

Norway-Asker: Accommodation, building and window cleaning services

OJ S 49/2016 10/03/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Asker kommune [Asker municipality]

National registration number: 944382038

Postal address: Postboks 353

Town: Asker

Postal code: 1372

Country: Norway

For the attention of: Hilde Bjerke

E-mail: hilde.bjerke@asker.kommune.no

Telephone: +47 66909000

Internet address(es):General address of the contracting authority: <http://asker.kommune.no/>Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1120>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/141444>Electronic submission of tenders and requests to participate: <https://anskaffelser.asker.kommune.no/ece/>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Cleaning services for Asker municipality.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Asker, Norway.
NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Asker Municipality would like to enter into 6 separate contracts for cleaning services in the municipality buildings.

We use the quality standard NS Insta 800.

II.1.6. CPV code(s)

90911000 Accommodation, building and window cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The total area for the contracts is 11 545 m² floor area, with the smallest contract for 286 m² and the largest for 5 376 m². Some of the contracts consist of several buildings.

Estimated value excluding VAT:

Range: between 2 000 000 and 2 500 000 NOK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Start 1.8.2016. Completion 31.7.2018

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The tenderer is required to have a legally established company. A company registration certificate from the Brønnøysund Register Centre must be enclosed. For Foreign companies: Proof that the company is registered in a trade or business register as prescribed by the law of the country where the tenderer is established.

III.2.2. Economic and financial ability

List and brief description of conditions: 1. Tenderers shall have the financial capacity/provide assurance that the tenderer will be financial viable to fulfil the entire assignment/contract — the company is required to be credit worthy (requirement A).

2. Relevant insurance.

Minimum level(s) of standards possibly required: 1. Asker municipality will obtain a rating itself from Bisnode CreditPro (previously Soliditet Online/Dun & Bradstreet).

2. The company's last annual accounts (including the auditor's assessment) — as well as recent information that is relevant for the company's accounting figures.

3. A declaration of the company's turnover in the last 3 years that is of relevance for this contract (make a simple table — do not enclose the accounts etc.).

4. A copy of the insurance certificate.

III.2.3. Technical and professional ability

List and brief description of conditions:

1. Tenderers must have a well-functioning quality assurance system.

2. Tenderers must have a training programme within NS-INSTA-800 for the personnel who are to perform cleaning tasks.

3. Tenderers must be approved for cleaning operations in accordance with the Regulations on public certification of cleaning companies and the procurement of cleaning services (FOR-2012-05-08-408).

4. Tenderers shall have a system and routines for environmental management, including a plan for training personnel in waste handling, as well as knowledge of the HSE datasheet in accordance with ISO 14001, EMAS, Miljøfyrtårn or similar.

Minimum level(s) of standards possibly required:

1. Certificates (in the event of ISO certification or similar) or a short description of the existing quality assurance system.

2. Description of the training programme.

3. Tenderers must present public certification of a cleaning company or a copy of an application for such certification, which has not yet been processed by the Norwegian Labour Inspection Authority.

4. It will be sufficient to present a valid certificate if the routines are described in the company's quality or environmental management system. Fulfilment of the requirement can also be documented by a licence for the Swan eco-label/EU flower or equivalent environmental mark for cleaning services, cf. the requirements for environmental management systems in the Swan mark requirements. The requirement may alternatively be documented with a description of the system and routines. In addition, the form for environmental profile — annex 5, must be filled in.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CON-100096

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

19.4.2016 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 090 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 19.4.2016 - 10:05

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Remember to use the procurement portal: <https://anskaffelser.aker.kommune.no/ece/> in order to register your interest, download documents, ask any questions and submit a tender. It is necessary to click on 'Ønske å være med' (would like to take part) in order to submit a tender.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

8.3.2016