

UK-Newbury: Agency fuel cards
OJ S 54/2013 16/03/2013
Contract notice
Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Sovereign Housing Association Limited

Postal address: 90 Bartholomew Street

Town: Newbury

Postal code: RG14 5EE

Country: United Kingdom

For the attention of: Liz Dow

E-mail: liz.dow@sovereign.org.uk

Telephone: +44 1635572176

Internet address(es):

General address of the contracting authority: <http://www.sovereign.org.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: <http://procurement.sovereign.org.uk/Pages/default.aspx>

Postal address: Woodlands, 90 Bartholomew Street

Town: Newbury

Postal code: RG14 5EE

Country: United Kingdom

For the attention of: Liz Dow

E-mail: procurement@sovereign.org.uk

Telephone: +44 1635572176

Internet address: <http://procurement.sovereign.org.uk/Pages/default.aspx>

Tenders or requests to participate must be submitted: Official name: Sovereign Housing Association Limited

Postal address: Woodlands, 90 Bartholomew Street

Town: Newbury

Postal code: RG14 5EE

Country: United Kingdom

For the attention of: Liz Dow

E-mail: procurement@sovereign.org.uk

Telephone: +44 1635572176

Internet address: <http://procurement.sovereign.org.uk/Pages/default.aspx>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Fuel Cards for Responsive Maintenance and Repair Van Fleet.

II.1.2. Type of contract and place of performance or delivery

Supplies

Main site or place of performance: South / South West of England.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Sovereign requires the supply of fuel cards for circa 200 drivers which can be used in outlets across the South and South West of England which will be cost effective and allow Sovereign to control fuel costs. Sovereign requires a simplified invoicing process and that the cards are auditable using supplier generated standard reports.

II.1.6. CPV code(s)

30163100 Agency fuel cards

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

N/A.

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Details are contained in the tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Details are contained in the tender documents.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Details are contained in the tender documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Details are contained in the tender documents.

III.2.2. Economic and financial ability

List and brief description of conditions: Details are contained in the tender documents.

III.2.3. Technical and professional ability

List and brief description of conditions:

Details are contained in the tender documents

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 13.5.2013 - 14:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

13.5.2013 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 13.5.2013

Place:

In accordance with Sovereign's tendering opening procedures for tenders submitted electronically.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Sovereign will incorporate a minimum 10 day calendar Standstill Period after notification to unsuccessful applicants of the award decision. The period allows unsuccessful suppliers to seek a debrief from Sovereign before the Agreements are entered into and to provide an opportunity to seek to challenge the award decision before it is implemented. A nominated point to request debriefing will be included in the notification letter.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

14.3.2013