

France-Matoury: Technical assistance services

OJ S 53/2014 15/03/2014

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Semsamar – agence de Guyane

Postal address: ZA Terca – immeuble BUT

Town: Matoury

Postal code: 97351

Country: France

For the attention of: Mme la directrice générale

E-mail: contactguyane@semsamar.fr, pbweirback@semsamar.fr, jarrondel@semsamar.fr

Telephone: +594 594353561

Fax: +594 594292659

Internet address(es):General address of the contracting authority: <http://www.semsamar.fr/>Address of the buyer profile: <http://www.marches-securises.fr>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Other: Société d'économie mixte

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Mission d'assistance à la Gestion Technique du patrimoine locatif et saisie de la demande de logement.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Département de la Guyane, 97300.

NUTS code FR France

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Mission d'assistance à la Gestion Technique du patrimoine locatif et saisie de la demande de logement.

II.1.6. CPV code(s)

71356200 Technical assistance services, 71336000 Engineering support services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Les missions confiées à l'amo, sur la base des éléments fournis ayant valeur de programme sont les suivants :

- mission 1 (M1) : Assistance à l'élaboration d'un plan stratégique de patrimoine (Psp) quinquennal et d'un plan pluriannuel de travaux (Ger) pour la Guyane.
- Mission 2 (M2) : Assistance à la vérification et à la mise à jour des bases de calcul de la taxe foncière sur le bâti (Tfpb) pour les 24 groupes locatifs du parc repris de la sa hlm et pour le parc de logements neufs de la Semsamar.
- Mission 3 (M3) : Assistance en vue de l'accompagnement et appui à la structuration ou restructuration des associations de locataires.
- Mission 4 (M4) : Saisie de la demande de logement en Guyane.
- Mission 5 (M5) : Assistance à la gestion du patrimoine de la Semsamar situé dans l'ouest de la Guyane (Mana, Saint-Laurent, Apatou, Maripasoula...)

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 24 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

paiement par virement bancaire, à 30 jours date de réception de la facture

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Une déclaration sur l'honneur (modèle joint au Dce) attestant que le candidat ne fait pas l'objet d'une interdiction de soumissionner telle que définie aux articles 8 et 17 de l'ordonnance no 2005-649 du 06 juin 2005.

III.2.2. Economic and financial ability

List and brief description of conditions: Toutes pièces justifiant de la capacité financière du candidat.

III.2.3. Technical and professional ability

List and brief description of conditions:

Expérience exigée en gestion de patrimoine de logements sociaux :

Toutes pièces justifiant de la capacité technique du candidat au regard de l'objet du marché.

Minimum level(s) of standards possibly required:

5 ans d'expériences.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. 1. valeur technique (%) . pondération : 40
2. 2. prix (%). Pondération : 35
3. 3. délais (%). Pondération : 25

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

23.4.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 15.3.2016

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

Pour tous renseignements complémentaires qui leur seraient nécessaires au cours de leur étude, les candidats devront faire parvenir en temps utile une demande écrite ou un courriel à :
Mme Patricia Weirback

Immo Sem Guyane (ISG)

13 lotissement Saint-Michel - 97351 Matoury

Tél : +594 594308918

E-Mail : pbweirback@semsamar.fr

Une réponse sera alors adressée au plus tard 6 jours avant la date limite de réception des offres à tous les candidats ayant reçu le dossier

Date d'envoi du présent avis au JOUE et au BOAMP: 11.3.2014.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal de grande instance de Cayenne

Postal address: 9 avenue du Général de Gaulle

Town: Cayenne

Postal code: 97300

Country: French Guiana

Telephone: +594 594297630

Fax: +594 594297652

VI.4.2. Review procedure**VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

11.3.2014