

Spain-Barcelona: Travel agency and similar services
OJ S 30/2023 10/02/2023
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Secretariat of the Union for the Mediterranean (UfM Secretariat)

National registration number: V65362691

Town: Barcelona

NUTS code: ES511 Barcelona

Postal code: 08034

Country: Spain

E-mail: procurement@ufmsecretariat.org

Internet address(es):

Main address: <https://ufmsecretariat.org/work-with-us/procurement/>

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

Other activity: Activities aimed at strengthening cooperation and regional integration between Euro-Mediterranean countries

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Travel Agency for the UfM staff

Reference number: 02 - PRO379LAD-2022

II.1.2. Main CPV code

63510000 Travel agency and similar services

II.1.3. Type of contract

Services

II.1.4. Short description

The subject of the contract is the provision of travel agency and other related services. The services shall comprise (non-exhaustive definition): the provision of transport tickets, accommodation, payment of expenses (per diem), assistance for issuing visas, transportation, travel insurance coverage, supporting and auxiliary help-desk services or any other related services chargeable to the Contracting Authority including technical assistance in implementation of its travel policy.

The services should be available on-line (through web-based booking portal), and off-line (through e-mail and by phone-call centre).

The services shall be provided in accordance with the internal rules and regulations of the Contracting Authority.

According to the needs of the Contracting Authority, the agency can be called to deliver services in the premises of the institution ('implant'), in Barcelona, or from a distance ('explant').

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 1 000 000,00 EUR

II.2. Description

II.2.3. Place of performance

NUTS code: ES511 Barcelona

II.2.4. Description of the procurement

On the basis of the request to participate received, between 4 and 8 candidates will be invited to submit detailed tenders for this contract. If the number of eligible candidates meeting the selection criteria is less than the minimum of 4, the contracting authority may invite the candidates who satisfy the criteria to submit a tender. If the number of eligible candidates meeting the selection criteria is more than the maximum allowed, the contracting authority will rank them using the re-examination criteria stated below.

II.2.5. Award criteria

Quality criterion - Name: Rationale and overall methodology / Weighting: 4

Quality criterion - Name: Provisions of services and contract implementation / Weighting: 28

Quality criterion - Name: Team performing the services and backstopping / Weighting: 24

Quality criterion - Name: Invoicing, reporting and monitoring / Weighting: 24

Price - Weighting: 20

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: NDICI-GEO-NEAR/2021/430-071

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2022/S 114-323032](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Title:

Travel Agency for the UfM staff

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

27/01/2023

V.2.2. Information about tenders

Number of tenders received: 2

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: Integración Agencia de Viajes, SA (IAG7)

National registration number: A84523505

Town: Madrid

NUTS code: ES300 Madrid

Country: Spain

The contractor is an SME: no

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 1 000 000,00 EUR

Total value of the contract/lot: 1 000 000,00 EUR

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal Arbitral de Barcelona (TAB) [Barcelona Arbitration Court], of the Associació Catalana per a l'Arbitratge [Catalan Arbitration Association]

Town: Barcelona

Country: Spain

VI.5. Date of dispatch of this notice

06/02/2023