

B-Brussels: printed matter and related products
OJ S 52/2012 15/03/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: ONE
Postal address: chaussée de Charleroi 95
Town: Bruxelles
Postal code: 1060
Country: Belgium
For the attention of: Dominique Erculisse
E-mail: dominique.erculisse@one.be
Fax: +32 25421250
Internet address(es):
General address of the contracting authority: <http://www.one.be>
Address of the buyer profile: <http://www.one.be>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Other: Enfance

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

CSC 201201 IMP 01/DE.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 15: Publishing and printing services on a fee or contract basis
Main site or place of performance: ONE, chaussée de Charleroi 95, 1060 Bruxelles, BELGIQUE.

NUTS code BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Impressions de documents divers répartis en 40 lots.

II.1.6. CPV code(s)

22000000 Printed matter and related products

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Dossier familial

1) Short description

FSC - format A4 + rabat.

R/V, offset 80 gr.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Document médical fille-garçon

1) Short description

FSC- brochures 10 pages + 1 feuille volante à insérer.

Offset blanc 120 gr.

Pliage et agrapage.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Bilans de santé et carnets autocopiants

- 1) Short description**
Autocopiants différents formats.
- 2) CPV code(s)**
22000000 Printed matter and related products
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 4

Lot title: Registres

- 1) Short description**
FSC, différents formats.
Façonnage: 2 piqûres métalliques.
- 2) CPV code(s)**
22000000 Printed matter and related products
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 5

Lot title: Cartes de rendez-vous

- 1) Short description**
FSC 3 versions - papier 250 gr offset - 3 couleurs.
- 2) CPV code(s)**
22000000 Printed matter and related products
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 6

Lot title: Planning - registre maternité

- 1) Short description**
FSC.
2 brochures A5 et A4
Couverture papier vert pâle.
- 2) CPV code(s)**
22000000 Printed matter and related products
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 7

Lot title: Blocs papier à lettre

1) Short description

A5 et A4.

FSC, papier 80 gr blanc.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 8

Lot title: Enveloppes

1) Short description

Différents formats, offset blanc et kraft.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 9

Lot title: Dossier médico-social

1) Short description

FSC.

Fardes composées de 3 documents A4 papier offset.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 10

Lot title: Chemin d'enfance

1) Short description

FSC.

4 documents dont 3 blocs offset

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 11

Lot title: Documents autocopiants

1) Short description

12 documents A4 autocopiants

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 12

Lot title: Documents milieux accueil

1) Short description

FSC.

A3 plié papier 120 gr.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 13

Lot title: Carnets autocopiants

1) Short description

2 carnets d'autocopiants, assemblage 3 points métalliques sous ruban

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 14

Lot title: Agenda TMS

1) Short description

FSC.

Format A5, perforations pour classeur 4 anneaux, papier écriture + intercalaires.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 15

Lot title: Feuilles étiquettes

1) Short description

Planches A4 de 16 étiquettes autocollantes.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 16

Lot title: Carnets enfants-mère

1) Short description

FSC.

A5, insertion dans une liseuse en plastique.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 17

Lot title: Carnets des parents

1) Short description

FSC.

A5, plastification mat du carnet.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 18

Lot title: Brochures EDS

1) Short description

FSC - 11 versions.

Format fermé 200 x 200 mm.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 19

Lot title: Brochures

1) Short description

FSC - divers formats.
2 brochures accompagnées de signets

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 20

Lot title: Brochures EDS

1) Short description

FSC - 4 versions différentes.
Format A4.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 21

Lot title: Brochures EDS

1) Short description

FSC - 5 versions.
Formats divers.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 22

Lot title: Brochures EDS

1) Short description

FSC - 2 versions.
Différents formats.

2) CPV code(s)

22000000 Printed matter and related products

- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 23

Lot title: Brochure EDS

- 1) **Short description**
FSC.
Format fermé: 105 x 210 mm.
- 2) **CPV code(s)**
22000000 Printed matter and related products
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 24

Lot title: Brochures EDS

- 1) **Short description**
2 versions - différents formats
Papier recyclé.
- 2) **CPV code(s)**
22000000 Printed matter and related products
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 25

Lot title: Dépliants EDS

- 1) **Short description**
FSC ou recyclé.
Différents formats.
- 2) **CPV code(s)**
22000000 Printed matter and related products
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 26

Lot title: Affiches EDS

- 1) **Short description**
FSC.
Formats A2 et A5.

