

**Spain-Vitoria-Gasteiz: Information systems**  
**OJ S 54/2014 18/03/2014**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Ayuntamiento de Vitoria-Gasteiz - Dpto. de Tecnologías de la Información

Postal address: Pintor Vera Fajardo, 7 bajo

Town: Vitoria-Gasteiz

Postal code: 01008

Country: Spain

For the attention of: Rosa Gómez Ranedo

E-mail: [contratacion.ti@vitoria-gasteiz.org](mailto:contratacion.ti@vitoria-gasteiz.org)

Telephone: +34 945161413

Fax: +34 945161600

**Internet address(es):**

General address of the contracting authority: <http://www.vitoria-gasteiz.org>

Address of the buyer profile: <http://www.vitoria-gasteiz.org/concursos>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Fotocopistería ARCO y Perfil del Contratante ([www.vitoria-gasteiz.org](http://www.vitoria-gasteiz.org))

Postal address: San Antonio, 16

Town: Vitoria-Gasteiz

Postal code: 01005

Country: Spain

Contact person: Fotocopistería ARCO

E-mail: [arco@arcosc.com](mailto:arco@arcosc.com)

Telephone: +34 945232813

Fax: +34 945140678

Internet address: <http://www.vitoria-gasteiz.org/concursos>

**Tenders or requests to participate must be submitted:** Official name: Ayuntamiento de Vitoria-Gasteiz-Registro General

National registration number: P0106800F

Postal address: Olaguibel, 2-bajo

Town: Vitoria-Gasteiz

Postal code: 01001

Country: Spain

Contact person: Ayuntamiento de Vitoria-Gasteiz-Dpto. de Tecnologías de la Información

For the attention of: Jesús Ruiz de Eguílaz López

E-mail: [siregistro.0105@vitoria-gasteiz.org](mailto:siregistro.0105@vitoria-gasteiz.org)

Telephone: +34 945161340

Fax: +34 945161600

Internet address: <http://www.vitoria-gasteiz.org/concursos>

## **I.2. Type of the contracting authority**

Regional or local authority

## **I.3. Main activity**

General public services

## **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Prestación de servicios de atención ciudadana - teléfono 010 y oficinas de atención ciudadana.

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: En diferentes dependencias municipales.

NUTS code ES211 Araba/Álava

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Prestación de servicios de atención ciudadana - teléfono 010 y oficinas de atención ciudadana.

#### **II.1.6. CPV code(s)**

48810000 Information systems

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

El presupuesto de licitación del contrato será de 892 561,98 EUR IVA excluído.

El valor estimado con eventuales prórrogas y modificaciones será de 2 052 892,56 EUR IVA excluído.

Estimated value excluding VAT: 2 052 892,56 EUR

#### **II.2.2. Information about options**

Options: yes

Description of options: Con posibilidad de modificación.

Provisional timetable for recourse to these options:  
in months: 24 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: Range: between 1 and 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Ver pliego de cláusulas administrativas particulares.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Ver pliego de cláusulas administrativas particulares.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Ver pliego de cláusulas administrativas particulares.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Ver pliego de cláusulas administrativas particulares.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Ver pliego de cláusulas administrativas particulares.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Ver pliego de cláusulas administrativas particulares.

Minimum level(s) of standards possibly required: Ver pliego de cláusulas administrativas particulares.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Ver pliego de cláusulas administrativas particulares.

Minimum level(s) of standards possibly required:

Ver pliego de cláusulas administrativas particulares.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

2014/CONASP0051

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 21.4.2014

Payable documents: yes

Price: 10,00 EUR

Terms and method of payment: La documentación se encuentra, gratuitamente, a disposición de los licitadores en el perfil del contratante del órgano de contratación. Únicamente se deberá abonar si se retira de la Fotocopistería Arco. El precio arriba fijado es aproximado. El precio final definitivo, mayor o menor, resultará de las tarifas fijadas en la Fotocopistería Arco.

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

22.4.2014 - 13:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Spanish.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 23.4.2014 - 11:30

Place:

Casa Consistorial (Plaza de España, 1 bajo).

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Los interesados.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: Bienal.

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Ver pliego de cláusulas administrativas particulares

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Ante el Ayuntamiento de Vitoria-Gasteiz o el OARC en los plazos establecidos en el art. 44 del RDL 3/2011 de 14 de noviembre.

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

13.3.2014