

**Spain-Guadalajara: Software programming and consultancy services**

OJ S 33/2022 16/02/2022

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Junta de Gobierno del Ayuntamiento de Guadalajara

National registration number: P1915500A

Postal address: Plaza Mayor, 7

Town: Guadalajara

NUTS code: ES424 Guadalajara

Postal code: 19071

Country: Spain

Contact person: Junta de Gobierno del Ayuntamiento de Guadalajara

E-mail: [contratacion@aytoguadalajara.es](mailto:contratacion@aytoguadalajara.es)

Telephone: +34 949887061

Fax: +34 949887058

**Internet address(es):**Main address: <http://www.guadalajara.es>Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=UEUF8rkGKoIQK2TEfXGy%2BA%3D%3D>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle\\_licitacion&idEvl=dt6wOPX9loMuf4aBO%2BvQIQ%3D%3D](https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=dt6wOPX9loMuf4aBO%2BvQIQ%3D%3D)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally

available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=UEUF8rkGKoIQK2TEfXGy%2BA%3D%3D>

Additional information can be obtained from the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

---

**II.1. Scope of the procurement****II.1.1. Title**

Servicio de acceso a software de Recursos Humanos del Ayuntamiento de Guadalajara, control horario y servicio colaborativo para la gestión de ciclo de nómina y contratación, suministro de 8 terminales de fichaje y configuración del hardware indicado como sustitución del terminal existente, la formación de usuarios y el mantenimiento anual de los terminales de control horario.

Reference number: CON-3732

**II.1.2. Main CPV code**

72200000 Software programming and consultancy services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Servicio de acceso a software de Recursos Humanos del Ayuntamiento de Guadalajara, control horario y servicio colaborativo para la gestión de ciclo de nómina y contratación, suministro de 8 terminales de fichaje y configuración del hardware indicado como sustitución del terminal existente, la formación de usuarios y el mantenimiento anual de los terminales de control horario.

**II.1.5. Estimated total value**

Value excluding VAT: 759 120,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.2. Additional CPV code(s)**

30200000 Computer equipment and supplies, 72230000 Custom software development services

**II.2.3. Place of performance**

NUTS code: ES424 Guadalajara

**II.2.4. Description of the procurement**

Servicio de acceso a software de Recursos Humanos del Ayuntamiento de Guadalajara, control horario y servicio colaborativo para la gestión de ciclo de nómina y contratación, suministro de 8 terminales de fichaje y configuración del hardware indicado como sustitución del terminal existente, la formación de usuarios y el mantenimiento anual de los terminales de control horario.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Desarrollo del proyecto / Weighting: 10

Quality criterion - Name: Objetivos y alcance del proyecto / Weighting: 15

Quality criterion - Name: Plan de formación / Weighting: 5

Quality criterion - Name: Plan de implantación / Weighting: 15

Quality criterion - Name: Servicio colaborativo / Weighting: 15

Quality criterion - Name: Soporte y Mantenimiento / Weighting: 10

Price - Weighting: 30

**II.2.6. Estimated value**

Value excluding VAT: 759 120,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 42

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

---

**Section III: Legal, economic, financial and technical information**

**III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Capacidad de obrar

**III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Cifra anual de negocio

**III.1.3. Technical and professional ability**

List and brief description of selection criteria:

- Otros

---

**Section IV: Procedure**

**IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 14/03/2022 Local time: 23:59

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Spanish

#### **IV.2.7. Conditions for opening of tenders**

Date: 31/03/2022 Local time: 13:00

Place:

mesa electrónica

Datos de Dirección:

Calle:

CP:

Población:

País:

Information about authorised persons and opening procedure: Descripción:

### **Section VI: Complementary information**

---

#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Tribunal Administrativo Central de Recursos Contractuales

Postal address: Avenida General Perón, 38, planta 8

Town: MADRID

Postal code: 28020

Country: Spain

Internet address: <https://sedeminhap.gob.es/es-ES/Sedes/TACRC/Paginas/Default.aspx>

#### **VI.5. Date of dispatch of this notice**

11/02/2022