

United Kingdom-Belfast: Travel management services
OJ S 46/2016 05/03/2016
Contract award notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Department of Finance and Personnel

Postal address: 303 Airport Road West

Town: Belfast

Postal code: BT3 9ED

Country: United Kingdom

Contact person: collaboration.cpd@dfpni.gov.uk

Internet address(es):

Address of the buyer profile: <https://etendersni.gov.uk/epps>

Electronic access to information: <https://etendersni.gov.uk/epps>

Electronic submission of tenders and requests to participate: <https://etendersni.gov.uk/epps>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Department for Social Development NI

Postal address: Lighthouse Building, 1 Cromac Place

Town: Belfast

Postal code: BT7 2JB

Country: United Kingdom

Official name: Department of Health Social Services and Public Safety NI

Postal address: Castle Buildings

Town: Belfast

Postal code: BT4 3SQ

Country: United Kingdom

Official name: Department for Regional Development NI

Postal address: Clarence Court Adelaide Street

Town: Belfast

Postal code: BT2 8GB

Country: United Kingdom

Official name: Department of Justice NI

Postal address: Block B, Castle Buildings

Town: Belfast

Postal code: BT4 3SG

Country: United Kingdom

Official name: Department for Employment and Learning NI

Postal address: Adelaide House, 39 — 49 Adelaide Street

Town: Belfast
Postal code: BT2 8FD
Country: United Kingdom
Official name: Department of Finance and Personnel
Postal address: Clare House, 303 Airport Road West
Town: Belfast
Postal code: BT3 9ED
Country: United Kingdom
Official name: Department of the Environment NI
Postal address: Goodwood House, 44-58 May Street
Town: Belfast
Postal code: BT1 4NN
Country: United Kingdom
Official name: Department for Regional Development Transport NI
Postal address: Clarence Court Adelaide Street
Town: Belfast
Postal code: BT2 8GB
Country: United Kingdom
Official name: Department of Enterprise Trade and Investment NI
Postal address: Netherleigh, Massey Avenue
Town: Belfast
Postal code: BT4 2JP
Country: United Kingdom
Official name: Department of Culture Arts and Leisure NI
Postal address: Causeway Exchange, 1-7 Bedford Street
Town: Belfast
Postal code: BT2 7EG
Country: United Kingdom
Official name: Department of Agriculture and Rural Development NI
Postal address: Dundonald House
Town: Belfast
Postal code: BT4 3SB
Country: United Kingdom
Official name: Department of Education NI
Postal address: Rathgael House
Town: Bangor
Postal code: BT19 7PR
Country: United Kingdom
Official name: Office of the First Minister and Deputy First Minister NI
Postal address: Stormont Castle
Town: Belfast
Postal code: BT4 3TT
Country: United Kingdom
Official name: Public Prosecution Service for Northern Ireland
Postal address: Linum Chambers, 2 Bedford Square
Town: Belfast
Postal code: BT2 7ES
Country: United Kingdom
Official name: NI Assembly
Postal address: Parliament Buildings

Town: Belfast
Postal code: BT4 3XX
Country: United Kingdom
Official name: Northern Ireland Office
Postal address: Stormont House

Town: Belfast
Postal code: BT4 3SH
Country: United Kingdom
Official name: Education Authority NI
Postal address: Forestview, Purdys Lane

Town: Belfast
Postal code: BT8 7AR
Country: United Kingdom
Official name: Business Services Organisation
Postal address: 12–22 Linenhall Street

Town: Belfast
Postal code: BT2 8BS
Country: United Kingdom
Official name: Translink
Postal address: Milewater Road

Town: Belfast
Postal code: BT3 9BG
Country: United Kingdom
Official name: FE North West Regional College
Postal address: Strand Road

Town: Londonderry
Postal code: BT48 7AL
Country: United Kingdom
Official name: FE South West College
Postal address: 2 Mountjoy Road

Town: Omagh
Postal code: BT79 7AH
Country: United Kingdom
Official name: FE Northern Regional College
Postal address: Antrim Campus, Fountain Street

Town: Antrim
Postal code: BT41 4AL
Country: United Kingdom
Official name: FE South Eastern Regional College
Postal address: Victoria Avenue

Town: Newtownards
Postal code: BT23 7EH
Country: United Kingdom
Official name: FE Belfast Metropolitan College
Postal address: Titanic Quarter Campus, 7 Queens Road

Town: Belfast
Postal code: BT3 9DT
Country: United Kingdom
Official name: FE Southern Regional College
Postal address: Patrick Street

Town: Newry
Postal code: BT35 8DN
Country: United Kingdom
Official name: Northern Ireland Housing Executive
Postal address: 2 Adelaide Street
Town: Belfast
Postal code: BT2 8BP
Country: United Kingdom
Official name: NI Water
Postal address: Westland House
Town: Belfast
Postal code: BT14 6TE
Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title

DFP — Collaboration — Travel Management Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 20: Supporting and auxiliary transport services

NUTS code UKN Northern Ireland,UKN0 Northern Ireland

II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)

The procurement involves the establishment of a framework agreement

II.1.4. Short description of the contract or purchase(s)

