

UK-Birmingham: education and training services

OJ S 42/2012 01/03/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Bournville College

Postal address: Longbridge Lane

Town: Birmingham

Postal code: B31 2AJ

Country: United Kingdom

For the attention of: Chris Lewis

Telephone: +44 1214771338

Fax: +44 1214777096

Internet address(es):

General address of the contracting authority: www.bournville.ac.uk

Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA12761

Additional information can be obtained from:

Official name: Bournville College

Postal address: Longbridge Lane

Town: Birmingham

Postal code: B31 2AJ

Country: United Kingdom

For the attention of: Chris Lewis

E-mail: training.tender@bournville.ac.uk

Telephone: +44 1214771338

Fax: +44 1214777096

Internet address: www.bournville.ac.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Bournville College

Postal address: Longbridge Lane

Town: Birmingham

Postal code: B31 2AJ

Country: United Kingdom

For the attention of: Chris Lewis

E-mail: training.tender@bournville.ac.uk

Telephone: +44 1214771338

Fax: +44 1214777096

Internet address: www.bournville.ac.uk

Tenders or requests to participate must be submitted: Official name: Bournville College

Postal address: Longbridge Lane

Town: Birmingham

Postal code: B31 2AJ

Country: United Kingdom
For the attention of: Rob Smith
E-mail: bidding@bournville.ac.uk
Telephone: +44 1214771338
Fax: +44 1214777096
Internet address: www.bournville.ac.uk

I.2. Type of the contracting authority

Other: Further Education College

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

The Provision of 19-24 Year Old Apprenticeship Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 24: Education and vocational education services

Main site or place of performance: England.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 24

II.1.5. Short description of the contract or purchase(s)

Bournville College are inviting expressions of interest from organisations willing and able to commence immediate delivery of apprenticeships for 19–24 age groups across regions within England.

Bournville College is fully committed to developing long-term relationships with our supplier network. We are inviting suitably experienced organisations to tender for work relating to the sourcing of job vacancies for young apprentices as well as delivery of the full apprenticeship framework for unemployed young people aged 19-24yrs. You will be supported by our team, of professionals who are dedicated to addressing the challenges facing the Apprenticeship market. This will be split into two Lots.

NAPF O1 – Lot 1: The sourcing and engagement of employers with Apprenticeship vacancies and matching these with unemployed people aged 19-24year old.

NAPF O1 – Lot 2: The delivery of end to end apprenticeship frameworks.

This contract may be awarded to more than one organisation.

Invitations to tender from social enterprises, small and medium enterprises would be welcome.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=86192.

II.1.6. CPV code(s)

80000000 Education and training services, 80400000 Adult and other education services, 79000000 Business services: law, marketing, consulting, recruitment, printing and security, 79600000 Recruitment services, 80500000 Training services, 79610000 Placement services of personnel

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: The sourcing and engagement of employers with Apprenticeship vacancies and matching these with unemployed people aged 19-24year old

1) Short description

— Engagement of employers and securing employment for 19–24 year olds apprenticeships,
— This may include identification of learners and matching to vacancies with employers.

2) CPV code(s)

80500000 Training services, 80530000 Vocational training services, 79990000 Miscellaneous business-related services, 79600000 Recruitment services, 79000000 Business services: law, marketing, consulting, recruitment, printing and security, 79610000 Placement services of personnel

3) Quantity or scope

Delivery of employers wishing to engage unemployed 19 -24 year old clients across a range of sectors and local authority areas in England.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: The delivery of end to end apprenticeship frameworks

1) Short description

- the engagement of learners,
- engagement of employers and securing employment for 19–24 year olds apprenticeships,
- completion of ILP and enrolment documents in accordance with Bournville College procedures,
- the provision of Full Apprenticeship Frameworks covering a range of sectors,
- documentation received in a timely manner for ILR claim.

2) CPV code(s)

80500000 Training services, 80530000 Vocational training services, 79990000 Miscellaneous business-related services, 79000000 Business services: law, marketing, consulting, recruitment, printing and security, 79600000 Recruitment services, 79610000 Placement services of personnel

3) Quantity or scope

Engagement of employers and delivery of Full Apprenticeship Framework for 19 -24 year old clients across a range of sectors and local authority areas in England.

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Any consortium which is awarded a contract must form a legal entity before entering into the contract.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Due diligence will be sought before awarding contract. We reserve the right to make amendments to the contract in line with performance.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or

control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract.

(3) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(4) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

NAPF 01

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 16.4.2012

IV.3.4. Time limit for receipt of tenders or requests to participate

23.4.2012 - 09:30

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 23.4.2012 - 10:00

Place:

Bournville College of Further Education B31 2AJ.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(MT Ref:86192).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The college will incorporate a minimum 10 calendar day standstill period at the point information on the award of a contract is communicated to tenderers prior to entering into the contract. If an appeal regarding the award of the contract has not been successfully resolved, the Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). Where a contract has not been entered into the court may order setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the court may only award damages.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

28.2.2012