

NO-Oslo: Ballpoint pens  
OJ S 49/2013 09/03/2013  
Contract notice  
Supplies

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Meteorologisk institutt, met.no

Postal address: Henrik Mohns plass 1, pb 43, Blindern

Town: Oslo

Postal code: 0313

Country: Norway

For the attention of: Kjetil Dahl

E-mail: [kjetil.dahl@met.no](mailto:kjetil.dahl@met.no)

Telephone: +47 22963231

#### Internet address(es):

General address of the contracting authority: [www.met.no](http://www.met.no)

Address of the buyer profile: [http://www.doffin.no/search/Search\\_AuthProfile.aspx?ID=AA9516](http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA9516)

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

### I.3. Main activity

General public services

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Office supplies

#### II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: Oslo, Norway.

NUTS code

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

##### **Duration of the framework agreement**

Duration in years: 2

In the case of framework agreements, provide justification for any duration exceeding 4 years: 2 years with an option for 1+1 year.

#### **II.1.5. Short description of the contract or purchase(s)**

Procurement of office supplies, copypaper, envelopes and printed matter for use in the Norwegian Meteorological Institute's main office in Oslo. The estimated annual consumption is approx. 350 000 NOK + VAT.

A framework agreement shall be signed with one supplier to cover the Institute in Oslo's need for office supplies, copypaper and envelopes.

The framework agreement is for 2 years with an option for 1+1 year. The option will be taken up with three months notice.

NOTE: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at [http://www.doffin.no/Search/Search\\_Switch.aspx?ID=285822](http://www.doffin.no/Search/Search_Switch.aspx?ID=285822).

#### **II.1.6. CPV code(s)**

30192121 Ballpoint pens, 30197640 Self-copy or other copy paper, 22800000 Paper or paperboard registers, account books, binders, forms and other articles of printed stationery, 30197210 Ring binders, 30197200 Ring binders and paper clips, 39264000 Fittings for loose-leaf binders or files, 22851000 Binders, 22850000 Binders and related accessories, 30195911 Whiteboard accessories, 30199780 Blotting pads, 37822000 Drawing pens, 30192121 Ballpoint pens, 30192122 Fountain pens, 30192123 Fibre pens, 30192124 Felt-tipped pens, 30192127 Pen holders, 30192131 Propelling or sliding pencils, 30192930 Correction pens, 30192940 Correction pen refills, 30193600 Support for diaries or calendars, 30199600 Dividers for stationery, 30199720 Notepaper, 33760000 Toilet paper, handkerchiefs, hand towels and serviettes, 22832000 Exercise papers, 30197620 Writing paper, 30197642 Photocopier paper and xerographic paper, 30197643 Photocopier paper, 30199200 Envelopes, letter cards and plain postcards, 30199230 Envelopes, 30199710 Printed envelopes, 30199711 Printed window envelopes, 30199712 Printed non-window envelopes

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

Options: yes

Description of options: Extension for 1+1 year, to a total possible 4 years.

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: See the requirements in the tender documents.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: See the tender documents.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:  
See the tender documents.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.4.2013 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Danish. Swedish.

Other: Norwegian

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 1.8.2013

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

##### **VI.2. Information about European Union funds**

##### **VI.3. Additional information**

(NT Ref:285857)

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

###### **VI.4.2. Review procedure**

###### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

6.3.2013