

United Kingdom-Aberystwyth: Business services: law, marketing, consulting, recruitment, printing and security

OJ S 37/2020 21/02/2020

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Menter a Busnes

Postal address: Y Parc Gwyddoniaeth, Ceredigion

Town: Aberystwyth

NUTS code: UK United Kingdom

Postal code: SY23 3AH

Country: United Kingdom

E-mail: [aber@menterabusnes.co.uk](mailto:aber@menterabusnes.co.uk)

Telephone: +44 1970636565

**Internet address(es):**

Main address: [www.menterabusnes.co.uk](http://www.menterabusnes.co.uk)

Address of the buyer profile: [https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0860](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0860)

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.sell2wales.gov.wales](http://www.sell2wales.gov.wales)

Tenders or requests to participate must be submitted electronically via: [www.sell2wales.gov.wales](http://www.sell2wales.gov.wales)

Additional information can be obtained from another address:

Official name: Menter a Busnes

Postal address: Adeilad 9, Ffordd y Parc

Town: Bangor

NUTS code: UKL Wales

Postal code: LL57 4BN

Country: United Kingdom

E-mail: [elen.williams@menterabusnes.co.uk](mailto:elen.williams@menterabusnes.co.uk)

Telephone: +00 1248668628

**Internet address(es):**

Main address: [www.menterabusnes.co.uk](http://www.menterabusnes.co.uk)

**I.4. Type of the contracting authority**

Other type: Third sector — not for profit

**I.5. Main activity**

Economic and financial affairs

## Section II: Object

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### II.1. Scope of the procurement

#### II.1.1. Title

Specialist and Project Support Services Framework/Fframwaith Arbenigwyr a Darparwyr Gwasanaethau Cefnogi Prosiect

#### II.1.2. Main CPV code

79000000 Business services: law, marketing, consulting, recruitment, printing and security

#### II.1.3. Type of contract

Services

#### II.1.4. Short description

We are seeking to engage with consultants and organisations that can provide a range of services to support the company's food and drink projects.

#### II.1.5. Estimated total value

#### II.1.6. Information about lots

This contract is divided into lots: yes  
Tenders may be submitted for all lots

### II.2. Description

#### II.2.1. Title

General Business Growth Mentoring  
Lot No: 2

#### II.2.2. Additional CPV code(s)

79410000 Business and management consultancy services

#### II.2.3. Place of performance

NUTS code: UK United Kingdom  
NUTS code: UKL Wales

#### II.2.4. Description of the procurement

Provide bespoke mentoring packages to individual businesses so that their business needs can be effectively met. Business planning mentoring is core to the delivery.

#### II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6. Estimated value

#### II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36  
This contract is subject to renewal: no

#### II.2.10. Information about variants

Variants will be accepted: no

#### II.2.11.

## **Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: Rural Development Plan for Wales 2014-2020

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Clustering Specialists  
Lot No: 8

##### **II.2.2. Additional CPV code(s)**

79400000 Business and management consultancy and related services

##### **II.2.3. Place of performance**

NUTS code: UKL Wales

##### **II.2.4. Description of the procurement**

The appointment of cluster specialists to support cluster development in the food and drinks sector in Wales.

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: Welsh Government Rural Communities - Rural Development Programme 2014-2020

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Print, photography and film  
Lot No: 9

**II.2.2. Additional CPV code(s)**

92111000 Motion picture and video production services, 79000000 Business services: law, marketing, consulting, recruitment, printing and security, 79342000 Marketing services, 79960000 Photographic and ancillary services, 79900000 Miscellaneous business and business-related services, 22000000 Printed matter and related products

**II.2.3. Place of performance**

NUTS code: UKL Wales

**II.2.4. Description of the procurement**

We wish to engage with up to 10 individuals and organisations that can provide the following services: printing of promotional materials, photography and the production of short film clips for promotional purposes.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: Welsh Government Rural Communities - Rural Development Programme 2014-2020

**II.2.14. Additional information****II.2. Description****II.2.1. Title**

Delivery and Courier Services

Lot No: 10

**II.2.2. Additional CPV code(s)**

64000000 Postal and telecommunications services, 64121000 Multi-modal courier services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

NUTS code: UKL Wales

**II.2.4. Description of the procurement**

We are seeking up to 3 providers to collect and deliver a wide variety of items across the UK. In the majority of cases items tend to be bulky for example exhibition stands and displays, stock items, promotional literature, boxes and furniture.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: Welsh Government Rural Communities - Rural Development Programme 2014-2020

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Exhibition Stand Build and Associated Equipment

Lot No: 11

**II.2.2. Additional CPV code(s)**

79952000 Event services, 79342000 Marketing services, 39154000 Exhibition equipment, 39154100 Exhibition stands

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

NUTS code: UKL Wales

**II.2.4. Description of the procurement**

We wish to appoint up to 2 contractors/companies to provide a full stand design, build and support service for a number of shows across the UK.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11.**

## **Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: Welsh Government Rural Communities - Rural Development Programme 2014-2020

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Market Research and General Research Services  
Lot No: 7

##### **II.2.2. Additional CPV code(s)**

79410000 Business and management consultancy services

##### **II.2.3. Place of performance**

NUTS code: UKL Wales

##### **II.2.4. Description of the procurement**

— provision of market intelligence data,  
— able to conduct primary and secondary research in the food and drink sector,  
— undertake market assessments and provide succinct market reports to clients for business planning and new market development purposes,  
— general research/evaluation services.

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: Welsh Government - Rural Development Programme 2014-2020

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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## **III.2. Conditions related to the contract**

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 30

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 20/03/2020 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.7. Conditions for opening of tenders**

Date: 23/03/2020 Local time: 10:00

Place:

Bangor.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3. Additional information**

Note: to register your interest in this notice and obtain any additional information please visit the Sell2Wales website at [https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=100047](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=100047)

The buyer has indicated that it will accept electronic responses to this notice via the postbox facility. A user guide is available at [https://www.sell2wales.gov.wales/sitehelp/help\\_guides.aspx](https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.  
(WA Ref:100047)

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: High Court

Postal address: Royal Courts of Justice, The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079477501

**VI.5. Date of dispatch of this notice**

18/02/2020