

United Kingdom-London: Office, school and office equipment cleaning services

OJ S 51/2016 12/03/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Tower Hamlets Community Housing Limited

Postal address: 285 Commercial Road, Stepney

Town: London

Postal code: E1 2PS

Country: United Kingdom

For the attention of: Bridgett Bardwell

E-mail: thch@thch.org.uk

Telephone: +44 2077803070

Fax: +44 2077809739

Internet address(es):

General address of the contracting authority: www.thch.org.uk

Address of the buyer profile: www.in-tendhost.co.uk/intendsharedservices

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Other: community housing

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Contract for Cleaning Services Contract.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

NUTS code UKI London

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Client, Tower Hamlets Community Housing, wishes to enter into Contract with a Service Provider to clean offices and community centres to frequencies and locations as scheduled in the tender documents for a period of five (5) years.

1.2 The successful bidder will be required to run an office locally or reasonably central to the locations

covered in the Contract.

1.3 Provide dedicated staff to deal with the day to day operations of the contract and employ predominantly local, directly employed labour to undertake the work at the various locations within

London Borough of Tower Hamlets.

1.4 The working times are generally before office hours i.e. 9 am. The offices and community centres

have evening meetings and functions/classes and therefore it is not practical to undertake cleaning

services during this time.

1.5 The Tender evaluation will comprise a number of stages:

1. Evaluation of the financial aspect of the Bidders submission.

2. An assessment of quality and performance based on the submitted Method Statement, Management and Customer Care.

3. Possible interview assessment.

II.1.6. CPV code(s)

90919000 Office, school and office equipment cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 375 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

- III.1.1. Deposits and guarantees required**
- III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**
- III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**
- III.1.4. Contract performance conditions**
- III.2. Conditions for participation**
 - III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
 - III.2.2. Economic and financial ability**
 - III.2.3. Technical and professional ability**
 - III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
 - III.3.1. Information about a particular profession**
 - III.3.2. Information about staff responsible for the performance of the contract**
Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

- IV.1. Type of procedure**
 - IV.1.1. Type of procedure**
Open
 - IV.1.2. Information about the limits on the number of candidates to be invited**
 - IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
 - IV.2.1. Award criteria**
The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents
 - IV.2.2. Information about electronic auction**
An electronic auction will be used: no
- IV.3. Administrative information**
 - IV.3.1. File reference number attributed by the contracting authority**
Tower Hamlets Community Housing Ltd 1
 - IV.3.2. Previous publication concerning this procedure**
no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

23.3.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

10.3.2016