

**Spain-Madrid: Travel agency and similar services**  
**OJ S 25/2023 03/02/2023**  
**Contract notice – utilities**  
**Services**

**Legal Basis:**

Directive 2014/25/EU

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**Section I: Contracting entity**

**I.1. Name and addresses**

Official name: Organismo Público Puertos del Estado

National registration number: Q2867022B

Postal address: Avda. del Partenón, 10

Town: Madrid

NUTS code: ES España

Postal code: 28042

Country: Spain

Contact person: Área de Contratación

E-mail: [contratacion@puertos.es](mailto:contratacion@puertos.es)

Telephone: +34 915245500

Fax: +34 915245502

**Internet address(es):**

Main address: [www.puertos.es](http://www.puertos.es)

Address of the buyer profile: [https://contrataciondelestado.es/wps/portal!/ut/p/b0/DcqxDkAwEIDhR7pYJQYRC4NJ6G2nTnO0p5ry\\_Lr9X\\_IDwgqo9ImjLLeSLzY7c\\_SiVx05HeK7W3OR1YSx/](https://contrataciondelestado.es/wps/portal!/ut/p/b0/DcqxDkAwEIDhR7pYJQYRC4NJ6G2nTnO0p5ry_Lr9X_IDwgqo9ImjLLeSLzY7c_SiVx05HeK7W3OR1YSx/)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://contrataciondelestado.es/wps/portal!/ut/p/b0/DcqxDkAwEIDhR7pYJQYRC4NJ6G2nTnO0p5ry\\_Lr9X\\_IDwgqo9ImjLLeSLzY7c\\_SiVx05HeK7W3OR1YSx/](https://contrataciondelestado.es/wps/portal!/ut/p/b0/DcqxDkAwEIDhR7pYJQYRC4NJ6G2nTnO0p5ry_Lr9X_IDwgqo9ImjLLeSLzY7c_SiVx05HeK7W3OR1YSx/)

[https://contrataciondelestado.es/wps/portal!/ut/p/b0/DcqxDkAwEIDhR7pYJQYRC4NJ6G2nTnO0p5ry\\_Lr9X\\_IDwgqo9ImjLLeSLzY7c\\_SiVx05HeK7W3OR1YSx/](https://contrataciondelestado.es/wps/portal!/ut/p/b0/DcqxDkAwEIDhR7pYJQYRC4NJ6G2nTnO0p5ry_Lr9X_IDwgqo9ImjLLeSLzY7c_SiVx05HeK7W3OR1YSx/)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via:

[https://contrataciondelestado.es/wps/portal!/ut/p/b0/DcqxDkAwEIDhR7pYJQYRC4NJ6G2nTnO0p5ry\\_Lr9X\\_IDwgqo9ImjLLeSLzY7c\\_SiVx05HeK7W3OR1YSx/](https://contrataciondelestado.es/wps/portal!/ut/p/b0/DcqxDkAwEIDhR7pYJQYRC4NJ6G2nTnO0p5ry_Lr9X_IDwgqo9ImjLLeSLzY7c_SiVx05HeK7W3OR1YSx/)

Tenders or requests to participate must be submitted to the abovementioned address

**I.6. Main activity**

Port-related activities

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Servicios de Agencia de Viajes para Puertos del Estado

Reference number: E/001/23

**II.1.2. Main CPV code**

63510000 Travel agency and similar services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Servicios de agencia de viajes, consistentes en asistencia integral y organización de los desplazamientos, transporte y alojamiento para el organismo público Puertos del Estado.

**II.1.5. Estimated total value**

Value excluding VAT: 2 160 000,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.3. Place of performance**

NUTS code: ES España

Main site or place of performance: Oficinas del organismo público Puertos del Estado (Madrid)

**II.2.4. Description of the procurement**

El objeto del contrato consiste en la prestación de servicios de agencia de viajes, consistentes en asistencia integral y organización de los desplazamientos, transporte y alojamiento para el organismo público Puertos del Estado, de conformidad con la cláusula 2 del pliego de prescripciones y con el alcance y características del servicio contemplados en las cláusulas 4 y 5 del citado pliego.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 432 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Posibilidad de un máximo de cuatro prórrogas anuales.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions for participation

#### III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Título habilitante para prestar servicios de agencia de viajes, de conformidad con la cláusula 7 del pliego de prescripciones técnicas, y apartado F.3 del cuadro de características.

#### III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

#### III.1.4. Objective rules and criteria for participation

List and brief description of rules and criteria:

De conformidad con las cláusulas 8 y siguientes del Pliego de Condiciones, con la cláusulas 6 del pliego de prescripciones técnicas y con los apartados F.1 y F.2 del cuadro de características del contrato.

#### III.1.6. Deposits and guarantees required

Garantía definitiva: 5% del importe de adjudicación, IVA excluido

Garantía complementaria: 5% del importe de adjudicación, IVA excluido, por presunción de anormalidad.

#### III.1.7. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

De conformidad con la cláusula 14 del pliego de prescripciones técnicas.

### III.2. Conditions related to the contract

#### III.2.2. Contract performance conditions

De conformidad con la cláusula 8 del pliego de prescripciones técnicas, y con las cláusulas 19 y 20 del pliego de condiciones.

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 06/03/2023 Local time: 10:00

#### IV.2.3.

**Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Spanish

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 24/03/2023 Local time: 12:00

Place:

Sede del Organismo Público Puertos del Estado, con posibilidad de conexión telemática.

Information about authorised persons and opening procedure: Acto público.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Tribunal Administrativo Central de Recursos Contractuales

Town: Madrid

Country: Spain

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

De conformidad con los artículos 119 y siguientes del Real Decreto-ley 3/2020, de 4 de febrero, de medidas urgentes por el que se incorporan al ordenamiento jurídico español diversas directivas de la Unión Europea en el ámbito de la contratación pública en determinados sectores; de seguros privados; de planes y fondos de pensiones; del ámbito tributario y de litigios fiscales.

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Organismo Público Puertos del Estado. Secretaría General

Postal address: Avda. del Partenón nº 10, 4ª Planta

Town: Madrid

Postal code: 28042

Country: Spain

E-mail: [contratacion@puertos.es](mailto:contratacion@puertos.es)

Telephone: +34 915245500

Fax: +34 915245502

Internet address: [www.puertos.es](http://www.puertos.es)

**VI.5. Date of dispatch of this notice**

31/01/2023