

UK-Hounslow: business and management consultancy and related services

OJ S 45/2012 06/03/2012

Contract notice – utilities

Services

Directive 2004/17/EC**Section I: Contracting entity**

I.1. Name and addresses

Official name: BAA Airports Limited

Postal address: The Compass Centre, Supply Chain Department West Wing 2nd Floor,
Nelson Road

Town: Hounslow

Postal code: TW6 2GW

Country: United Kingdom

Internet address(es):General address of the contracting entity: <http://www.baa.com>Address of the buyer profile: <http://www.tendersmart.com>**Additional information can be obtained from:**Official name: www.tendersmart.com > Business Opportunities > Contract NoticesPostal address: Please address your queries via the Messaging Centre on www.tendersmart.com > Business Opportunities > Contract Notices**Specifications and additional documents (including documents for a dynamic purchasing system) can be obtained from:** Official name: www.tendersmart.com > Business Opportunities > Contract NoticesPostal address: Please address your queries via the Messaging Centre on www.tendersmart.com > Business Opportunities > Contract Notices**Tenders or requests to participate must be submitted:** Official name: www.tendersmart.com > Business Opportunities > Contract NoticesPostal address: Please address your queries via the Messaging Centre on www.tendersmart.com > Business Opportunities > Contract Notices**I.2. Main activity**

Airport-related activities

I.3. Contract award on behalf of other contracting entities**Section II: Object of the contract**

II.1. Description**II.1.1. Title attributed to the contract by the contracting entity**

BAA/002472 - Consultancy & Advisory Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Compass Centre, Nelson Road, TW6 2GW, Hounslow.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement : 12

Duration of the framework agreement

Duration in months: 48

II.1.5. Short description of the contract or purchase(s)

Provision of consulting & advisory services in two distinct lots:

Lot 1: Management Consultancy Services.

Lot 2: Finance Consulting & Advisory Services.

II.1.6. CPV code(s)

79400000 Business and management consultancy and related services, 79410000 Business and management consultancy services, 79411000 General management consultancy services , 79412000 Financial management consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Provision of consulting & advisory services in two distinct lots:

Lot 1: Management Consultancy Services.

Lot 2: Finance Consulting & Advisory Services.

The estimated value for each lot on an annual basis is Livre1m - Livre1.5m per year.

Any framework agreements awarded from this process will be for an initial duration of 2 years, with options to extend for 2 x 1 year periods, giving a maximum total framework duration of 4 years or 48 months.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Strategic Management Consultancy Services

1) Short description

BAA uses strategic consultancy across the business. Using consultancy services allows BAA

to gain independent external advice and insights on specific issues or areas relating to the operation and performance of the business.

The scope of services required from bidders who are appointed to the framework, to support BAA include:

- developing and reviewing corporate strategies, visioning & blue printing,
- strategic planning processes,
- developing business plans,
- business and technology strategy alignment,
- identification and development of new services / programmes / initiatives,
- policy review and development advice,
- feasibility/scoping studies, options appraisal and business case development and support,
- appraising business structures and business performance measurement, including conducting value for money reviews, in support of strategy development,
- skills and knowledge transfer,
- risk management, business continuity and recovery planning,
- macro-economic analysis & scenario modelling,
- market characteristics and trends,
- economic appraisals,
- benchmarking,
- advice on policy and approach to regulators and legislators.

2) CPV code(s)

79400000 Business and management consultancy and related services, 79410000 Business and management consultancy services, 79411000 General management consultancy services

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Potential annual spend for this lot is estimated between Livre1m & Livre1.5m.

Lot No: 2

Lot title: Finance Consulting & Advisory Services

1) Short description

BAA uses finance advice and consultancy across the finance directorates that support the business.. Using consultancy & advisory services allows BAA to gain independent external advice and insights on specific issues or areas relating to the financial operation and performance of the business, or on approaches to working with statutory or other regulatory bodies and legislation compliance.

The scope of services required from bidders who are appointed to the framework, to support BAA include:

Financial Performance Review and Viability Studies.

Financial Options.

