

**Belgium-Wasmès-Audemèz-Briffœil: Insurance services**

OJ S 50/2016 11/03/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Assurances Management Finances SPRL

Postal address: Rue de Briffœil 14

Town: Wasmès A-B

Postal code: 7604

Country: Belgium

For the attention of: Dervaux Alain

E-mail: [alain.dervaux@amf-associatif.be](mailto:alain.dervaux@amf-associatif.be)

Telephone: +32 69781348

Fax: +32 69781349

**Internet address(es):**Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=229748>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** Official name: Assurances Management Finances SPRL

Postal address: Rue de Briffœil 14

Town: Wasmès A-B

Postal code: 7604

Country: Belgium

For the attention of: Alain Dervaux

E-mail: [alain.dervaux@amf-associatif.be](mailto:alain.dervaux@amf-associatif.be)

Telephone: +32 69781348

Fax: +32 69781349

**I.2. Type of the contracting authority**

Other: ASBL constituée en centrale de marchés

**I.3. Main activity****I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: ASBL Le Cortil

Postal address: Rue Bellaire 13

Town: Neupré

Postal code: 4120

Country: Belgium

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Marché de services d'assurance.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

#### II.1.4. Information about framework agreement

Framework agreement with a single operator

#### Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 400 000 and 900 000 EUR

#### II.1.5. Short description of the contract or purchase(s)

Marché de services d'assurance pour des organismes d'insertion socio-prof. EFT et AFT, Missions locales, services d'accrochage scolaire et 2 écoles.

#### II.1.6. CPV code(s)

66510000 Insurance services

#### II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

#### II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### II.1.9. Information about variants

Variants will be accepted: no

### II.2. Scope of the procurement

#### II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 400 000 and 900 000 EUR

#### II.2.2. Information about options

Options: no

#### II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

### II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Accidents du travail et excédent loi

**1) Short description**

Assurance accidents du travail loi 1971 du personnel salarié actif dans le secteur de l'insertion socioprofessionnelle.

**2) CPV code(s)**

66510000 Insurance services, 66512100 Accident insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Le lot s'inscrit dans un accord-cadre visant les associations actives dans le secteur de l'insertion socio-professionnelle en Belgique francophone.

Lot No: 2

Lot title: Responsabilité civile et droit commun

**1) Short description**

Responsabilité civile de centres de formation avec couverture des risques d'accidents corporels des adultes en formation, à défaut de couverture accordée par le FOREM ou Bruxelles Formation.

**2) CPV code(s)**

66510000 Insurance services, 66516000 Liability insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Le lot s'inscrit dans un accord-cadre visant les associations actives dans le secteur de l'insertion socio-professionnelle en Belgique francophone.

Lot No: 3

Lot title: Resp civile des administrateurs et dirigeants

**1) Short description**

Couverture D&O.

**2) CPV code(s)**

66510000 Insurance services, 66516500 Professional liability insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Le lot s'inscrit dans un accord-cadre visant les associations actives dans le secteur de l'insertion socio-professionnelle en Belgique francophone.

Lot No: 4

Lot title: Responsabilité civile objective

**1) Short description**

Loi du 30 juillet 1979.

**2) CPV code(s)**

66510000 Insurance services, 66516000 Liability insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Le lot s'inscrit dans un accord-cadre visant les associations actives dans le secteur de l'insertion socio-professionnelle en Belgique francophone.

Lot No: 5

Lot title: Incendie

**1) Short description**

Incendie bâtiments et contenus.

**2) CPV code(s)**

66510000 Insurance services, 66515100 Fire insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Le lot s'inscrit dans un accord-cadre visant les associations actives dans le secteur de l'insertion socio-professionnelle en Belgique francophone.

Lot No: 6

Lot title: Omnium mission

**1) Short description**

Assurance des véhicules privés employés à des fins de mission professionnelle.

**2) CPV code(s)**

66510000 Insurance services, 66514110 Motor vehicle insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Le lot s'inscrit dans un accord-cadre visant les associations actives dans le secteur de l'insertion socio-professionnelle en Belgique francophone.

Lot No: 7

Lot title: Assurance tous risques matériels informatiques et bris de machines

**1) Short description**

Assurer les matériels informatiques fixes ou portables et les matériels audiovisuels fixes ou portables. Assurer les machines et engins de chantier dans une police de type bris de machines.

**2) CPV code(s)**

66510000 Insurance services, 66515200 Property insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

## 5) Additional information about lots

Le lot s'inscrit dans un accord-cadre visant les associations actives dans le secteur de l'insertion socio-professionnelle en Belgique francophone.

### Section III: Legal, economic, financial and technical information

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#### III.1. Conditions related to the contract

##### III.1.1. Deposits and guarantees required

##### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

##### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

##### III.1.4. Contract performance conditions

#### III.2. Conditions for participation

##### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Attestation ONSS, avec cachet sec, relative à l'avant-dernier trimestre précédant la date de remise des offres. Attestation FSMA.

##### III.2.2. Economic and financial ability

List and brief description of conditions: Liste de références de services d'assurance réalisés au cours des 3 dernières années dans des domaines d'activités prof. similaires ou équivalents au présent marché en précisant la part des services qui ont été éventuellement sous-traités.

##### III.2.3. Technical and professional ability

List and brief description of conditions:

En cas de sous-traitance, le soumissionnaire mentionne l'identité du ou des sous-traitants, la part du marché sous-traité et communique le CV du ou des sous-traitants ainsi que la liste de leurs références en rapport avec la part du marché confié.

Minimum level(s) of standards possibly required:

Classe: N/A, Catégorie: N/A.

##### III.2.4. Information about reserved contracts

#### III.3. Conditions specific to services contracts

##### III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: L'exécution des contrats est réservée aux compagnies d'assurance agréées.

##### III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### Section IV: Procedure

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#### IV.1. Type of procedure

#### **IV.1.1. Type of procedure**

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Prix. Weighting 40
2. Valeur technique. Weighting 30
3. Services. Weighting 30

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

AMF-asblcortil2016-F02\_0

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 18.4.2016 - 10:00

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.4.2016 - 10:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

French.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

Le marché a une durée de 12 mois à partir du 1.1.2017. Les pouvoirs adjudicateurs se réservent la faculté de procéder à une reconduction du marché de services chaque année avec un maximum de 3 reconductions.

**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Conseil d'État  
Postal address: Rue de la Science 33  
Town: Bruxelles  
Postal code: 1040  
Country: Belgium

**VI.4.2. Review procedure****VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

8.3.2016