

United Kingdom-Malvern: Insurance services
OJ S 45/2016 04/03/2016
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Fortis Living
Postal address: Festival House, Grovewood Road
Town: Malvern
Postal code: WR14 1GD
Country: United Kingdom
For the attention of: Richard Orders
E-mail: rdorders@fortisliving.com
Telephone: +44 1905670124
Fax: +44 1905670101

Internet address(es):

General address of the contracting authority: www.fortisliving.com

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Invitation to tender for the provision of Risk Services (Insurance) to Fortis Living.

II.1.2. Type of contract and place of performance or delivery

Services

NUTS code UKG1 Herefordshire, Worcestershire and Warwickshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Fortis Living is inviting you to tender for our risk services offerings (including insurance and brokerage provision and best possible management of our entire risk portfolio) in relation to our property portfolio, liabilities, plus other key insurance areas.

This contract will be for up to 2 broker(s) / insurer(s) to provide all the insurance requirements for an initial period of 3 years, with the option to extend for a further 2 years. This tender has been split into 2 lots: Lot 1 General Insurance, Lot 2 Motor Fleet Insurance.

II.1.6. CPV code(s)

66510000 Insurance services, 66518100 Insurance brokerage services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 800 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: General Insurance

1) Short description

Majority of insurance cover lines including: property, liabilities, engineering, office combined, computer, group personal accident, management risks, tools, commercial crime, deterioration of stock and work in progress. If you are applying as a broker please include your annual brokerage fee within the cost model.

2) CPV code(s)

66510000 Insurance services, 66518100 Insurance brokerage services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 500 000 and 800 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Motor/Fleet insurance

1) Short description

Motor/Fleet insurance cover only — you can apply for this lot alone for both Lots lines. If you are applying as a broker please include your annual brokerage fee within the cost model.

2) CPV code(s)

66510000 Insurance services, 66518100 Insurance brokerage services, 66514110 Motor vehicle insurance services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 100 000 and 150 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Service Providers will be required to demonstrate that all staff are appropriately trained and qualified. Plus the organisation is appropriately accredited with the required accreditation body(s).

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Quality/Service. Weighting 50
2. Price. Weighting 50

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

25.4.2016 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 3.5.2016 - 15:00

Place:

Festival House, Grovewood Road, Malvern WR14 1GD.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Courts of Justice

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

Body responsible for mediation procedures

Official name: Royal Courts of Justice

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Fortis Living will incorporate a minimum ten calendar day standstill period at the point information on the award of the Contract(s) to be awarded at conclusion of the procurement exercise begun by publication of the Contract Notice is communicated to tenderers. The Public Contracts Regulations provides for aggrieved parties who have been harmed or at risk of harm by breach of those regulations to take action in the High Court. Generally, any such action must be brought within 30 days from the date the aggrieved party knew or ought to have known about the alleged breach. Where the Contracts have not been entered into the Court may order the setting aside of the Award Decision or order Fortis Living to amend any document(s) and may award damages. If the Contract has been entered into the Court may only award damages or where the award procedures have not been followed correctly may in certain circumstances declare the Contract Award to be 'ineffective'.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: The Cabinet Office

Postal address: Correspondence Team, Cabinet Office, Whitehall

Town: London

Postal code: SW1A 2AS

Country: United Kingdom

Telephone: +44 2072761234

VI.5. Date of dispatch of this notice

1.3.2016