

United Kingdom-Guildford: School catering services

OJ S 37/2018 22/02/2018

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: St Peter's Catholic School
Postal address: Horseshoe Lane East
Town: Guildford
NUTS code: UKJ2 Surrey, East and West Sussex
Postal code: GU1 2TN
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://www.st-petersschool.co.uk>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://www.litmuspartnership.co.uk/project/st_peters_catholic_school
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

St Peter's Catholic School — Tender for Catering Services

II.1.2. Main CPV code

55524000 School catering services

II.1.3. Type of contract

Services

II.1.4. Short description

The successful Supplier will be required to provide catering services for St Peter's Catholic School (the Client).

St Peter's Catholic School is an oversubscribed school situated in a residential area of Guildford, Surrey. It is a co-educational Catholic school established by the Roman Catholic Diocese of Arundel and Brighton, and administered by Surrey County Council. There are currently 1 127 students aged 11-18.

Since 2010 the school has opened a GBP 2 000 000 purpose-built Sixth Form Centre and a GBP 1 000 000 Theatre and Liturgical Centre. To accommodate an increased Year 7 intake of 210 students from 9.2017 the completion of a new block is due this summer, comprising a new chapel, 3 art classrooms and 8 English classrooms.

II.1.5. Estimated total value

Value excluding VAT: 1 750 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKJ2 Surrey, East and West Sussex

Main site or place of performance: St Peter's Catholic School, Guildford, Surrey, United Kingdom.

II.2.4. Description of the procurement

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the growing number of students (1 160 from 9.2018 and rising by 30 students each year until 9.2021) and 160 teaching and support staff, with a focus on exciting new food concepts to satisfy a wide range of student tastes and dietary requirements. The client will wish the successful supplier to review the current range of services offered, including Sixth Form provision, and make recommendations accordingly.

The contract being tendered is for three years in duration from 1.9.2018 to 31.8.2021 and will operate as a guaranteed performance contract, with the successful Supplier offering the client a guaranteed return/cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the Client for the duration of this contract. The current cost of a 2-course main meal is GBP 2.25 and a cashless system is in operation (a Cunninghams biometric system).

The academic year is based on a calendar of 195 days. Up to 5 days are to be used for staff professional development which means that school will be open to receive students up to 190 days.

The contract offered covers the scope for the provision of all school catering services, which currently includes breakfast, morning break, lunch, all hospitality and Free School Meal requirements. Free School Meals and hospitality will be charged based on consumption and ideally at net food cost.

Whilst the Client prioritises value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The client expects the successful supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The Client expects the successful supplier to evidence, through their bid, how they shall support and complement its Catholic ethos, demonstrate their commitment to sustainability and support the principles of Every Child Matters.

The client is continually seeking ways to improve and develop the environment for students and staff, to give them the facilities they deserve and meet the challenges of the 21st Century. Any consideration regarding inward capital investment as part of the supplier's tender submission would be welcomed. The client would ask the supplier to make this investment within the existing kitchen and dining area, as well as adjoining outdoor spaces. Please be advised that this contract will be awarded on a 3 + 2 years basis.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 750 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/09/2018 End: 31/08/2023

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1.

Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 29/03/2018 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 27/04/2018

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Interest in the selection process should be expressed via email only to pqq@litmuspartnership.co.uk clearly stating within this email which contract/notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The Selection Questionnaire and associated documents can be obtained at: http://www.litmuspartnership.co.uk/project/st_peters_catholic_school

The closing date for receipt of the Selection Questionnaire is 29.3.2018 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time. Documents in respect of economic/financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The Contracting Authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The Contracting Authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The Contracting Authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the Contracting Authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4. Procedures for review**VI.4.1.**

Review body

Official name: St Peter's Catholic School

Town: Guildford

Country: United Kingdom

VI.5. Date of dispatch of this notice

21/02/2018