

Spain-Leganés: Office and computing machinery, equipment and supplies except furniture and software packages

OJ S 40/2018 27/02/2018

Contract notice

Supplies

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Ayuntamiento de Leganés

Postal address: Plaza España, 1

Town: Leganés

Postal code: 28911

Country: Spain

E-mail: [jguijarro@leganes.org](mailto:jguijarro@leganes.org)

Telephone: +34 912489000

Fax: +34 912489117

#### Internet address(es):

General address of the contracting authority: [www.leganes.org](http://www.leganes.org)

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Regional or local agency/office

### I.3. Main activity

General public services

### I.4. Contract award on behalf of other contracting authorities

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Suministro de adquisición de material de oficina y consumibles de informática no inventariado

#### II.1.2. Type of contract and place of performance or delivery

Supplies

NUTS code

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

#### II.1.4. Information about framework agreement

#### II.1.5.

## **Short description of the contract or purchase(s)**

Suministro de adquisición de material de oficina y consumibles de informática no inventariado.

### **II.1.6. CPV code(s)**

30000000 Office and computing machinery, equipment and supplies except furniture and software packages, 30124200 Fuser kits, 30124300 Drums for office machine, 30190000 Various office equipment and supplies, 30192700 Stationery, 30197000 Small office equipment

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

48 meses.

Estimated value excluding VAT: 297 520,66 EUR

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

5 % del importe de adjudicación.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

#### **III.2.2. Economic and financial ability**

#### **III.2.3. Technical and professional ability**

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

#### **IV.2.2. Information about electronic auction**

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

912/2017

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 16.4.2018 - 14:30

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

16.4.2018 - 14:30

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Spanish.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

Place:

Plaza de España, 1, 28911 Leganés, España.

A las diez (10.00) horas del día que se indique en el portal de contratación.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: 2.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

23.2.2018