

**Belgium-Assebroek: General liability insurance services**

OJ S 51/2016 12/03/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: VZW ServiKO

Postal address: Baron Ruzettelaan 435

Town: Assebroek

Postal code: 8310

Country: Belgium

For the attention of: De heer Marc Dejonckere

E-mail: [info@serviko.be](mailto:info@serviko.be)

Telephone: +32 497444081

**Internet address(es):**General address of the contracting authority: [www.serviko.be](http://www.serviko.be)Electronic access to information: [www.serviko.be](http://www.serviko.be)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: U kan de opdrachtdocumenten op volgende website verkrijgen

Internet address: [www.serviko.be](http://www.serviko.be)**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority****I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities****Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Oproep tot aanvraag tot deelneming — onderschrijven van raamcontracten burgerrechtelijke aansprakelijkheid school en lichamelijke ongevallen, omnium beroepsopdrachten en burgerrechtelijke aansprakelijkheid bestuurders.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Katholieke instellingen in West-Vlaanderen / VZW ServiKO.

NUTS code BE251 Arr. Brugge

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Onderschrijven van raamcontracten burgerrechtelijke aansprakelijkheid school en lichamelijke ongevallen, omnium beroepsopdrachten en burgerrechtelijke aansprakelijkheid bestuurders.

### **II.1.6. CPV code(s)**

66516400 General liability insurance services, 66514110 Motor vehicle insurance services, 66516000 Liability insurance services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: Raamcontracten burgerrechtelijke aansprakelijkheid school en lichamelijke ongevallen

#### **1) Short description**

Raamcontracten burgerrechtelijke aansprakelijkheid school en lichamelijke ongevallen.

#### **2) CPV code(s)**

66516400 General liability insurance services

#### **3) Quantity or scope**

#### **4) Indication about different time frame or duration**

#### **5) Additional information about lots**

Lot No: 2

Lot title: Raamcontract omnium beroepsopdrachten

#### **1) Short description**

Raamcontract omnium beroepsopdrachten.

#### **2) CPV code(s)**

66514110 Motor vehicle insurance services

- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 3

Lot title: Raamcontract burgerrechtelijke aansprakelijkheid bestuurders

- 1) **Short description**  
Raamcontract burgerrechtelijke aansprakelijkheid bestuurders.
- 2) **CPV code(s)**  
66516000 Liability insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Zie selectieleidraad.

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Zie selectieleidraad.

##### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Enkel rechtstreekse kandidaturen van verzekeraars zullen worden weerhouden.

Kandidaturen van, via of met tussenpersonen, makelaars of consulenten worden niet weerhouden.

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Zie selectieleidraad.

##### **III.2.2. Economic and financial ability**

List and brief description of conditions: Zie selectieleidraad.

Minimum level(s) of standards possibly required: Zie selectieleidraad.

##### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Zie selectieleidraad.

Minimum level(s) of standards possibly required:

Zie selectieleidraad.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 3

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

2016/001

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 25.3.2016 - 12:00  
Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.4.2016 - 10:30

##### **IV.3.5.**

**Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**  
Dutch.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

8.3.2016