

United Kingdom-Coventry: Catering services for other enterprises or other institutions

OJ S 31/2019 13/02/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Hereward College
Postal address: Bramston Crescent, Tile Hill Lane
Town: Coventry
NUTS code: UKG33 Coventry
Postal code: CV4 9SW
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://www.hereward.ac.uk>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://www.litmuspartnership.co.uk/project/hereward_college_catering_services
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Hereward College — Tender for Catering Services

II.1.2. Main CPV code

55523000 Catering services for other enterprises or other institutions

II.1.3. Type of contract

Services

II.1.4. Short description

Hereward is a College for young people with disabilities and additional needs, based in Coventry. Since 1971 Hereward College have been offering inclusive provision and specialist facilities for both day and residential learners with complex disabilities and learning difficulties.

Hereward's vision is to prepare their learners for the next stage of their lives, providing them with outstanding employability skills and greater control over their future. The College have a focus on creating independent individuals who can make more of their own decisions about work, education, health and living.

The College have extensive partnerships with employers and an expanding supported internship study programme. The internships build upon all of the skills that the young people have developed in College and extend them even further in real work situations.

Further information is provided in the SQ Document.

II.1.5. Estimated total value

Value excluding VAT: 473 500,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKG33 Coventry

Main site or place of performance: Hereward College, Coventry, West Midlands, UNITED KINGDOM.

II.2.4. Description of the procurement

The contract being tendered is for 3 years in duration from 1.8.2019 until 31.7.2022, with the option to extend the contract term for a further term of up to two years and will operate as a guaranteed performance contract, with the successful Supplier offering the Client a guaranteed cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the Client for the duration of this contract.

The college year is based on a calendar of 36 weeks. Three days are to be used for staff professional development.

Whilst the Client prioritise value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the students on roll and for the teaching and support staff, all of whom have a focus on the introduction of exciting new food concepts to satisfy a wide range of tastes and dietary requirements. The Client would wish the successful Supplier to review the current range of services offered and make recommendations accordingly.

The contract offered covers the scope for the provision of all catering services at the college, which currently includes breakfast service, morning break, lunch, afternoon break, all hospitality and free issue requirements. Free Student Meals and hospitality will be charged based on consumption and at net food cost.

The Client expects the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The Client expects the successful Supplier to evidence, through their bid, how they shall support and complement its values and support the principles of Keeping Children Safe in Education.

The Client believes that success should be celebrated and that Students should enjoy their time at college; if lessons are stimulating and challenging then students will love learning. Much time therefore, is spent reviewing and planning schemes of work to ensure that they are

differentiated to meet the needs of all Students. As a result, the Client is very enthusiastic regarding the input of the successful Supplier into the Independent Living courses run by the college and also their highly successful Supported Internship Study Programme. As a college who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, any consideration regarding inward capital investment as part of the Supplier's tender submission would be welcomed. Due to recent timetable changes, the staggered lunch break has ceased and thus the Client would wish for the Supplier to look an effective addition to the service, in order to feed students and staff effectively and the implementation of a procedure that would assist in producing a reduction of current queuing times.

Client objectives:

- to increase the standards of the homemade, fresh food provision,
- to increase the standard of service for all customers,
- to receive a consistently high quality catering provision,
- to generate an improved dining environment for all students,
- to receive proactive management support for the catering teams, in order to achieve and retain a full complement of motivated staff,
- to hold regular review meetings with the successful Supplier,
- to achieve overall value for money.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 473 500,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/08/2019 End: 31/07/2024

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 15/03/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 12/04/2019

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Interest in the selection process should be expressed via email only to pqq@litmuspartnership.co.uk

clearly stating within this email which contract/notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number.

The Selection Questionnaire and associated documents can be obtained at: http://www.litmuspartnership.co.uk/project/hereward_college_catering_services

The closing date for receipt of the Selection Questionnaire is 15.3.2019 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Ltd, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

Documents in respect of economic/financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Ltd, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

It will be the Supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Hereward College

Town: Coventry

Country: United Kingdom

VI.5. Date of dispatch of this notice

09/02/2019