

UK-Runcorn: various medicinal products

OJ S 48/2012 09/03/2012

Contract notice

Supplies

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: NHS Commercial Medicines Unit

Postal address: Castle View House, East Lane

Town: Runcorn

Postal code: WA7 2AA

Country: United Kingdom

For the attention of: Michelle Clarke

E-mail: [michelle.clarke@cmu.nhs.uk](mailto:michelle.clarke@cmu.nhs.uk)

#### Internet address(es):

General address of the contracting authority: <https://cmu.bravosolution.co.uk>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

### I.3. Main activity

Health

Other: Public procurement

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Proprietary pharmaceutical products - national (all regions) - follow up.

#### II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: All NHS trusts listed in document 10a of the ITT entitled purchasing points.

NUTS code UK United Kingdom

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

##### **Duration of the framework agreement**

Duration in months: 27

#### **II.1.5. Short description of the contract or purchase(s)**

Framework agreement for the supply of proprietary pharmaceuticals to all NHS pharmacy regions. Suppliers are required to supply products to all the trusts listed within the purchasing point document. A full list of participating trusts are included in the ITT pack (document 10a).

#### **II.1.6. CPV code(s)**

33690000 Various medicinal products

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

Options: yes

Description of options: The agreement may be extended for up to a period of 12 months.

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Parent company or other guarantees may be required in certain circumstances. See the invitation to offer for further details.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

No special legal form is required but, if a contract is awarded to a consortium of economic operators, the members of that consortium may be required to form a legal entity before entering into the framework agreement and may be required to provide parent or directors' guarantees or, if not required to form a legal entity, members of a consortium may be required to accept joint and several liability both to the contracting authority under the framework agreement and to other contracting authorities awarding contracts under the framework agreement.

#### **III.1.4. Contract performance conditions**

## III.2. Conditions for participation

### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: 1) Entering general ITT supplier information  
The CMU (part of the Department of Health) utilizes the NHS Supplier Information Database (sid4health) to manage and assess general pre-qualification information in the form of a profile. Candidates are requested to provide their profile in sid4health as follows:

I) Candidates must obtain a Dun & Bradstreet (D&B) D-U-N-S® Number to enable registration on sid4health. This normally is provided within 48 hours but may take up to 5 days\*, so please ensure this step is completed as soon as possible. The D-U-N-S® number is the standard supplier coding for the NHS and must be obtained for use in all trading with the NHS. Check to see if your company has a D-U-N-S® Number on the Sid4health registration page.

\* The D-U-N-S® Number registration turnaround time quoted is for UK subjects. Non UK subjects (businesses registered outside of the UK), should use [www.dnb.com](http://www.dnb.com) and choose the country in which the business is registered from the selection at the top of the Home page and then search for DUNS request form. If unable to find a DUNS request form please contact the local customer services team. Turnaround times will vary from Country to country;

II) Candidates must go to the following web page <http://www.sid4health.nhs.uk/home.action>. Select the Register Organisation on the left of the page and then select Organisation Type supplier. Key in details as shown to search for your D-U-N-S® Number. If you are not on their database click on the link at the bottom of the page to obtain a number from D&B;

III) Once registration has been authorised by the sid4health administrator and after receiving logon details, access the Profile Management area and create and validate your sid4health company profile. (Candidates must publish at least one validated profile to make their profile available for buyers to view generally – see the Help page on sid4health within Profile Management for more details);

IV) Candidates should ensure that in addition to the mandatory fields/sections, the following fields/sections of their sid4health profile are completed to demonstrate their ability to meet the short-listing criteria applicable to this contract: proprietary pharmaceutical products - national (all regions) - follow up. Failure to comply with the completion of all mandatory fields could result in the elimination from the procurement process at this ITT stage. D&B data will be supplied automatically by D&B. (notes 1, through to 5 below refer);

IV) (option 2) Candidates should ensure all the mandatory fields of their sid4health profile are completed. Failure to comply with the completion of all mandatory fields could result in the elimination from the procurement process at this ITT stage. D&B data will be supplied automatically by D&B. (notes 1, through to 5 below refer);

V) Once a candidate has ensured that all the required fields are completed for this ITT and the profile has been validated. They must add the profile to the Request to Participate list ID'd T1200\_258 proprietary pharmaceutical products - national (all regions) - follow up and named itt\_29409 proprietary pharmaceutical products - national (all regions) - follow up. Select "View all request to participate lists" on the left menu and search/select this list. Select the Join button to the right of the list and then select the validated profile to allocate to this procurement (you may have more than one validated profile as you may have different information held against your profile for different procurements);

VI) Where access to Sid4health is unavailable, please contact the sid4health Helpdesk at: [helpsid4health@eurodyn.com](mailto:helpsid4health@eurodyn.com).

