

United Kingdom-Perth: Grounds maintenance services

OJ S 31/2020 13/02/2020

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Caledonia Housing Association

Postal address: 5 South St. John's Place

Town: Perth

NUTS code: UKM Scotland

Postal code: PH1 5SU

Country: United Kingdom

Contact person: Mark Hebner

E-mail: mark.hebner@caledoniaha.co.uk

Telephone: +44 8006781228

Internet address(es):

Main address: www.caledoniaha.co.uk

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA17204

I.3. Communication

Access to the procurement documents is restricted. Further information can be obtained at:

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.](http://www.publiccontractsscotland.gov.uk)

[publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

OSM (Open Space Grounds Maintenance) 2020-2022/23

II.1.2. Main CPV code

77314000 Grounds maintenance services

II.1.3. Type of contract

Services

II.1.4. Short description

Open (common) space maintenance to 29 locations across Perth, Dundee, Fife and 6 in Kirkintilloch.

II.1.5. Estimated total value

Value excluding VAT: 250 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Both lots may be awarded to a single contractor, however if a tendering contractor currently has a lot awarded with the association then a maximum of 1 lot will be awarded to that contractor. It is the associations condition that any contractor working on OSM has a maximum of 2 lots only.

II.2. Description

II.2.1. Title

OSM South East Area

Lot No: 4

II.2.2. Additional CPV code(s)

77314000 Grounds maintenance services

II.2.3. Place of performance

NUTS code: UKM7 Eastern Scotland

Main site or place of performance: South Dundee, North Fife and the Carse of Gowrie, south east perthshire.

II.2.4. Description of the procurement

This lot covers 33 sites of varying size, scope and scale across North Fife, South Dundee, Carse of gowrie and south east perthshire.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: quality / Weighting: 70

Cost criterion - Name: cost / Weighting: 30

II.2.6. Estimated value

Value excluding VAT: 250 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

One 12 month extensions may be awarded depending on contractor performance, notified within the final 6 months of the existing contract term.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11.

Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

OSM Kirkintilloch Area
Lot No: 5

II.2.2. Additional CPV code(s)

77314000 Grounds maintenance services

II.2.3. Place of performance

NUTS code: UKM81 East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
Main site or place of performance: East Dunbartonshire.

II.2.4. Description of the procurement

This lot covers 6 separate locations across East Dunbartonshire for common space maintenance.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: quality / Weighting: 70

Cost criterion - Name: cost / Weighting: 30

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

One 12 month extensions may be awarded based on contractor performance, to be notified within the final 6 months of the original contact term.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Contractors must demonstrate their membership of a relevant trade body or professional organisation.

Must be able to demonstrate previous experience on contracts of a similar size and scope with clients of a similar nature with similar property portfolios.

To meet environmental impact requirements and to reduce carbon footprint, contractors must either have a base within the geographic area in which they wish to operate or commit to having 1 in place within 3 months of contract award as set out in the contract documents.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession

III.2.2. Contract performance conditions

Performance conditions as set out in the contract documents.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2018/S 223-510433](#)

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 12/03/2020 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 12/03/2020 Local time: 12:00

Place:

Caledonia Housing Association, 5 South St Johns Place Perth PH1 5SU.

Information about authorised persons and opening procedure: Tenders will be opened on the afternoon of the deadline date. Operation will be carried out by association staff and board member(s) as per association policy and procedure.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

Contractors will be required to comply with Caledonia Housing Association's policies and procedures on residents' complaints, community benefits, tenant participation and KPIs linked to all aspects of the work.

Contractors and their supply chain will be required to actively participate in the achievement of social objectives relating to participation in skills development, employment and training programmes and other added value contributions by the contractors and their supply chain to support community programmes promoted by the association. Accordingly the contract performance conditions may relate in particular to secondary considerations.

Contractors will be limited to a maximum of 2 lots. award of which will be determined by what is deemed to be the most advantageous to the association in terms of cost, contractor location, size and scope of the contract. if any contractor currently has another lot awarded from the previous tender exercise then they can only be awarded 1 more. contractors will have to have or commit to having an operational base within the area of award within 3 months of the award date of the contract

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland website at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=612154

The buyer has indicated that it will accept electronic responses to this notice via the postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Standard clause as per notice.

(SC Ref:612154)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Perth Sheriff Court

Postal address: sheriff court house, Tay Street

Town: Perth

Postal code: PH2 8NL

Country: United Kingdom

E-mail: perth@scotcourts.gov.uk

Telephone: +44 1738620546

Fax: +44 1738623601

Internet address: www.caledoniaha.co.uk

VI.5. Date of dispatch of this notice

11/02/2020