

B-Brussels: Printed matter and related products
OJ S 47/2013 07/03/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: ONE

Postal address: Chaussée de Charleroi 95

Town: Bruxelles

Postal code: 1060

Country: Belgium

For the attention of: Dominique Erculisse

E-mail: dominique.erculisse@one.be

Telephone: +32 25421318

Fax: +32 25421250

Internet address(es):

General address of the contracting authority: <http://www.one.be>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Other: Enfance

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

CSC 1302-ECO-DE-IMP

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 15: Publishing and printing services on a fee or contract basis

Main site or place of performance: ONE , chaussée de Charleroi 95, 1060 BELGIQUE

NUTS code BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Impressions de documents divers répartis en 37 lots

II.1.6. CPV code(s)

22000000 Printed matter and related products

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Dossier familial

1) Short description

FSC - Format A4 + rabat - R/V - offset 80gr

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Document médical fille-garçon

1) Short description

FSC - 12 pages + 2 volets - offset blancs 120gr - pliage et agrapage

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Bilans de santé et carnets autocopiants

1) Short description

autocopiants différents formats

2) CPV code(s)

22000000 Printed matter and related products

- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 4

Lot title: Registres

- 1) Short description**
FSC, différents formats
Façonnage : 2 piqûres métalliques
- 2) CPV code(s)**
22000000 Printed matter and related products
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 5

Lot title: Cartes de rendez-vous

- 1) Short description**
FSC 2 versions , papier 250gr offset - 3 couleurs
- 2) CPV code(s)**
22000000 Printed matter and related products
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 6

Lot title: Planning- registre maternité

- 1) Short description**
FSC
2 brochures A5 A4
couverture papier vert pâle
- 2) CPV code(s)**
22000000 Printed matter and related products
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 7

Lot title: Blocs papier à lettre

- 1)**

Short description

FSC

A4 et A5, papier 80gr blanc

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 8

Lot title: Enveloppes

1) Short description

Différents formats, offset blanc et kraft

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 9

Lot title: Dossier médico-social

1) Short description

FSC

Fardes composées de 3 documents A4 papier offset

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 10

Lot title: Chemin d'enfance

1) Short description

FSC

A3 plié, papier offset 120gr

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 11

Lot title: Documents autocopiants

1) Short description

Différents A4 autocopiants

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 12

Lot title: Documents milieux d'accueil

1) Short description

FSC

A3 plié papier 120gr

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 13

Lot title: Carnets autocopiants

1) Short description

assemblage métalliques sous ruban

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 14

Lot title: Agenda TMS - Vade mecum

1) Short description

FSC

Format A5, perforations pour classeur, intercalaires, sous bandelette

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 15

Lot title: Feuilles d'étiquettes

1) Short description

Planches A4 de 16 étiquettes autocollantes

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 16

Lot title: Carnets Enfants - Mère

1) Short description

FSC

A5, insertion dans une liseuse en plastique

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 17

Lot title: Carnet des Parents

1) Short description

FSC

A5, plastification mat du carnet

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 18

Lot title: Brochures et signets

1) Short description

FSC

Brochure A4 + signet

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 19

Lot title: Brochures EDS

1) Short description

12 brochures différentes

Format : 200 mm x 200 mm

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 20

Lot title: Brochures EDS

1) Short description

1 version

Format : 210 mm x 148.5 mm

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 21

Lot title: Brochures

1) Short description

3 versions différentes

Format : 210 mm x 297 mm

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 22

Lot title: Brochures EDS

1) Short description

2 versions différentes

Format : 140 mm x 140 mm

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 23

Lot title: Brochures EDS

1) Short description

1 version

Format : 105 mm x 210 mm

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 24

Lot title: Brochures EDS

1) Short description

1 version

Format : 148,5 mm x 210 mm

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 25

Lot title: Brochures EDS

1) Short description

1 version

Format : 210 mm x 297 mm

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 26

Lot title: Documents SOS

1) Short description

2 brochures + 1 dépliant

2) CPV code(s)

22000000 Printed matter and related products

- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 27

Lot title: Dépliants EDS

- 1) **Short description**
FSC
Différents formats et plis
- 2) **CPV code(s)**
22000000 Printed matter and related products
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 28

