requested to provide their profile in sid4gov.

In order to access sid4gov for the 1st time, you will need to register, providing your individual and organisation's details including the relevant DUNs number. The use of a DUNs number is mandated for registration and will support identification of suppliers across all eEnablement applications. This will help government to improve data quality throughout procurement and is a key enabler of the policy for transparency. It will also assist in the future development as we integrate across other applications in support of a single registration process. There is no cost to suppliers in registering for sid4gov or getting a DUNs number.

Candidates should ensure all the mandatory fields of their sid4gov profile are completed. Failure to comply with the completion of all mandatory fields could result in the elimination from the procurement process. Please note D&B data will be supplied automatically by D&B. Candidates must publish at least 1 validated profile to make their profile available for buyers to view generally.

Please register on sid4gov at <https://sid4gov.cabinetoffice.gov.uk>

For further guidance please visit the following link: <https://sid4gov.cabinetoffice.gov.uk/login>

For further assistance about sid4gov please contact the support team at support@nqc.com

2) Submission of expression of interest and procurement specific information. This procurement exercise will be conducted on the NHS Sourcing e-procurement portal at www.nhssourcing.co.uk Candidates wishing to be considered for this contract must register their expression of interest and provide additional procurement specific information through the portal as follows: i) Candidates should register on the NHS Sourcing e-procurement portal at www.nhssourcing.co.uk ii) Once registered, candidates must express their interest as follows: a) Login to the portal; b) Select 'View current opportunities and notices'; c) Access the listing related to this contract (titled Interpretation and Translation Services) and view details; d) Click on Express Interest button; iii) Once you have expressed interest, please access the My PQQs / My ITTs page, where you can construct your reply as instructed. You must then publish your reply using the publish button; iv) For any support in submitting your expression of interest please contact the eTendering help desk at 0800 368 4850 or help@bravosolution.co.uk

III.2.2. Economic and financial ability

List and brief description of conditions: As per requirements to complete sid4gov profile — see III.2.1) for more information on how to complete sid4gov profile.

III.2.3. Technical and professional ability

List and brief description of conditions:

As per requirements to complete sid4gov profile — see III.2.1) for more information on how to complete sid4gov profile.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

8.4.2016 - 13:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 8.4.2016

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The Commissioning Organisation currently working with YHCS and who may purchase under any contract awarded through this process are as follows: NHS Hull CCG, 2nd Floor, Wilberforce Court, Alfred Gelder Street, Hull, HU1 1UY.

Tenders and all supporting documents must be priced in Sterling and completed in English (or full English translation provided at no cost). Any contract entered into be considered a contract made in England according to English Law and which shall be subject to the exclusive jurisdiction of the English Courts. NHS Hull Clinical Commissioning Group and YHCS are not and shall not be liable for any costs by those expressing an interest or concern for this contract opportunity. NHS Hull Clinical Commissioning Group and YHCS reserves the right at all times acting in its absolute discretion, not to award a contract, to make changes to the structure, format, procedures, CPV codes and timing of the procurement process and to cancel or vary the process in its entirety or any part of it. The most economically advantageous or any tender will not be automatically accepted.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Appeals to process will in the 1st instance will be dealt with in accordance to NHS Hull Clinical Commissioning Group. See ITT documents for details.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

24.2.2016