

**United Kingdom-Kilwinning: Legal services**  
**OJ S 29/2020 11/02/2020**  
**Contract award notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Accountant in Bankruptcy

Postal address: 1 Pennyburn Road

Town: Kilwinning

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland

Postal code: KA13 6SA

Country: United Kingdom

E-mail: [laura.robertson@aib.gov.uk](mailto:laura.robertson@aib.gov.uk)

Telephone: +44 3002002600

Fax: +44 3002002601

**Internet address(es):**

Main address: <http://www.aib.gov.uk>

Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00233](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00233)

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Provision of Sheriff Officer/Messengers-At-Arms Services Framework

Reference number: AiB 2019/5

**II.1.2. Main CPV code**

79100000 Legal services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Accountant in Bankruptcy intend to award a framework agreement for the provision of Sheriff Officer/Messenger-At-Arms services. The scope of this framework is intended to cover all

services listed within the Scottish Statutory Instrument Act of Sederunt (Fees of Messengers-at-Arms, Sheriff Officers and Shorthand Writers) and provision of tracing services. Full details of the requirement are detailed within the attached invitation to tender (ITT).

#### **II.1.6. Information about lots**

This contract is divided into lots: no

#### **II.1.7. Total value of the procurement**

Value excluding VAT: 993 000,00 GBP

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

75231100 Law-courts-related administrative services

#### **II.2.3. Place of performance**

NUTS code: UKM Scotland

Main site or place of performance: SCOTLAND.

#### **II.2.4. Description of the procurement**

Accountant in Bankruptcy intend to award a framework agreement for the provision of Sheriff Officer/Messenger-At-Arms services. The scope of this framework is intended to cover all services listed within the Scottish Statutory Instrument Act of Sederunt (Fees of Messengers-at-Arms, Sheriff Officers and Shorthand Writers) and provision of tracing services.

This framework will be available to AIB, Student Awards Agency Scotland (SAAS), Social Security Scotland and Revenue Scotland. Further details on each of the public bodies and the requirement is contained within the attached ITT.

Detailed award criteria is contained in the ITT documentation.

#### **II.2.5. Award criteria**

Quality criterion - Name: Quality / Weighting: 90

Price - Weighting: 10

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8.**

## Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

#### IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2019/S 194-471654](#)

#### IV.2.8. Information about termination of dynamic purchasing system

#### IV.2.9. Information about termination of call for competition in the form of a prior information notice

## Section V: Award of contract

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**Contract No:** 2019/5

A contract/lot is awarded: yes

### V.2. Award of contract

#### V.2.1. Date of conclusion of the contract

04/02/2020

#### V.2.2. Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: no

#### V.2.3. Name and address of the contractor

Official name: Stirling Park LLP

Postal address: 24 Blythswood Square

Town: Glasgow

NUTS code: UK United Kingdom

Postal code: G2 4BG

Country: United Kingdom

Telephone: +44 7808013274

The contractor is an SME: yes

#### V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 1 000 000,00 GBP

Total value of the contract/lot: 993 000,00 GBP

#### V.2.5. Information about subcontracting

## Section VI: Complementary information

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### VI.3. Additional information

The tenderer response to ESPD Part C Technical and Professional Ability Question 4C.1.2 will be evaluated in accordance with the following scoring methodology. If the response is marked below '2 = Acceptable' the bid may be set aside and may take no further part in the competition:

0 = Unacceptable — Nil or inadequate response. Fails to demonstrate previous experience /capacity/capability relevant to this criterion.

1= Poor . Response is partially relevant but generally poor. The response shows some elements of relevance to the criterion but contains insufficient/limited detail or explanation to demonstrate previous relevant experience/capacity/capability.

2 = Acceptable — Response is relevant and acceptable. The response demonstrates broad previous experience, knowledge and skills/capacity/capability but may lack in some aspects of similarity e.g. previous experience, knowledge or skills may not be of a similar nature.

3 = Good — Response is relevant and good. The response is sufficiently detailed to demonstrate a good amount of experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients.

4 = Excellent — Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates thorough experience, knowledge or skills /capacity/capability relevant to providing similar services to similar clients.

The ITT award criteria is fully detailed within the ITT 'Award Criteria Tender Response Form'.

All scored questions will be evaluated in accordance with the following scoring methodology:

0 = Unacceptable — Nil or inadequate response. Fails to demonstrate an ability to meet the requirement.

1 = Poor — Response is partially relevant but generally poor. The response addresses some elements of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

2 = Acceptable — Response is relevant and acceptable. The response addresses a broad understanding of the requirement but may lack details on how the requirement will be fulfilled in certain areas.

3 = Good — Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements will be fulfilled.

4 = Excellent — Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a thorough understanding of the requirement and provides details of how the requirement will be met in full.

A scored question on community benefits was not considered to be relative and/or proportionate for this requirement, however the 'Award Criteria Tender Response Form' contained within the ITT does include a non-scoring sustainability/community benefits question. A scored question on fair work practices has been included within the 'Award Criteria Tender Response Form' and non-scoring questions have been included on living wage and the Scottish Business Pledge.

Consideration has been given to whether it is appropriate to divide this framework into lots however, for this requirement it has been determined that lotting would not be suitable as:

- (a) it would make the execution of the framework excessively technically difficult,
- (b) the need to co-ordinate the different contractors for the lots could risk undermining the proper execution of the framework.

(SC Ref:613792)

#### **VI.4. Procedures for review**

##### **VI.4.1.**

**Review body**

Official name: Kilmarnock Sheriff Court

Postal address: St Marnock Street

Town: Kilmarnock

Postal code: KA1 1ED

Country: United Kingdom

Internet address: <http://www.aib.gov.uk>

**VI.5. Date of dispatch of this notice**

06/02/2020