Financial Modelling and Model Review.

Option and Feasibility Studies.

Market Evaluation.

Business Case and Funding Bids.

Tax advice.

2) CPV code(s)

79400000 Business and management consultancy and related services, 79412000 Financial management consultancy services, 66171000 Financial consultancy services

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Potential annual spend for this lot is estimated between Livre1m & Livre1.5m.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: All information related to conditions for participation is available in the prequalification documentation which is available on www.tendersmart.com.

III.2.2. Economic and financial ability

List and brief description of conditions: All information related to conditions for participation is available in the prequalification documentation which is available on www.tendersmart.com.

III.2.3. Technical and professional ability

List and brief description of conditions: All information related to conditions for participation is available in the prequalification documentation which is available on www.tendersmart.com.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

Some candidates have already been selected (if appropriate under certain types of negotiated procedures): no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications or in the invitation to tender or to negotiate

IV.2.2. Information about electronic auction

An electronic auction will be used: yes

Additional information about electronic auction:

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting entity

BAA/002742

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents

(except for a DPS)

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

20.3.2012 - 18:00

IV.3.5. Languages in which tenders or requests to participate may be submitted

English.

IV.3.6. Minimum time frame during which the tenderer must maintain the tender

IV.3.7. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Registering interest.

Interested suppliers are required to submit the information requested by uploading responses to www.tendersmart.com as follows:

Instructions for registering interest.

Interested suppliers must register their company and contact profile by clicking on the link for this notice on the "Business Opportunities" menu of the www.tendersmart.com web site and by following the instructions below:

First, interested suppliers who are not already registered on TenderSmart must register their company profile via "Supplier Zone > New Supplier" menu. Suppliers already registered on TenderSmart can go direct to the second step.

Second, all interested suppliers must access this Notice via the "Business Opportunities" menu to express interest by following the online instructions and uploading the requested information before the indicated deadline (see Section IV paragraph 3.4).

Further information.

To evaluate their suitability, interested suppliers, when responding to this notice are requested to provide information which demonstrates their ability to comply with the award criteria.

(Failure to do so will result in their request being rejected).

BAA does not bind itself to accept any proposal.

In evaluating their suitability, suppliers may be further requested to provide to BAA additional information e.g. further written submissions, presentations, reference visits/inquiries and/or attend an interview.

As documentation associated with this process will be made available and exchanged via www.tendersmart.com interested suppliers are required to register on the site. Please refer to this site for terms and conditions.

Registering interest in this project does not guarantee inclusion of the party on the tender enquiry list. There is no cost associated with registration, expression of interest, or accessing the tender documentation, (where invited). However, to submit a bid at tender stage, then there will be an TenderSmart administration fee. Fee information can be found on the TenderSmart website through selecting the "How It Works" tab and then downloading the "Participant Agreement". Please ensure responses are concise and overall less than 10MB. Your document should be uploaded as a single PDF document on to <http://www.tendersmart.com>.

For further information on registration or other aspects of TenderSmart please contact:

Frédéric Garat: frederic.garat@tendersmart.com; +33 141900430.

BAA reserves the right to disqualify any candidate who provides information or confirmation which later proves to be untrue or incorrect or does not supply information when requested.

Suppliers should note that the submission time in the notice and www.tendersmart.com is Central European Time. For the avoidance of doubt the submission time is 17:00 GMT / 18:00 CET.

BAA reserves the right to award frameworks in the name of BAA Airports Limited, or in the names of some of the economic operators which are subsidiaries to BAA Airports Limited, namely:

Heathrow Airport Limited.

Stansted Airport Limited.

Glasgow Airport Limited.

Edinburgh Airport Limited.

Aberdeen Airport Limited.

Southampton International Airport Limited.

BAA Business Support Centre Limited.

Bidders should note there are two PQQs - one for each lot. Bidders should only complete the PQQ for they lot they want to be considered for.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: A standstill period will be incorporated at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful

tenderers to challenge the award decision before the contract is entered into. The Utilities Contracts Regulations (SI 2006 No 6) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

2.3.2012