

**UK-Glasgow: repair and maintenance services of electrical and mechanical building installations**

OJ S 53/2012 16/03/2012

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Strathclyde Police

Postal address: 173 Pitt Street,

Town: Glasgow

Postal code: G2 4JS

Country: United Kingdom

For the attention of: Billy Gemmell

E-mail: [Propertytenders@strathclyde.pnn.police.uk](mailto:Propertytenders@strathclyde.pnn.police.uk)

Telephone: +44 1415326903

Fax: +44 1415326907

**Internet address(es):**General address of the contracting authority: <http://www.strathclyde.police.uk>Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00122](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00122)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Other: Police Authority for Strathclyde Police Force area with the functions referred to in Section 2 of the Police (Scotland) Act 1967

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Measured Term Contract for Planned Maintenance of Vehicle Access Systems 2012-2015.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Individual establishments within the area covered by Strathclyde Police.

NUTS code UKM3 South Western Scotland

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The contract comprises the planned maintenance of vehicle access systems located in police properties, comprising a pro-active planned maintenance programme, including testing, reporting and effecting minor repairs to cantilever gates, blocker gates, barrier gates, swing gates, roller shutter doors etc. In addition to the planned maintenance tasks, specific minor corrective repair works and minor adaptations works may be instructed over the duration of the contract on an ad hoc basis by work order.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=223687](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=223687).

#### **II.1.6. CPV code(s)**

50710000 Repair and maintenance services of electrical and mechanical building installations

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The total number of properties across the Force included in the Contract is 131Nr.  
Approximate annual value 60 000 GBP.

#### **II.2.2. Information about options**

Options: yes

Description of options: Option to extend for a further 12 months.

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

A parent company guarantee may be required.

#### **III.1.2.**

## **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

As specified in the tender documents. All prices on the tender must be in Sterling and all payments made to successful tenderer will also be in Sterling.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Strathclyde Joint Police Board will require each Supplier in the group to be jointly and severally liable for the satisfactory performance of any contract. This assurance will be required, in writing, before any contract can be awarded to any such group.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Conditions for participation are as stated in the PQQ and reflect the relevant provisions of the Public Contracts (Scotland) Regulations 2006 (as amended).

### **III.2.2. Economic and financial ability**

List and brief description of conditions: All candidates will be required to provide a statement, covering the 3 previous years, including the overall turnover of the candidate and profit/loss. The candidate may be requested to submit appropriate statements from its bankers or evidence of relevant professional risk indemnity insurance, statement of accounts or extracts therefrom relating to its business and statement of turnover, in respect of the work to which the Contract relates for the previous three financial years.

Minimum level(s) of standards possibly required: Minimum annual average turnover of 250 000 GBP over the last three years based on audited accounts.

Offers from candidates who fail to satisfy the minimum standard of economic and financial standing shall be excluded from the evaluation process and their submission will not be considered.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

All candidates will be required to confirm that they currently operate a quality system which conforms to the requirements of BS EN ISO 9001:2000 as amended, or hold a current quality system certificate awarded by an accredited third party certification body (e.g. for BS EN ISO 9001:2000 as amended) or that they have been formally assessed and approved to any other defined quality system standard.

All candidates will be required to confirm if they hold a current Environmental Management System certificate awarded by an external certification authority.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 6

Objective criteria for choosing the limited number of candidates: The criteria to be used for the selection of tenderers are in accordance with the provisions of The Public Contracts (Scotland) Regulations 2006 and is relative to economic and financial stability and technical ability.

An applicant will be considered ineligible due to any of the grounds set out in Regulation 23 of The Public Contracts (Scotland) Regulations 2006. Any applicant whose average turnover is under 250 000 GBP will be excluded from the evaluation process and their submission will not be considered. The responses contained within the PQQs of all applicants meeting the foregoing minimum requirements will be scored by awarding weighted marks in relation to Average Profit (maximum score available 10), Manpower (maximum score available 5) Technical Qualifications (maximum score available 10), Contracts Completed of a Similar Nature (maximum score available 50), Extent of Sub-contracting (maximum score available 5), Quality Systems (maximum score available 5), Health & Safety Procedures (maximum score available 10) and Environmental Management Systems (maximum score available 5). The appropriate number of applicants with the highest total of weighted marks will be invited to tender.

In the event of applicants obtaining the same number of weighted marks, the deciding factor shall be in the higher/highest score relating to contracts completed of a similar nature. If applicants have the same score for contracts completed of a similar nature then the deciding factor shall be the highest score in respect of % average profit before tax for the last 3 years.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

Lowest price

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

FW/P174A

#### **IV.3.2. Previous publication concerning this procedure**

Other previous publications

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

**IV.3.4. Time limit for receipt of tenders or requests to participate**

24.4.2012 - 16:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

9.5.2012

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: Further notice to be published 2015, subject to implementing the option to extend this contract for a further 12 months.

**VI.2. Information about European Union funds**

**VI.3. Additional information**

Contract award will be on the basis of lowest price. Lowest price shall be calculated as detailed in the tender documentation.

Any contract arising from this tender will be governed by Scottish Law.

Electronic copies (e-mail or disk) of the tender documentation will not be available.

For the avoidance of doubt, the date stated at IV3.4 is the time limit for the receipt of a completed PQQ, which must be submitted in either electronic or paper form.

The Pre-Qualification Questionnaire is available on-line from the Public Contracts Scotland website or in paper form at the address stated at 1.1 above.

Candidates should note that further current financial checks will be carried out on the successful tenderer to establish financial suitability prior to issuing a letter of acceptance.

Strathclyde Joint Police Board reserves the right not to award a contract to any organisation deemed financially unsuitable.

In the event that an organisation is deemed to be financially unsuitable, in accordance with Strathclyde Joint Police Board Standing Orders, SJPB reserve the right to decline the acceptance of their tender submission.

The Conditions of Contract generally will be the Standard Form of Measured Term Contract (MTC/Scot) (Incorporating SBCC Amendment Issued April 2007 - CDM Regulations) 2006 Edition Issued October 2007.

(SC Ref:223687).

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: As detailed in the Public Contracts (Scotland) Regulations 2006 (SSI 2006/1) (as amended) an economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the said Regulations may bring proceedings in the Sheriff Court or the Court of Sesion.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

13.3.2012