

UK-London: Cleaning services

OJ S 43/2013 01/03/2013

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Lewisham College incorporating Southwark College

Postal address: Lewisham Way

Town: London

Postal code: SE4 1UT

Country: United Kingdom

Contact person: Lewisham College

For the attention of: Lorna Jones

E-mail: [pqq@lewisham.ac.uk](mailto:pqq@lewisham.ac.uk)

Telephone: +44 2086943230

#### Internet address(es):

General address of the contracting authority: <http://www.lewisham.ac.uk>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Body governed by public law

### I.3. Main activity

Education

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

TEN-009-2013 Cleaning Services

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Lewisham College Inc Southwark College:

Deptford Campus

Lewisham Way Campus

Waterloo Campus

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

The provision of cleaning services for Lewisham College inc Southwark College at 3 campuses

**II.1.6. CPV code(s)**

90910000 Cleaning services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

A fully comprehensive service to meet the full technical specification is required.

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Please refer to the Pre-Qualification Questionnaire which must be completed by all bidders wishing to be shortlisted for tender.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Please refer to the Pre-Qualification Questionnaire which must be completed by all bidders wishing to be shortlisted for tender.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Please refer to the Pre-Qualification Questionnaire which must be completed by all bidders wishing to be shortlisted for tender.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Please refer to the Pre-Qualification Questionnaire which must be completed by all bidders wishing to be shortlisted for tender.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Please refer to the Pre-Qualification Questionnaire which must be completed by all bidders wishing to be shortlisted for tender.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Please refer to the Pre-Qualification Questionnaire which must be completed by all bidders wishing to be shortlisted for tender.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Please refer to the Pre-Qualification Questionnaire which must be completed by all bidders wishing to be shortlisted for tender.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: The criteria for choosing the limited number of candidates will be based on the answers of the PQQ and the relevant supplementary information provided.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 1.4.2013 - 12:00

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

10.4.2013 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

#### **VI.3. Additional information**

Interest in the pre-qualification process should be expressed via email only to [pqq@lewisham.ac.uk](mailto:pqq@lewisham.ac.uk), clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The closing date for receipt of the Pre-Qualification Questionnaire is 10/04/2013 (12:00). Tenderers are required to ensure that documents are obtained and returned to Lorna Jones, Procurement Manager, by email to [pqq@lewisham.ac.uk](mailto:pqq@lewisham.ac.uk), by the above closing date and time. Policy documents (where indicated in the Pre-Qualification Questionnaire) should also be emailed to [pqq@lewisham.ac.uk](mailto:pqq@lewisham.ac.uk) prior to this closing date and time – please be aware there may be size limits on incoming mail, so check attachment sizes and send separate emails where necessary.

It will be the Tenderer's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The College reserves the right not to award any or part of the contract which is the subject of this OJEU notice and reserves the right to terminate the procurement process at any time.

The College will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

##### **VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

26.2.2013