

United Kingdom-Belfast: Banking services
OJ S 42/2015 28/02/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Department of Finance and Personnel
Postal address: Clare House, 303 Airport Road West
Town: Belfast
Postal code: BT3 9ED
Country: United Kingdom
For the attention of: Rennix Gareth
E-mail: gareth.rennix@dfpni.gov.uk
Telephone: +44 2890816315

Internet address(es):

General address of the contracting authority: <http://www.dfpni.gov.uk/cpd/>
Address of the buyer profile: <http://www.dfpni.gov.uk/cpd/>
Electronic access to information: <http://www.dfpni.gov.uk/cpd/>
Electronic submission of tenders and requests to participate: <https://e-sourcingni.bravosolution.co.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Economic and financial affairs

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Health and Social Care

Official name: Northern Ireland Fire and Rescue Service

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of Banking and Cash Collection Services to Health and Social Care and Northern Ireland Fire and Rescue Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6b:

Main site or place of performance: Various sites across Northern Ireland.

NUTS code UKN Northern Ireland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The scope of this tender for Health and Social Care and Northern Ireland Fire and Rescue Service requires the Contractor to provide comprehensive banking services to fulfil their current and evolving needs. A range of bank accounts types are required with varying payment and receipt methods and systems and an internet banking solution is required. Also included is the need to provide a cash/cheque collection and delivery service.

The initial contract period will be for 5 years with the option to extend for a further 3 periods of up to 1 year each. The value of the initial Contract period is estimated at 450 000 GBP. The value of each annual extension is estimated at 90 000 GBP.

II.1.6. CPV code(s)

66110000 Banking services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 480 000 and 800 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 96 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3.

Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

Minimum level(s) of standards possibly required: Tenderers must confirm they have a minimum Tier 1 Capital ratio of 8 % within the last 12 months. Prior to contract award evidence in the form of an authorised corporate document will be required from the tenderer to support the self declaration. Evidence must be provided within 7 calendar days of request. If appropriate evidence cannot be provided, the tenderer will be eliminated from the competition. Evidence will then be sought from the next highest ranked tenderer.

III.2.3. Technical and professional ability

Minimum level(s) of standards possibly required:

Tenderers must confirm that they are registered with the Financial Conduct Authority (FCA) and the Prudential Regulation Authority (PRA).

Prior to contract award evidence in the form of certification or a valid registration number must be provided by the highest ranked tenderer. Evidence must be provided within 7 calendar days of request. If appropriate evidence cannot be provided, the tenderer will be eliminated from the competition. Evidence will then be sought from the next highest ranked tenderer.

Tenderers must provide an Information Security Management System (ISMS) plan as part of their tender response. Prior to contract award the highest ranked tender will have the ISMS reviewed by an independent CLAS consultant during the Alcatel standstill period. If the CLAS consultant concludes that the ISMS is broadly compliant with ISO 27001 then the contract will be awarded to the highest ranked tenderer.

The Contractor shall obtain independent certification of the ISMS to ISO27001 as soon as reasonably practicable but no later than 12 months from the award of contract.

The Contractor shall also obtain Cyber Essentials certification as soon as reasonably practicable but no later than 12 months from the award of contract.

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Tenderers must demonstrate that they have experience within the last 3 years of providing banking services dealing with the total annual volume of each of the following specified transactions associated with this contract:

Processing of BACS transactions (payments and receipts) 1 600 000 and;

Processing of Cheques (payments and receipts) 180 000 and;

Processing of manual lodgements over the counter 18 000 and;

Processing of Direct Debit (payments and receipts) 175 000.

Evidence must include:

— The name of the organisation(s) the banking services are provided to;

— The dates of provision of services;

— The annual volume of each of the specified transactions involved in the delivery of the banking services.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

P18613

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 6.4.2015 - 15:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

6.4.2015 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 6.4.2015 - 15:00

Place:

Central Procurement Directorate, Clare House, 303 Airport Road West, Belfast BT3 9ED.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Suppliers Instructions How to Express Interest in this Tender: 1. Register your company on the eSourcing portal (this is only required once): <https://e-sourcingni.bravosolution.co.uk> and click the link to register — Accept the terms and conditions and click 'I agree' — Enter your correct business and user details — Note the username you chose and click 'Save' when complete — You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender — Login to the portal with the username/password — Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) — Click on the relevant PQQ/ ITT to access the content. — Click the 'Express Interest' button at the top of the page. — This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) — You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender — Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) — You can now use the 'Messages' function to communicate with the buyer and seek any clarification — Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT — There may be a mixture of online and offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: CPD will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

24.2.2015