2) Submission of expression of interest and procurement specific information.

This procurement exercise will be conducted on the CMU (part of the Department of Health) eTendering portal at [www.cmu.bravosolution.co.uk](http://www.cmu.bravosolution.co.uk). Candidates wishing to be considered for this contract must register their expression of interest and provide additional procurement specific information (if required) through the CMU (part of the Department of Health) eTendering portal as follows:

I) Candidates should register on the CMU (part of the Department of Health) eTendering portal at <https://www.cmu.bravosolution.co.uk> and click the link to register:

- Accept the terms and conditions and click continue,
- Enter your correct business and user details,
- Note the username you chose and click save when complete,
- You will shortly receive an e-mail with your unique password (please keep this secure).

II) Once registered, candidates must express your interest as follows:

- a. Login to the CMU (part of the Department of Health) eTendering portal;
- b. Select Response to ITT;
- c. select ITTs Open To All Suppliers;
- d. Access listing related to this contract itt\_29409 proprietary pharmaceutical products - national (all regions) - follow up and view details;
- e. Click on express interest button in the actions box on the left-hand side of the page.

III) Once you have expressed interest, the ITT will move to My ITTs, where you can download additional documentation (if required in III.2.1.1.ii above), and construct your reply as instructed. You must then publish your reply using the publish button;

IV) For any support in submitting your expression of interest please contact the ETendering Help-desk at +44 8003684850 or [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk).

### **III.2.2. Economic and financial ability**

List and brief description of conditions: As per requirements to complete sid4health profile - see III.2.1 for more information on how to complete sid4health profile.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

As per requirements to complete sid4health profile - see III.2.1 for more information on how to complete sid4health profile.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

## **IV.2. Award criteria**

### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

## **IV.3. Administrative information**

### **IV.3.1. File reference number attributed by the contracting authority**

CM/PHR/11/5297

### **IV.3.2. Previous publication concerning this procedure**

### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 30.4.2012 - 13:00

### **IV.3.4. Time limit for receipt of tenders or requests to participate**

30.4.2012 - 13:00

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

### **VI.3. Additional information**

If and when this requirement is offered to tender, this may be done in whole or in part via electronic means using the Internet.

The framework agreement is for the benefit of other participating NHS bodies (whether acting individually, or on behalf of, or together as members of any consortia) along with any other non-NHS bodies which the participants deem necessary for the delivery of services or goods to NHS bodies, local authorities, other government departments or non-departmental public bodies charged with the delivery of healthcare or health related services.

Contracts awarded under a framework agreement may be awarded either:

a) By application of the terms laid down in the framework agreement without reopening competition, or

b) Where not all the required terms of the proposed contracts are laid down in the framework agreement, by reopening competition between the economic operators which are parties to this framework agreement and which are capable of performing the proposed contract.

Reopening of competition will be done in accordance with the procedure set out in Directive 2004/18/EC, Article 32.

The operation of the framework agreement may incorporate the reopening of competition between the economic operators which are party to the framework agreement so as to incorporate the effects of competition, and the effect on competition, derived from beneficiaries of and parties to the contracts under the agreement to include central purchasing bodies as detailed in Article 32 of Directive 2004/18/EC; collaborative purchasing hubs; commercial support units (CSU's); confederations; purchasing consortia; trusts and other incorporated and unincorporated bodies acting under the aegis of aggregate purchasing policies, and/or volume commitment/exclusivity commitment policies, and forms devolved to regional and local levels within the UK National Health Service (NHS).

Potential suppliers should note that, in accordance with the Government's policies on transparency, the CMU (part of the Department of Health) intends to publish the invitation to tender (ITT) document, and the text of any framework agreement awarded, subject to possible redactions at the discretion of the CMU (part of the Department of Health). The terms of the proposed framework agreement will also permit a public sector contracting authority, awarding a contract under this framework agreement, to publish the text of that contract, subject to possible redactions at the discretion of the contracting authority. Further information on transparency can be found at:

[http://www.ogc.gov.uk/policy\\_and\\_standards\\_framework\\_transparency.asp](http://www.ogc.gov.uk/policy_and_standards_framework_transparency.asp).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The Contracting Authority will incorporate a standstill period at the point the decision regarding the award of the contract is communicated to offerors. The Contracting Authority draws offerors attention to their rights under the Public Contracts Regulations 2006 as amended by the Public Contracts (Amendment) Regulations 2009.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

#### **VI.5. Date of dispatch of this notice**

7.3.2012