- 2) **CPV code(s)**
22000000 Printed matter and related products
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 27

Lot title: Pré-impressions à thèmes et fardes EDS

- 1) **Short description**
FSC.
Formats A4 et A5.
- 2) **CPV code(s)**
22000000 Printed matter and related products
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 28

Lot title: Dépliants

- 1) **Short description**
Papier recyclé.
Différents formats.
- 2) **CPV code(s)**
22000000 Printed matter and related products
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 29

Lot title: Brochures

- 1) **Short description**
Papier recyclé.
2 versions de format différent
- 2) **CPV code(s)**
22000000 Printed matter and related products
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 30

Lot title: Boîte de rangement des outils TMS

- 1)

Short description

Papier recyclé.

Forme à découpe fournie.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 31

Lot title: Documents eco-conseil

1) Short description

Papier recyclé.

8 documents A5 avec plis

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 32

Lot title: Documents eco-conseil

1) Short description

Papier recyclé - 2 versions.

Affiches 420 x 594 mm.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 33

Lot title: Films électrostatiques

1) Short description

Format 100 x 100 mm.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 34

Lot title: Journal infone

1) Short description

FSC.
A3 plié.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 35

Lot title: Dépliants SOS

1) Short description

FSC.
Format A6, 3 plis.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 36

Lot title: Rapport d'activités 2011

1) Short description

FSC.
Quadri, dos carré soudé.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 37

Lot title: Fiches CERA

1) Short description

Papier recyclé.
11 versions, différents formats

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 38

Lot title: Fiches techniques CERA

1) Short description

Papier recyclé.

9 versions différentes A4

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 39

Lot title: Brochures milieu accueil

1) Short description

FSC.

Format 210 x 210 mm + encartage d'une affiche 150 x 200 mm.

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 40

Lot title: Dossiers DDRH

1) Short description

FSC.

2 versions - papier offset, format A4

2) CPV code(s)

22000000 Printed matter and related products

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Pour tout lot dont le montant est supérieur à 5 500 EUR HTVA, un cautionnement de 5 % est constitué par le soumissionnaire pour autant que le délai d'exécution du marché soit supérieur à 30 jours.

Ce cautionnement est constitué dans les 30 jours calendrier qui suivent le jour de la notification de l'attribution du marché. La preuve de la constitution du cautionnement doit être adressée au siège social de l'ONE dans le mois qui suit l'attribution du marché (article 5 du CGC annexé à l'AR du 26.9.1996).

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Il est fait application de l'article 15 § 2 du cahier général des charges, annexé à l'arrêté royal du 26.9.1996 (MB 18.10.1996).

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: — Une attestation récente (d'une validité inférieure à 6 mois) du greffe du tribunal du commerce ou un extrait du casier judiciaire, dans lequel il apparaît que la personne morale candidate n'est pas en état de faillite ou de liquidation, qu'elle n'a pas fait de déclaration de faillite, qu'aucune procédure de liquidation ou de réorganisation judiciaire n'est en cours et qu'elle n'a pas été condamnée par un jugement coulé en force de chose jugée pour un délit qui porte atteinte à son intégrité professionnelle,
— Une attestation de l'ONSS, conformément aux dispositions de l'article 69 bis, § 1 de l'arrêté royal du 8.1.1996 tel que modifié, si l'entreprise est belge, ou une attestation de l'autorité compétente conformément à l'article 69 bis §2 de l'arrêté précité, si l'entreprise est étrangère. L'un ou l'autre de ces documents certifiant qu'elle est en règle en matière de cotisations de sécurité sociale (avant - dernier trimestre par rapport au jour d'ouverture des offres).

III.2.2. Economic and financial ability

List and brief description of conditions: — une déclaration bancaire appropriée d'une validité inférieure à 6 mois attestant de la capacité financière du soumissionnaire à exécuter ce marché,

— une déclaration concernant le chiffre d'affaires relatif aux produits auxquels le marché se rapporte pendant les trois dernières années.

Minimum level(s) of standards possibly required: Pas de niveau spécifique minimal.

III.2.3. Technical and professional ability

List and brief description of conditions:

— le soumissionnaire doit disposer du matériel et des bâtiments nécessaires pour pouvoir entreposer et manipuler les imprimés en stock. Il joint à son offre une attestation certifiant cette capacité.

Minimum level(s) of standards possibly required:

Pas de niveau spécifique minimal.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

Lowest price

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

201201 IMP 01/DE

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 27.4.2012

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

8.5.2012 - 13:30

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 8.5.2012 - 13:30

Place:

ONE, chaussée de Charleroi 95, 1060 Bruxelles, BELGIQUE.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

@Ref:00695451/2012009872.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

12.3.2012