

**Poland-Warsaw: Framework Contract for the Provision of Facility Management-Related Services  
OJ S 32/2021 16/02/2021****Contract notice  
Services****Legal Basis:**

Regulation (EU, Euratom) No 2018/1046

Frontex Financial Regulation: [https://frontex.europa.eu/assets/Key\\_Documents/MB\\_Decision/2019/MB\\_Decision\\_19\\_2019\\_adopting\\_the\\_Frontex\\_Financial\\_Regulation\\_002.pdf](https://frontex.europa.eu/assets/Key_Documents/MB_Decision/2019/MB_Decision_19_2019_adopting_the_Frontex_Financial_Regulation_002.pdf)**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Border and Coast Guard Agency — Frontex

Postal address: Plac Europejski 6

Town: Warsaw

NUTS code: PL911 Miasto Warszawa

Postal code: 00-844

Country: Poland

Contact person: Frontex Procurement Sector

E-mail: [procurement@frontex.europa.eu](mailto:procurement@frontex.europa.eu)

Telephone: +48 222059500

Fax: +48 222059501

**Internet address(es):**Main address: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=7884>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=7884>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Framework Contract for the Provision of Facility Management-Related Services

Reference number: Frontex/OP/946/2020/AH/AA

**II.1.2. Main CPV code**

70330000 Property management services of real estate on a fee or contract basis

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

The contractor to be selected for this framework contract shall provide general facility management-related support to Frontex:

- 1) Regular building inspections and building maintenance support activities;
- 2) Caretaker/handyman services;
- 3) Delivery and shipping-related services;
- 4) Management of storages and inventory;
- 5) Conference/meeting support services;
- 6) Audio-video support;
- 7) Internal mail;
- 8) FM helpdesk service;
- 9) Ad-hoc inventory support;
- 10) Ad-hoc reception support.

#### **II.1.5. Estimated total value**

Value excluding VAT: 1 500 000,00 EUR

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: PL911 Miasto Warszawa

Main site or place of performance: Frontex premises in Warsaw.

#### **II.2.4. Description of the procurement**

The duration of the contract is 12 months with the possibility to prolong it maximum 3 times, each time for a period of 12 months and on the same conditions.

The overall duration of the framework contract may in no event exceed four (4) years. The services are described in point II.1.4) above.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 1 500 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The contract may be renewed maximum 3 times, each time for a period of 12 months and on the same conditions.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13.**

## **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Requirement

The tenderer is asked to prove that is authorised to perform the contract under the national law.

Evidence required

- A copy of an official document (Company Register, Official Gazette, etc.) confirming that the Tenderer is already established as a recognised legal entity and is registered in a relevant professional or trade register.

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 18/03/2021

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4.**

### **Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 19/03/2021 Local time: 11:00

Place:

Frontex premises, Plac Europejski 6, Warsaw, POLAND.

Information about authorised persons and opening procedure: One representative per tenderer can attend the session, subject to prior notification sent to [procurement@frontex.europa.eu](mailto:procurement@frontex.europa.eu).

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court

Postal address: rue du Fort Niedergrünewald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

E-mail: [cfi.registry@curia.europa.eu](mailto:cfi.registry@curia.europa.eu)

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://www.curia.europa.eu>

##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge.

#### **VI.5. Date of dispatch of this notice**

09/02/2021