

**United Kingdom-Northampton: School catering services**

OJ S 35/2018 20/02/2018

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Peterborough Diocese Education Trust  
Postal address: Bouverie Court, The Lakes, Bedford Road  
Town: Northampton  
NUTS code: UKF2 Leicestershire, Rutland and Northamptonshire  
Postal code: NN4 7YD  
Country: United Kingdom  
E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)  
Telephone: +44 1276-673880  
**Internet address(es):**  
Main address: <http://www.pdet.org.uk>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://www.litmuspartnership.co.uk/project/peterborough\\_diocese\\_education\\_trust](http://www.litmuspartnership.co.uk/project/peterborough_diocese_education_trust)  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Peterborough Diocese Education Trust — Tender for Catering Services

**II.1.2. Main CPV code**

55524000 School catering services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The Peterborough Diocese Education Trust (PDET) is a multi-academy trust formed by the Peterborough Diocese Board of Education. Each of our schools maintains its own unique identity but we believe that we can achieve more by working together.

“A cord of three strands is not easily broken.” (Ecclesiastes 4:9-12).

Our family of schools seek to serve their local communities; they are inclusive welcoming children of the christian faith of other faiths or of no faith, children from all backgrounds and of all abilities. We believe in the infinite worth of each person: children deserve the very best education and staff merit support to deliver this. Although the multi-academy trust was formed initially to support church schools, PDET is happy to work with any community school that shares our values.

#### **II.1.5. Estimated total value**

Value excluding VAT: 3 000 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKF2 Leicestershire, Rutland and Northamptonshire

Main site or place of performance: Peterborough Diocese Education Trust. Northamptonshire. United Kingdom.

#### **II.2.4. Description of the procurement**

The successful Supplier will be required to provide catering services for Peterborough Diocese Education Trust at the following locations:

- Milton Parochial Primary School.
- St Andrews CE Primary School, Kettering.
- Ringstead CE Primary School.
- St Barnabas CE School.
- Loddington CE Primary School.
- Barby CE Primary School.
- Braunston CE Primary School.
- Pytchley CE Primary School.
- Silverstone CE Primary School.
- St James CE Primary School.
- Towcester CE Primary School.
- Welford Sibbertoft and Sulby Endowed School.
- Greens Norton CE Primary School.
- Weldon CE Primary School.
- Kislingbury CE Primary School.
- Collingtree CE Primary School.
- Staverton CE Primary School.
- St Lukes CE Primary School.
- Mears Ashby CE Primary School.
- Great Addington CE Primary School.
- Cranford CE Primary School.
- Ryhall CE Academy.

The contract covers the scope for the provision of all school catering services at the above locations, which also includes all hospitality and free issue requirements.

The successful supplier will be expected to source all fresh produce on a local basis, especially fresh meat, bakery and fruit and vegetables.

The emphasis for this service is on achieving “best value” and the successful Supplier will be expected to demonstrate innovation, flexibility and commercialism.

The contract being offered commences on 1.8.2018 for an initial three year period and will operate on a fixed cost basis. Although the contract commencement date is 1.8.2018, there will be no catering provision required at any school until September 2018.

Please note that the successful contractor will pay The Litmus Partnership a consultancy fee on award of this contract, which will be to the value of 12 000 GBP plus VAT. This fee will be invoiced immediately after the 10 days standstill period ends on 9.7.2018 and will enable monitoring of the financial and operational performance of the catering contract throughout the first year. To ensure transparency, Suppliers will clearly show within the management fee a breakdown of this consultancy fee, over the length of the contract. The total full fee will be paid by the successful supplier, in full to Litmus, by no later than Friday 20.7.2018.

It is anticipated that the number of schools within the trust will continue to grow during the course of this contract. The provision of catering services to these schools when they have joined will fall under the scope of this contract if required.

The successful supplier will be expected to provide the catering services within these additional schools using the same costing model, ratios, etc that were applied to the successful bid at the point of tender submission. The duration of contract for these schools will not be increased and they will join the contract for the remaining contract period that exists at the point of entry into the trust.

The approximate current value of this contract is 3 000 000 GBP.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 3 000 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/08/2018 End: 31/07/2023

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

### **III.1. Conditions for participation**

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 23/03/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 20/04/2018

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

Interest in the selection process should be expressed via email only to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) clearly stating within this email which contract /notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The selection questionnaire and associated documents can be obtained at: [http://www.litmuspartnership.co.uk/project/peterborough\\_diocese\\_education\\_trust](http://www.litmuspartnership.co.uk/project/peterborough_diocese_education_trust)

The closing date for receipt of the selection questionnaire is 23.3.2018 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time. Documents in respect of economic /financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Peterborough Diocese Education Trust

Town: Northampton

Country: United Kingdom

##### **VI.5. Date of dispatch of this notice**

16/02/2018