

**France-La Rochelle: Printing and related services**

OJ S 46/2016 05/03/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: CPAM de la Charente-Maritime

Postal address: 55-57 rue de Suède, CS 70507

Town: La Rochelle

Postal code: 17000

Country: France

Contact person: gestiondupatrimoine@cpam-larochelle.cnamts.fr

For the attention of: M. le directeur de la CPAM de la Charente-Maritime

E-mail: [gestiondupatrimoine@cpam-larochelle.cnamts.fr](mailto:gestiondupatrimoine@cpam-larochelle.cnamts.fr)

Telephone: +33 0546516749

**Internet address(es):**Address of the buyer profile: <http://www.achat-national.com/accueil/>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other: Organisme privé gérant un service public

**I.3. Main activity**

Social protection

**I.4. Contract award on behalf of other contracting authorities****Section II: Object of the contract**

---

**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Externalisation du traitement des courriers recommandés.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system****II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

- prise en charge des courriers en temps réel dans le cadre d'un processus d'envoi automatisé,
- transmission des flux de manière sécurisée vers une usine éditique,
- la fourniture du papier, des enveloppes blanches et des documents nécessaires à l'envoi des courriers en recommandé,
- l'impression des lettres recommandées,
- la mise sous pli des lettres recommandées,
- l'affranchissement des recommandés,
- la remise à la poste des plis recommandés,
- la numérisation des AR ainsi que leur rapprochement avec le courrier envoyé,
- l'archivage légal à valeur probante des courriers recommandés, des preuves de dépôt poste et des preuves de réception par le destinataire pendant 10 ans.

#### **II.1.6. CPV code(s)**

79800000 Printing and related services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

### **III.2. Conditions for participation**

#### **III.2.1.**

**Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

**III.2.2. Economic and financial ability**

**III.2.3. Technical and professional ability**

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

**III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

---

**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

**IV.3.2. Previous publication concerning this procedure**

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 8.4.2016 - 16:00

**IV.3.4. Time limit for receipt of tenders or requests to participate**

12.4.2016 - 16:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

French.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

---

### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

### **VI.3. Additional information**

Date d'envoi du présent avis au JOUE et au BOAMP: 1.3.2016.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

1.3.2016