

UK-Cardiff: Education and training services

OJ S 49/2013 09/03/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Skills for Justice

Postal address: 1 Caspian Point , Pier Head Street

Town: Cardiff

Postal code: CF10 4DQ

Country: United Kingdom

Contact person: Tenders Team

E-mail: tenders@skillsforjustice.com

Internet address(es):

General address of the contracting authority: <http://www.skillsforjustice.com/About-us/Invitations-to-Tender>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Other: Registered Charity

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Supply of Essential Skills Wales and Apprenticeship Support for Policing Apprenticeship Level 3 Pilot in Wales.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 24: Education and vocational education services

Main site or place of performance: Wales, United Kingdom.

NUTS code UKL Wales

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Duration of the framework agreement

Duration in months: 6

In the case of framework agreements, provide justification for any duration exceeding 4 years:
N/A

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 250 000 and 300 000 GBP

II.1.5. Short description of the contract or purchase(s)

Skills for Justice has secured funding from the Sector Priorities Fund Pilot (SPFP) Programme to work with the police services in Wales to develop and pilot a Specification of Apprenticeship Standards for Wales (SASW) compliant Level 3 Apprenticeship Framework.

As part of the piloting of the apprenticeship we are seeking a provider to deliver essential skills at level 2 in Communication, Application of Number and Information and Communication Technology (ICT) through an apprenticeship model in initial police training to three police services in Wales.

Community benefits do not apply to this contract.

II.1.6. CPV code(s)

80000000 Education and training services, 80400000 Adult and other education services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Sector Priorities Fund Pilot (SPFP) programme is a Welsh Government initiative managed by the Department for Education and Skills (DfES). The Programme aims to pilot strategic project activity with Sector Skills Councils (SSCs) in order to inform recommendations that will ensure the delivery of post-16 skills provision is more responsive and aligned to the needs of employers. All project costs must be defrayed by November 2014. All project reporting and financial returns must be completed by November 2014.

Apprenticeship in Policing (Level 3)

Level 3 Apprenticeship in Policing Framework:

- Level 3 NVQ Diploma in Policing (to be delivered by the individual Police Services). This is a combined qualification that covers all competence and knowledge aspects

- Essential Skills Wales (L2 minimum) in Application of Number, Communication and Information and Communication Technology (ICT).

The Apprenticeship is aimed at initial Police recruits and will be delivered through the existing 2 year Initial Police Learning and Development Programme (IPLDP).

The majority of apprentices will be new recruits although some may have worked as, Specials, Police Community Support Officers (PCSO's) or Police Staff and have some transferable

knowledge and experience.

A small proportion of the apprentices will have completed their Initial Police Learning and Development Programme (IPLDP) and will be undertaking their Essential Skills now and using recognised prior learning for their competence qualification. This will allow Skills for Justice to have a comparison for research along with a control group who are not undertaking any aspect of the Apprenticeship.

Skills for Justice are seeking a Provider(s) to deliver the required outputs within a tight delivery timescale. The delivery model must embed Essential Skills Wales delivery and assessment into each Police Services current delivery model for the Diploma in Policing at Level 3, as this will provide the taught knowledge and competence sections for the Policing Apprenticeship Level 3 Framework.

The Police Services have already identified learner cohorts as detailed in section 3.6. Each Service has also identified potential on and off the job learning and assessment opportunities in their Diploma delivery that can be utilised for Essential Skills Wales delivery and assessment.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 22.5.2013. Completion 30.11.2013

Information about lots

Lot No: 1

Lot title: Dyfed Powys Police Region

1) Short description

In consultation with Dyfed Powys Police Learning and Development department, develop a tailored delivery and assessment mechanism for Essential Skills Wales Level 2 in Communication, Application of Number and Information and Communication Technology (ICT). This will be embedded within their delivery and assessment of the Diploma in Policing.

2) CPV code(s)

80000000 Education and training services, 80400000 Adult and other education services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 45 000 and 50 000 GBP

4) Indication about different time frame or duration

Start 22.5.2013. Completion 30.11.2014

5) Additional information about lots

- Deliver and assess Essential Skills Wales Information and Communication Technology (ICT), Application of Number & Communication at Level 2 for 2 learner cohorts (18 learners commencing Diploma in May 2013 and 18 learners commencing Diploma in January 2014). It is expected that all learners will complete their Essential Skills within 6 months.

- Support the monitoring and progression of the learner's apprenticeships by conducting 8 weekly progress reviews and claiming for apprenticeship certification with the Sector Skills Council (SSC) until November 2014 or learner completion of the apprenticeship (whichever is sooner).

- In Dyfed Powys, it is anticipated the learners will take 19 months to complete their Diploma in

Policing with Dyfed Powys Police.

- In Dyfed Powys, based upon the 19 months learning and development programme the 1st and 2nd cohorts of 18 each (36 in total) will complete and receive certification for the Essential Skills prior to the pilot completion date of November 2014. The 1st and 2nd cohorts of 18 each (36 in total) will complete and receive certification for the apprenticeship post pilot completion date of November 2014.

Lot No: 2

Lot title: Gwent Police Region

1) Short description

In consultation with Gwent Police Learning and Development department, develop a tailored delivery and assessment mechanism for Essential Skills Wales Level 2 in Communication, Application of Number and Information and Communication Technology (ICT). This will be embedded within their delivery and assessment of the Diploma in Policing.

