

**B-Louvain: insurance services**  
**OJ S 45/2012 06/03/2012**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Aankoopdienst KU Leuven  
Postal address: Krakenstraat 3 bus 5510  
Town: Leuven  
Postal code: 3000  
Country: Belgium  
For the attention of: Joris Wouters  
E-mail: [joris.wouters@aankoop.kuleuven.be](mailto:joris.wouters@aankoop.kuleuven.be)  
Telephone: +32 16328801  
Fax: +32 16328422

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Other: Universiteit en hogescholen

**I.3. Main activity**

Other: Onderwijs & onderzoek

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

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**Section II: Object of the contract**

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Autoverzekering (BA & omnium vloot, omnium dienstopdracht, rechtsbijstand).

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Vlaamse Gemeenschap en Brussels Hoofdstedelijk gewest.

NUTS code BE2 Vlaams Gewest

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Autoverzekering (BA & omnium vloot, omnium dienstopdracht, rechtsbijstand).

**II.1.6. CPV code(s)**

66510000 Insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

**II.2.2. Information about options**

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: BA en omnium vloot

**1) Short description**

BA en omnium vloot.

**2) CPV code(s)**

66514110 Motor vehicle insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 2

Lot title: Omnium dienstopdracht

**1) Short description**

Omnium dienstopdracht.

**2) CPV code(s)**

66514110 Motor vehicle insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 3

Lot title: Rechtsbijstand auto

- 1) **Short description**  
Rechtsbijstand auto.
- 2) **CPV code(s)**  
66513100 Legal expenses insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

##### **III.1.4. Contract performance conditions**

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Overeenkomstig art. 69 van het K.B. van 8.1.1996 zich niet bevinden in één van de mogelijke uitsluitingsgevallen: Zie bestek.

##### **III.2.2. Economic and financial ability**

List and brief description of conditions: Zie bestek.

Minimum level(s) of standards possibly required: Zie bestek.

##### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Zie bestek.

Minimum level(s) of standards possibly required:

Zie bestek +.

Enkel rechtstreekse offertes van verzekeraars die over de nodige erkenningen van de FSMA (CBFA) beschikken om in België verzekeringen aan te bieden, cfr de wet van 25.6.1992 (landverzekeringsovereenkomst), en de wet van 9.7.1975 (controle der verzekeringsondernemingen) zullen weerhouden worden. Offertes via tussenkomst van makelaars of consulenten worden niet weerhouden.

##### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

A12.372

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.4.2012 - 14:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

@Ref:00702572/2012009293.

Aanbestedende overheden:

Katholieke Universiteit Leuven, Oude Markt 13, 3000 Leuven.

GROEP T - Internationale Hogeschool Leuven, Vesaliusstraat 13, 3000 Leuven.

HUB - KUB, Stormstraat 2, 1000 Brussel.

HUB - EHSAL, Stormstraat 2, 1000 Brussel.

Katholieke Hogeschool Brugge-Oostende, Xaverianenstraat 10, 8200 Brugge.

Katholieke Hogeschool Kempen, Kleinhoefstraat 4, 2440 Geel.

Katholieke Hogeschool Leuven, Abdij van Park 9, 3001 Leuven.

Katholieke Hogeschool Limburg, Universitaire Campus gebouw B bus 1, 3590 Diepenbeek.

Katholieke Hogeschool Sint-Lieven, Gebr. Desmetstraat 1, 9000 Gent.

Katholieke Hogeschool Zuid-West-Vlaanderen, Doorniksesteenweg 145, 8500 Kortrijk.

Lessius Antwerpen, Jozef De Bomstraat 11, 2018 Antwerpen.

Lessius Mechelen, Zandpoortvest 13, 2800 Mechelen.

Hogeschool voor Wetenschap en Kunst, Koningsstraat 328, 1030 Brussel.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

29.2.2012