

B-Brussels: Conservation of the Committee of the Region's archive collections: digitisation of paper archives, migration of electronic archives and transfer onto microfiche

OJ S 54/2013 16/03/2013

Contract award notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Committee of the Regions of the European Union

Postal address: rue Belliard 101

Town: Brussels

Postal code: 1040

Country: Belgium

For the attention of: Mme Lourdes Martínez de Antoñana

E-mail: archives@cor.europa.eu**Internet address(es):**General address of the contracting authority: <http://cor.europa.eu>**I.2. Type of the contracting authority**

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title**

Conservation of the Committee of the Region's archive collections: digitisation of paper archives, migration of electronic archives and transfer onto microfiche.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 26: Recreational, cultural and sporting services

NUTS code BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)

The procurement involves the establishment of a framework agreement

II.1.4. Short description of the contract or purchase(s)

— Prior consolidation of dossiers (including archival description in compliance with ISAD(G) and ISAAR(CPF) standards carried out by an archivist at the Committee of the Regions' offices),

— digitisation of paper archives in .PDF/A format,

— migration of electronic archives to .PDF/A format,

- OCR (optical character recognition) processing in all the official languages of the EU,
- transfer of these files to an analog version (microforms).

II.1.5. CPV code(s)

92512000 Archive services

II.1.6. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.2. Total value of the contract/lot

II.2.1. Total value of the contract/lot

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated with a call for competition

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of

1. Composition of the proposed team to perform the different tasks referred to in the contract.
Weighting 30
2. Understanding of the contract's aims and the tasks to be performed; relevance and compliance of the tender as regards what the contract entails as defined in the specifications.
Weighting 40
3. Relevance of the methodology, organisation of work, standardisation of procedures and quality indicators defined in the tenderer's quality plan. Weighting 30

IV.2.2. Information about electronic auction

An electronic auction has been used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CDR/ARCH/39/2012.

IV.3.2. Previous publication concerning this procedure

Contract notice

Notice number in the OJ S: [2012/S 126-207895](#) of 4.7.2012

Section V: Award of contract

Lot title: Conservation of the Committee of the Region's archive collections: digitisation of paper archives, migration of electronic archives and transfer onto microfiche

V.1. Date of conclusion of the contract

5.3.2013

V.2. Information about tenders

Number of tenders received: 6

V.3. Name and address of the contractor

Official name: Stocomest
Postal address: ZAC de la Solère, BP 72030, Saulxures-lès-Nancy
Town: Essey-lès-Nancy Cedex
Postal code: 54272
Country: France

V.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot:
Value: 450 000 EUR
excluding VAT

V.5. Information about subcontracting

The contract is likely to be subcontracted: no

Section VI: Complementary information

VI.1. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.2. Additional information

VI.3. Procedures for review

VI.3.1. Review body

Official name: The General Court
Postal address: rue du Fort Niedergrünwald
Town: Luxembourg
Postal code: 2925
Country: Luxembourg
Telephone: +352 4303-1
Internet address: <http://curia.europa.eu>

VI.3.2. Review procedure

VI.3.3. Service from which information about the review procedure may be obtained

VI.4. Date of dispatch of this notice

6.3.2013