Central Procurement Directorate (CPD) as a Central Purchasing Body (CPB), as defined by the Public Contract Regulations 2015, intends to establish a collaborative Framework Agreement for the provision of a Travel Management Company (TMC) to provide a fully managed service for all UK and International Travel, accommodation and other travel associated services within Northern Ireland on behalf of Northern Ireland Civil Service (NICS) Departments, Agencies, Non Departmental Public Bodies and other Participating Bodies or other nominated individuals working on behalf of the Client ('The Framework'). Any public body subject to the Northern Ireland Public Procurement Policy (NIPPP) listed in <http://www.dfpni.gov.uk/index/procurement-2/cpd/cpd-policy-andlegislation/ni-pp-policy/cpd-list-of-bodies-public-procurement-policy-applies.htm> may choose to participate in this Framework at any time as a 'Client'. In addition to this the Northern Ireland Office (NIO), Public Prosecution Service (PPS), Northern Ireland Audit Office (NIAO) and NI Assembly (NIA) can avail of this Framework. The list of public bodies covered by the NIPPP may change from time to time and any additional bodies may choose to receive the services as a Client. For the purpose of this Framework Agreement the successful Contractor will provide a fully managed service for all UK and international travel, accommodation and any other associated services that aid Business, Non-staff, Patient, Student and Security Personnel travel. The range of Travel Services will cover as a minimum Air, Rail, Ferry, Car Hire, Taxi / onward road travel, Car parking, Accommodation and Hotel Conferencing. The main details of these travel requirements are described in the tender documentation.

II.1.5.

CPV code(s)

63516000 Travel management services, 63515000 Travel services, 79997000 Business travel services, 63000000 Supporting and auxiliary transport services; travel agencies services, 63510000 Travel agency and similar services

II.1.6. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.2. Total value of the contract/lot**II.2.1. Total value of the contract/lot**

Lowest offer 45 000 000 and Highest offer 60 000 000 GBP
excluding VAT

Section IV: Procedure

IV.1. Type of procedure**IV.1.1. Type of procedure**

Open

IV.2. Award criteria**IV.2.1. Award criteria**

The most economically advantageous tender in terms of

1. Cost. Weighting 55
2. Ability to perform the services. Weighting 16
3. Client specific scenarios. Weighting 7
4. Implementation. Weighting 8
5. Invoicing and payment. Weighting 8
6. Customer support. Weighting 6

IV.2.2. Information about electronic auction

An electronic auction has been used: no

IV.3. Administrative information**IV.3.1. File reference number attributed by the contracting authority**

106193

IV.3.2. Previous publication concerning this procedure**Prior information notice**

Notice number in the OJ S: [2015/S 128-235455](#) of 7.7.2015

Contract notice

Notice number in the OJ S: [2015/S 221-403217](#) of 14.11.2015

Section V: Award of contract

Contract No: 1

Lot title: DFP — Collaboration — Travel Management Services

V.1. Date of conclusion of the contract

1.3.2016

V.2. Information about tenders

Number of tenders received: 3

Number of tenders received by electronic means: 3

V.3. Name and address of the contractor

Official name: World Travel Centre Ltd

Postal address: Murrays Exchange

Town: Belfast

Postal code: BT12 5DR

Country: United Kingdom

E-mail: tenders@selective-travel.co.uk

Telephone: +44 2890962000

Fax: +44 2890962020

V.4. Information on value of the contract/lot

Total value of the procurement:

Lowest offer 45 000 000 and Highest offer 60 000 000 GBP
excluding VAT

V.5. Information about subcontracting

The contract is likely to be subcontracted: no

Section VI: Complementary information

VI.1. Information about European Union funds

VI.2. Additional information

Central Procurement Directorate (CPD) as a Central Purchasing Body (CPB), as defined by the PublicContract Regulations 2015, intends to establish a collaborative Framework Agreement for the provision of a Travel Management Company (TMC) to provide a fully managed service for all UK and International Travel, accommodation and other travel associated services within Northern Ireland on behalf of Northern Ireland Civil Service (NICS) Departments, Agencies, Non Departmental Public Bodies and other Participating Bodies or other nominated individuals working on behalf of the Client ('The Framework'). Any public body subject to the Northern Ireland Public Procurement Policy (NIPPP) listed in <http://www.dfpni.gov.uk/index/procurement-2/cpd/cpd-policy-andlegislation/ni-pp-policy/cpd-list-of-bodies-public-procurement-policy-applies.htm> may choose to participate in this Framework at any time as a 'Client'. In addition to this the Northern Ireland Office (NIO), Public Prosecution Service (PPS), Northern Ireland Audit Office (NIAO), NI Assembly (NIA), Utility Regulator NI (UREGNI), and Ulster Scots Agency can avail of this Framework. The list of public bodies covered by the NIPPP may change from time to time and any additional bodies may choose to receive the services as a Client.

VI.3. Procedures for review

VI.3.1. Review body

Official name: Department of Finance and Personnel, Central Procurement Directorate

Postal address: Clare House 303 Airport Road West

Town: Belfast

Postal code: BT3 9ED

Country: United Kingdom

Internet address: www.dfpni.gov.uk/cpd

Body responsible for mediation procedures

Official name: Department of Finance and Personnel, Central Procurement Directorate
Postal address: Clare House 303 Airport Road West
Town: Belfast
Postal code: BT3 9ED
Country: United Kingdom
Internet address: www.dfpni.gov.uk/cpd

VI.3.2. Review procedure

Precise information on deadline(s) for review procedures: The following text was published in the Contract Notice for this competition:

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

VI.3.3. Service from which information about the review procedure may be obtained

Official name: Department of Finance and Personnel, Central Procurement Directorate
Postal address: Clare House 303 Airport Road West
Town: Belfast
Postal code: BT3 9ED
Country: United Kingdom
Internet address: www.dfpni.gov.uk/cpd

VI.4. Date of dispatch of this notice

3.3.2016