

**Portugal-Aveiro: Document management services**

OJ S 26/2023 06/02/2023

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Município de Aveiro  
National registration number: 505931192  
Postal address: Praça da República  
Town: Aveiro  
NUTS code: PT16D Região de Aveiro  
Postal code: 3810-156  
Country: Portugal  
E-mail: [ppinto@cm-aveiro.pt](mailto:ppinto@cm-aveiro.pt)  
**Internet address(es):**  
Main address: [www.cm-aveiro.pt](http://www.cm-aveiro.pt)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.acingov.pt](http://www.acingov.pt)  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: [www.acingov.pt](http://www.acingov.pt)  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

AQUISIÇÃO DE SERVIÇOS DE TRATAMENTO INTEGRAL DE CONTRAORDENAÇÕES RODOVIÁRIAS E RESPETIVAS COBRANÇAS COM MÓDULO DE INSTRUÇÃO ADMINISTRATIVA PARA O MUNICIPIO DE AVEIRO

**II.1.2. Main CPV code**

72512000 Document management services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

AQUISIÇÃO DE SERVIÇOS DE TRATAMENTO INTEGRAL DE CONTRAORDENAÇÕES  
RODOVIÁRIAS E RESPETIVAS COBRANÇAS COM MÓDULO DE INSTRUÇÃO  
ADMINISTRATIVA PARA O MUNICIPIO DE AVEIRO

**II.1.5. Estimated total value**

Value excluding VAT: 280 000,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: PT16D Região de Aveiro

**II.2.4. Description of the procurement**

AQUISIÇÃO DE SERVIÇOS DE TRATAMENTO INTEGRAL DE CONTRAORDENAÇÕES  
RODOVIÁRIAS E RESPETIVAS COBRANÇAS COM MÓDULO DE INSTRUÇÃO  
ADMINISTRATIVA PARA O MUNICIPIO DE AVEIRO

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 280 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**Section IV: Procedure**

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**IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 05/03/2023 Local time: 17:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Portuguese

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 120 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 06/03/2023 Local time: 9:00

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Câmara Municipal de Aveiro

Postal address: Praça da República

Town: Aveiro

Postal code: 3810-156

Country: Portugal

E-mail: [geral@cm-aveiro.pt](mailto:geral@cm-aveiro.pt)

**VI.5. Date of dispatch of this notice**

01/02/2023