

**United Kingdom-Derby: Pharmaceutical products**  
**OJ S 50/2016 11/03/2016**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: East Midlands Pharmacy Collaborative  
Postal address: Royal Derby Teaching Hospitals NHS Trust, Uttoxeter Road  
Town: Derby  
Postal code: DE22 3NE  
Country: United Kingdom  
For the attention of: Wilson Andrew  
E-mail: [andrewwilson6@nhs.net](mailto:andrewwilson6@nhs.net)  
Telephone: +44 1332787332

**Internet address(es):**

General address of the contracting authority: [www.derbyhospitals.nhs.uk](http://www.derbyhospitals.nhs.uk)  
Electronic access to information: <https://emprocurehns.bravosolution.co.uk/web/login.shtml>  
Electronic submission of tenders and requests to participate: <https://emprocurehns.bravosolution.co.uk/web/login.shtml>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Health

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: United Lincolnshire Hospitals NHS Trust  
Official name: Northampton General Hospital NHS Trust  
Official name: Kettering General Hospital NHS Foundation Trust  
Official name: Derby Teaching Hospitals NHS Foundation Trust  
Official name: Sherwood Forest Hospitals NHS Foundation Trust  
Official name: University Hospitals of Leicester NHS Trust  
Official name: Nottingham University Hospitals NHS Trust  
Official name: Chesterfield Royal Hospital NHS Foundation Trust  
Official name: Walsall Healthcare NHS Trust  
Official name: Derbyshire Healthcare NHS Foundation Trust  
Official name: Nottinghamshire Healthcare NHS Trust  
Official name: Northampton Healthcare NHS Foundation Trust  
Official name: Leicester Partnership NHS Trust

## Section II: Object of the contract

---

### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Home Delivery (Inc Pharma Schemes) of Self Injecting or Self Infusing products.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: Initially NHS Trusts within the East Midlands region and Walsall of the UK and/or other participating NHS bodies (whether acting individually, or on behalf of, or together as members of any consortia). This list may vary slightly through the Contract Life. A list of current members has been listed within this tender and can be found at <https://www.derbyhospitals.nhs.uk/primary/pharmacy/empc/>  
NUTS code UK United Kingdom

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

The notice involves a public contract

#### II.1.4. Information about framework agreement

Framework agreement with several operators

##### Duration of the framework agreement

Duration in years: 4

In the case of framework agreements, provide justification for any duration exceeding 4 years: 2 years with an option to extend 1 x 24 months.

##### Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 0,00 GBP

#### II.1.5. Short description of the contract or purchase(s)

To provide a Self Injecting and / or Self Infusing Home Delivery Service. This descriptor is used for a "dispense, deliver and collect waste" service for patients that self inject / Infuse prescribed product. This tender will include all products that are self injected. Further, Pharma schemes, where covered by the general service descriptor, will fall under this tender for the service element. Ad-hoc nursing training is included as part of this tender.

#### II.1.6. CPV code(s)

33600000 Pharmaceutical products

#### II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

#### II.1.8. Lots

This contract is divided into lots: no

#### II.1.9. Information about variants

### II.2. Scope of the procurement

#### II.2.1. Total quantity or scope

#### II.2.2. Information about options

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Parent company or other guarantees, bonds, deposits, insurance or other forms of security may be required in either of following circumstances.

— Where a Company has a proven Tangible Net Worth of less than 7 000 000 GBP.

— Where the failure rating of the Company is deemed to be higher than average risk. (e.g. D&B rating of 3 or worse).

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Joint and several liability.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Joint and several liability.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As defined in tender documentation.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender: 1. Register your company on the eSourcing portal (this is only required once) — Browse to the eSourcing Portal: <https://emprocurenhs.bravosolution.co.uk> and click the link to register — Accept the terms and conditions and click 'continue' — Enter your correct business and user details — Note the username you chose and click 'Save' when complete — You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender — Login to the portal with the username/password — Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) — Click on the relevant PQQ/ ITT to access the content. — Click the 'Express Interest' button at the top of the page. — This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender — Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) — You can now use the 'Messages' function to communicate with the buyer and seek any clarification — Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT — There may be a mixture of online and offline actions for you to perform (there is detailed online help available) You must then submit your reply

using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Any supplier may be disqualified who does not respond to the following in the requisite manner: 1) Entering general supplier information EMPC utilises the NHS Supplier Information Database (Sid4Gov) to manage and assess general pre-qualification information in the form of a profile. Candidates are requested to provide their profile in Sid4Gov as follows:

(i) Candidates must obtain a Dun and Bradstreet (D&B) D-U-N-S® Number to enable registration on Sid4Gov. This normally is provided within 48 hours but may take up to 5 days\*, so please ensure this step is completed as soon as possible. The D-U-N-S® Number is the standard supplier coding for the NHS and must be obtained for use in all trading with the NHS. Check to see if your company has a D-U-N-S® Number on the Sid4Gov registration page.

\* The D-U-N-S® Number registration turnaround time quoted is for UK subjects. Non UK subjects (businesses registered outside of the UK), should use [www.dnb.com](http://www.dnb.com) and choose the country in which the business is registered from the selection at the top of the Home page and then search for DUNS request form. If unable to find a DUNS request form please contact the local Customer Services team. Turnaround times will vary from country to country.

(ii) Candidates should register on Sid4Gov at <https://sid4gov.cabinetoffice.gov.uk/organisation/register> and submit their Sid4Gov company profile for publication to the system.

(iii) Candidates should ensure all the mandatory' legal requirements and Finance fields of their Sid4Gov profile are completed. Failure to comply with the completion of all mandatory, Legal requirements and Finance fields could result in the elimination from the procurement process. D&B data will be supplied automatically by D&B.

(iv) Once a candidate has ensured that all the required fields are completed and the profile has been validated, they must confirm in the relevant section of the tender.

(v) For further guidance please visit the link above, scrolling down to the User guide through the Help Button. Contact details if there for any queries about registering and using the site Sid4Gov tel: 0845 299 2994 email [support@nqc.com](mailto:support@nqc.com)

Minimum level(s) of standards possibly required: (if applicable).

### **III.2.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Requisite Licences as required by Law and evidenced.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

D69.D22

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 15.7.2016 - 17:00

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

1.7.2016 - 17:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 24 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

---

##### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 2 years or 4 years if extended in full.

##### **VI.2. Information about European Union funds**

##### **VI.3. Additional information**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

###### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: As per OJEU guidelines.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

7.3.2016