

United Kingdom-Stafford: Social work and related services

OJ S 54/2016 17/03/2016

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Staffordshire Procurement

Postal address: Staffordshire County Council, No. 2 Staffordshire Place

Town: Stafford

Postal code: ST16 2DH

Country: United Kingdom

E-mail: clare.leigh@staffordshire.gov.uk

Telephone: +44 1785854056

Fax: +44 1785278286

Internet address(es):General address of the contracting authority: <http://www.staffordshire.gov.uk/business/procurement>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Contract for the Provision of Direct Payment Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

NUTS code UKG24 Staffordshire CC

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Contract for the provision of direct payment support service.

II.1.6. CPV code(s)

85300000 Social work and related services, 85310000 Social work services, 85312000 Social work services without accommodation, 85320000 Social services, 98000000 Other community, social and personal services, 79211110 Payroll management services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 1 170 000 and 1 739 419 GBP

II.2.2. Information about options

Options: yes

Description of options: 1.9.2016 to 31.8.2018 with an additional option to extend from 1.9.2018 to the 31.8.2019. In the event the Contract is extended the extension shall be on the same Terms and Conditions of Contract as the original Contract period and will ultimately be at the County Council's sole discretion.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payments may be made the following acceptance by the banking agents of the County Council.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

No special legal form is required by the grouping of providers. The contract may be awarded to a single applicant or a consortium or individuals of a consortium but in the case of a consortium or individuals of a consortium liability will be joint and several.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: The applicant must meet the minimum set standards of economic and financial standing to service the term and value of the contract.

Financial checks will be undertaken for economic operators using 1 or more of the Councils current financial assessors; n2check (www.n2check.com), Dun and Bradstreet (www.dnb.co.uk), Experian (www.experian.co.uk). Economic operators will be assessed according to the level of risk stipulated by the financial assessors used.

Note:

1. It is the responsibility of the economic operator to ensure that the appropriate accounts have been filed and that the credit information held is correct.
2. Should economic operators wish other financial information to be taken into account to support the economic and financial check this should be submitted with the response to the PQQ. SCC reserves the right to request further financial information and to take this into account where necessary in addition to the level of risk stipulated by the financial assessors.
3. For sole traders/partnerships where third party financial assessments are not available the assessment will be undertaken using a financial spreadsheet detailing trading account data for the last 3 years.

The organisation should hold valid insurance as required by the contract, or a written statement advising that should they be awarded the contract they will have the required levels of insurance in place for the commencement of the contract.

The County Council may request from time to time a Parent Company Guarantee/Bond/ equivalent.

Minimum level(s) of standards possibly required: Financial checks

Any economic operator being given an Above Average/Higher than Average Risk rating or poorer, by 1 or more of the assessors used, may be rejected.

Insurance Levels

Public Liability 5 million pounds;

Employers Liability 10 million pounds;

Professional Indemnity 2 million pounds.

Failure to achieve or agree to this may lead to disqualification.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

SCHG00147

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 14.4.2016 - 00:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

14.4.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The provider will be contracted and paid by Staffordshire County Council for the provision of the following: A Direct Payment Support Service which will fully support and guide the Individual through the DP set up, ongoing process and management once they have decided they want a DP. Support will be available to individuals who use their DP to become an employer, and for those who purchase services to meet their care needs (via agencies for example), and for Service Users whom choose to source equipment that helps to deliver their outcomes.

The Service User may be eligible to receive additional services as described in the service specification, as determined by the Referring Agent and paid by the Referring Agent. If the Service User is not eligible for additional services, they can choose to purchase additional services and pay for them themselves, and select a provider of their choosing, or use the provider awarded the contract for this service specification. Additional services are a Managed Account and Individual Service Fund service and would be payable at the rates secured by the procurement exercise.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Staffordshire Procurement

Postal address: Staffs County Council, No 2 Staffordshire Place

Town: Stafford

Postal code: ST16 2DH

Country: United Kingdom

Body responsible for mediation procedures

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Town: Stafford

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Country: United Kingdom

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Contracting Authority will incorporate a minimum 10 calendar day standstill period (or 15 days where non-electronic or fax methods are used) at the point that an award decision notice is communicated to tenderers. The award decision process will specify the criteria for the award of the contract/framework agreement, the reasons for the decision, including the characteristics and relative advantages, the name and score of the successful tender; and will specify when the standstill period is expected to end or the date before which the Contracting Authority will not conclude the contract/framework agreement.

If an appeal regarding the award of a contract/framework agreement has not been successfully resolved, the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

Any such action must be brought promptly (generally within 3 months).

The Court may order the setting aside of the award decision or may order the Contracting Authority to amend any document and may award damages.

If an agreement has been entered into the Court may make a declaration of ineffectiveness or

may order that the duration of any relevant specific contract be shortened and additionally may award damages. The time limit for seeking such a declaration is generally 30 days from notification of the award (either by award decision notification or contract award notice depending upon the circumstances) or otherwise 6 months.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Staffordshire Procurement

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Town: Stafford

Postal code: ST16 2DH

Country: United Kingdom

VI.5. Date of dispatch of this notice

15.3.2016