

**Norway-Kristiansand: Travel agency, tour operator and tourist assistance services**

OJ S 32/2019 14/02/2019

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Kristiansand kommune på vegne av innkjøpsfellesskap

National registration number: 963296746

Postal address: Rådhusgata 18, 4611 Kristiansand

Town: Kristiansand S

NUTS code: NO Norge

Postal code: 4604

Country: Norway

Contact person: Gunnvor Juell Sørvig

E-mail: [gunnvor.juell.sorvig@kristiansand.kommune.no](mailto:gunnvor.juell.sorvig@kristiansand.kommune.no)**Internet address(es):**Main address: <https://permalink.mercell.com/99120415.aspx>Address of the buyer profile: <http://www.kristiansand.kommune.no/>**I.1. Name and addresses**

Official name: Søgne kommune

Town: Søgne

NUTS code: NO04 Agder og Rogaland

Country: Norway

E-mail: [postmottak@sogne.kommune.no](mailto:postmottak@sogne.kommune.no)**Internet address(es):**Main address: [www.sogne.kommune.no](http://www.sogne.kommune.no)**I.1. Name and addresses**

Official name: Songdalen kommune

Town: Nodeland

NUTS code: NO04 Agder og Rogaland

Country: Norway

E-mail: [postmottak@songdalen.kommune.no](mailto:postmottak@songdalen.kommune.no)**Internet address(es):**Main address: [www.songdalen.kommune.no](http://www.songdalen.kommune.no)**I.1. Name and addresses**

Official name: Kristiansand kommune

Town: Kristiansand

NUTS code: NO04 Agder og Rogaland

Country: Norway

E-mail: [postmottak@kristiansand.kommune.no](mailto:postmottak@kristiansand.kommune.no)**Internet address(es):**Main address: [www.kristiansand.kommune.no](http://www.kristiansand.kommune.no)

## **I.2. Information about joint procurement**

The contract involves joint procurement

## **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/99120415.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/99120415.aspx>

## **I.4. Type of the contracting authority**

Regional or local authority

## **I.5. Main activity**

General public services

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Travel Agency Services

Reference number: 201901881

#### **II.1.2. Main CPV code**

63500000 Travel agency, tour operator and tourist assistance services

#### **II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

The contracting authority invites tenderers to submit tender offers for travel agency services. The service must include ordering of plane tickets, hotels, rental vehicles, trains and consultancy services when employees travel individually and in groups on official journeys. Other relevant related services are also included in the procurement.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

63510000 Travel agency and similar services

#### **II.2.3. Place of performance**

NUTS code: NO04 Agder og Rogaland

#### **II.2.4. Description of the procurement**

The contracting authority must have the possibility of selecting freely amongst airlines, hotel chains, rental car companies, etc. If the contracting authority has signed individual contract, these must be handled in the offered web-based online ordering system. This applies to both current and future contracts.

The use of credit cards related to the payment of travel is only available to a limited selection of employees, so billing must be offered.

The procurement comprises only official travel, and must not be used in connection with employee leisure travel.

It is not possible to attach a benefit card to the employee's profile to earn points. Any benefit card must be connected to the individual municipality/company.

For further information, see appendix 6 Specification of procurement.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 18/03/2019 Local time: 09:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 18/03/2019 Local time: 09:00

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Klagenemnda for offentlige anskaffelser

Postal address: Postboks 439 Sentrum

Town: Bergen

Country: Norway

**VI.5. Date of dispatch of this notice**

12/02/2019