Lot title: Roue EDS

- 1) **Short description**
Pochette + disque à insérer
- 2) **CPV code(s)**
22000000 Printed matter and related products
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 29

Lot title: Affiches EDS

- 1) **Short description**
FSC
Formats A2 et A5
- 2) **CPV code(s)**
22000000 Printed matter and related products
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 30

Lot title: Pré-impressions à thème

- 1) **Short description**
FSC
Formats A4 et A3
- 2) **CPV code(s)**

22000000 Printed matter and related products

- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 31

Lot title: Journal Infone

- 1) Short description**
FSC
A3 plié
- 2) CPV code(s)**
22000000 Printed matter and related products
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 32

Lot title: Rapport d'Activités

- 1) Short description**
FSC
Quadri, dos carré soudé
- 2) CPV code(s)**
22000000 Printed matter and related products
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 33

Lot title: Fiches Cera

- 1) Short description**
FSC
Différents formats, 13 versions
- 2) CPV code(s)**
22000000 Printed matter and related products
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 34

Lot title: Fiches techniques Cera

- 1)**

Short description

FSC

A4, 3 versions

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 35

Lot title: Tryptiques

1) Short description

FSC 100mm x 210mm

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 36

Lot title: Flyers

1) Short description

A5, FSC, quadri

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 37

Lot title: Livre

1) Short description

FSC

244 mm x 210 mm, quadri, couverture carton, collage pur

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Pour tout lot ou ensemble de lots dont le montant est supérieur à 22 000 EUR HTVA, un cautionnement de 5 % est constitué par le soumissionnaire pour autant que le délai d'exécution du marché soit supérieur à 30 jours.

Ce cautionnement est constitué dans les 30 jours calendrier qui suivent le jour de la notification de l'attribution du marché. La preuve de la constitution du cautionnement doit être adressée au siège social de l'ONE dans le mois qui suit l'attribution du marché (article 5 du CGC annexé à l'AR du 26 septembre 1996).

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Il est fait application de l'article 15 § 2 du cahier général des charges, annexé à l'arrêté royal du 26 septembre 1996 (MB 18.10.1996).

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: — Une attestation récente (d'une validité inférieure à 6 mois) du greffe du tribunal du commerce ou un extrait du casier judiciaire, dans lequel il apparaît que la personne morale candidate n'est pas en état de faillite ou de liquidation, qu'elle n'a pas fait de déclaration de faillite, qu'aucune procédure de liquidation ou de réorganisation judiciaire n'est en cours et qu'elle n'a pas été condamnée par un jugement coulé en force de chose jugée pour un délit qui porte atteinte à son intégrité professionnelle.

— Une attestation de l'ONSS, conformément aux dispositions de l'article 69 bis, § 1 de l'arrêté royal du 8 janvier 1996 tel que modifié, si l'entreprise est belge, ou une attestation de l'autorité compétente conformément à l'article 69 bis §2 de l'arrêté précité, si l'entreprise est étrangère. L'un ou l'autre de ces documents certifiant qu'elle est en règle en matière de cotisations de sécurité sociale (avant - dernier trimestre par rapport au jour d'ouverture des offres).

III.2.2. Economic and financial ability

List and brief description of conditions: — Une déclaration bancaire appropriée d'une validité inférieure à 6 mois attestant de la capacité financière du soumissionnaire à exécuter ce marché.

— Une déclaration concernant le chiffre d'affaires relatif aux produits auxquels le marché se rapporte pendant les 3 dernières années.

Minimum level(s) of standards possibly required: Pas de niveau spécifique maximal

III.2.3. Technical and professional ability

List and brief description of conditions:

— Le soumissionnaire doit disposer du matériel et des bâtiments nécessaires pour pouvoir entreposer et manipuler les imprimés en stock. Il joint à son offre une attestation certifiant cette capacité.

Minimum level(s) of standards possibly required:

Pas de niveau spécifique maximal.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

Lowest price

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

1302-ECO-DE-IMP

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 19.4.2013 - 10:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

30.4.2013 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 30.4.2013 - 10:00

Place:

ONE, chaussée de Charleroi 95, 1060 Bruxelles, BELGIQUE.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

@Ref:00695451/2013003830

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

4.3.2013