

**United Kingdom-Evesham: School catering services**

**OJ S 40/2018 27/02/2018**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Prince Henry's High School

Postal address: Victoria Avenue

Town: Evesham

NUTS code: UKG12 Worcestershire

Postal code: WR11 4QH

Country: United Kingdom

E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)

Telephone: +44 1276-673880

**Internet address(es):**

Main address: <http://www.princehenrys.worcs.sch.uk>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://www.litmuspartnership.co.uk/project/prince\\_henrys\\_high\\_school](http://www.litmuspartnership.co.uk/project/prince_henrys_high_school)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Prince Henry's High School — Tender for Catering Services

**II.1.2. Main CPV code**

55524000 School catering services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Prince Henry's is a popular and thriving 13-18 Academy High School serving a significant part of the Vale of Evesham area.

Truly successful education is a partnership between school, students, parents and the community and all at Prince Henry's High School aim to develop a future generation who have the self-confidence to use their talents and skills for their own benefit and that of the community in which they live. The school aspires to enable pupils to develop their abilities and personal characteristics such as initiative, enthusiasm, leadership, tolerance, perseverance, commitment and self-discipline. Prince Henry's High School students are supported by an experienced, dedicated and committed staff to ensure their learning experience is as wonderful as it can be.

#### **II.1.5. Estimated total value**

Value excluding VAT: 1 100 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKG12 Worcestershire

Main site or place of performance: Prince Henry's High School, Evesham, Worcestershire, United Kingdom.

#### **II.2.4. Description of the procurement**

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the teaching and support staff and students on roll, all of whom have a focus on the introduction of exciting new food concepts to satisfy a wide range of tastes and dietary requirements. The Client would wish the successful Supplier to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for 3 years in duration from 1.8.2018 until 31.7.2021, with the option to extend for a further period of up to two years and will operate as a guaranteed performance contract, with the successful Supplier offering the Client a guaranteed return /cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the client for the duration of this contract.

The academic year is based on a calendar of 195 days. 5 Days are to be used for staff professional development which means that school will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all school catering services, which currently includes breakfast, morning break, lunch, all hospitality and free issue requirements. Free School Meals and hospitality will be charged based on consumption and at net food cost. Total Income 2016/7: 219 617 GBP.

Whilst the client prioritises value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The client expects the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared onsite. The client expects the successful Supplier to evidence, through their bid, how they shall support and complement its values and support the principles of keeping children safe in education.

The client believes that success should be celebrated and that pupils should enjoy their time at school; if lessons are stimulating and challenging then students will love learning. Much time, therefore, is spent reviewing and planning schemes of work to ensure that they are differentiated to meet the needs of all students. As a result, the Client is very enthusiastic

regarding work experience and apprenticeship proposals and would welcome the input of the successful supplier.

As a school who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st century, any consideration regarding inward capital investment as part of the supplier's tender submission would be welcomed. The client would wish for the supplier to look at making this investment within the existing dining areas, with attention being given to the upgrade of counter layouts and furnishings and the implementation of a procedure that would assist in the throughput of customers, producing a reduction of current queuing times.

Client objectives:

- to further increase the standards of fresh food provision,
- to further increase the standard of service for all customers,
- to receive a consistently high quality catering provision,
- to generate an improved dining environment for all students,
- to receive proactive management support for the catering team, in order to achieve a full complement of motivated staff,
- to hold regular review meetings with the successful supplier,
- to achieve overall value for money.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 1 100 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/08/2018 End: 31/07/2023

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 03/04/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 20/04/2018

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

Interest in the selection process should be expressed via email only to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) clearly stating within this email which contract /notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The selection questionnaire and associated documents can be obtained at: [http://www.litmuspartnership.co.uk/project/prince\\_henrys\\_high\\_school](http://www.litmuspartnership.co.uk/project/prince_henrys_high_school)

The closing date for receipt of the selection questionnaire is 3.4.2018 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time. Documents in respect of economic /financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Prince Henry's High School

Town: Evesham

Country: United Kingdom

##### **VI.5. Date of dispatch of this notice**

26/02/2018