2) CPV code(s)

80000000 Education and training services, 80400000 Adult and other education services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 42 000 and 47 000 GBP

4) Indication about different time frame or duration

Start 22.5.2013. Completion 30.11.2014

5) Additional information about lots

- Deliver and assess Essential Skills Wales Information and Communication Technology (ICT), Application of Number & Communication at Level 2 for 1 learner cohort (28 learners commencing Diploma in August 2013). It is expected that all learners will complete their Essential Skills within 6 months.

- Support the monitoring and progression of the learner's apprenticeships by conducting 8 weekly progress reviews and claiming for apprenticeship certification with the Sector Skills Council (SSC) until November 2014 or learner completion of the apprenticeship (whichever is sooner).

- In Gwent, it is anticipated the learners will take 16 months to complete their Diploma in Policing with Gwent Police.

- In Gwent, based upon the 16 months learning and development programme the cohort of 28 will complete and receive certification for the Essential Skills prior to the pilot completion date of November 2014. The cohort of 28 will complete and receive certification for the apprenticeship post pilot completion date of November 2014.

Lot No: 3

Lot title: South Wales Police Region

1) Short description

In consultation with South Wales Police Learning and Development department, develop a tailored delivery and assessment mechanism for Essential Skills Wales Level 2 in Communication, Application of Number and Information and Communication Technology (ICT). This will be embedded within their delivery and assessment of the Diploma in Policing.

2) CPV code(s)

80000000 Education and training services, 80400000 Adult and other education services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 165 000 and 170 000 GBP

4) Indication about different time frame or duration

Start 22.5.2013. Completion 30.11.2014

5) Additional information about lots

- Deliver and assess Essential Skills Wales Information and Communication Technology (ICT), Application of Number & Communication at Level 2 for 4 learner cohorts (2 cohorts of new intakes; 22 learners commencing diploma in March 2013 & 45 learners commencing Diploma in September 2013; 2 cohorts of existing intake; 26 learners commencing their Essential Skills Wales and Recognised Prior Learning Diploma assessment in May 2013 and 26 learners commencing their Essential Skills Wales and Recognised Prior Learning Diploma assessments in July 2013). It is expected that all learners will complete their Essential Skills within 6 months.

- Support the monitoring and progression of the learner's apprenticeships by conducting 8 weekly progress reviews and claiming for apprenticeship certification with the Sector Skills Council (SSC) until November 2014 or learner completion of the apprenticeship (whichever is sooner).

- In South Wales, it is anticipated the new entrant learners will take 21 months to complete their Diploma in Policing whilst the existing entrant learners will take 8 months to complete their Diploma in Policing with South Wales Police.

- In South Wales, based upon the 21 months learning and development programme for the new recruits the 1st and 2nd cohorts of 22 and 45 respectively (67 in total) will complete and receive certification for the Essential Skills prior to the pilot completion date of November 2014. The 1st and 2nd new recruit cohorts of 22 and 45 respectively (67 in total) will complete and receive certification for the apprenticeship post pilot completion date of November 2014.

- In South Wales, based upon the 8 months learning and development programme for Recognised Prior Learning the 1st and 2nd cohorts of 26 each (52 in total) will complete and receive certification for the Essential Skills and the apprenticeship prior to the pilot completion date of November 2014.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: All project costs must be defrayed by November 2014. All project reporting and financial returns must be completed by November 2014.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (a) Is bankrupt or is being wound up, whose affairs are being administered by the courts, who has entered into an arrangement with creditors or who is in any analogous situation arising from a similar procedure under national laws and regulations.

(b) Is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding-up or administration by the courts or for an arrangement with creditors or is the subject of any other similar proceeding under national laws or regulations.

(c) Has been convicted of an offence concerning his professional conduct by a judgement which has the force of res judicata.

(d) Has been guilty of grave professional misconduct proven by any means which the contracting authorities can justify.

(e) Has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or those of the country of the contracting authority.

(f) Has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or those of the country of the contracting authority.

(g) Is guilty of serious misrepresentation in supplying the information required under the provisions of the Directive on the criteria for qualitative selection.

III.2.2. Economic and financial ability

List and brief description of conditions: (a) bank statement and/or evidence of professional risk indemnity insurance;

(b) balance sheets or extracts of balance sheets;

(c) statement of turnover for a maximum of the last 3 years.

III.2.3. Technical and professional ability

List and brief description of conditions:

(a) a description of technical facilities and measures used to ensure quality;

(b) educational and professional qualifications of the supplier and staff responsible for performing the contract;

(c) where appropriate, an indication of the environmental management measures that would be applied when performing the contract;

(d) a statement of average annual manpower and number of staff in the last 3 years;

(e) where appropriate, samples, descriptions and photographs of products and quality assurance certificates.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Accelerated restricted

Justification for the choice of accelerated procedure: This is a voluntary notice for Part B services. The services required for this project have to keep to short timescales.

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 6: and Maximum number 9

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PA13022013

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

4.4.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

19.4.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: The Sector Priorities Fund Pilot (SPFP) programme is a Welsh Government and European Social Fund initiative managed by the Department for Education and Skills (DfES).

VI.3. Additional information

Buy4Wales Reference Number: 34177

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

5.3.2013