

UK-Carshalton: building-cleaning services

OJ S 56/2012 21/03/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Carshalton College

Postal address: Nightingale Road

Town: Carshalton

Postal code: SM5 2EJ

Country: United Kingdom

For the attention of: Mt Craig Lockley

E-mail: craig.lockley@tenetservices.com

Telephone: +44 1376511411

Fax: +44 1376515970

Internet address(es):

Address of the buyer profile: www.tenet4tenders.com

Additional information can be obtained from:

Official name: Tenet Education Services

Postal address: 6 Atlantic Square Station Road

Town: Witham

Postal code: CM8 2TL

Country: United Kingdom

For the attention of: Mr Craig Lockley

E-mail: craig.lockley@tenetservices.com

Telephone: +44 1376511411

Internet address: www.tenet4tenders.com

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Carshalton College – Cleaning / Housekeeping Services & Security Services and Kingston College – Cleaning Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services
Main site or place of performance: Carshalton College, Nightingale Road, Carshalton, Surrey, SM5 2EJ; and
Kingston College, Kingston Hall Road, Kingston upon Thames, Surrey, KT1 2AQ.
NUTS code UKI2 Outer London

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Carshalton College of Further Education is seeking companies to tender for its Cleaning (plus housekeeping) and Manned Security Services, which are both already outsourced. The College operates from a single campus in Nightingale Road, Carshalton.

Kingston College of Further Education is seeking companies to tender for Cleaning services only. This service is already outsourced. The college operates over 5 sites in Kingston-upon-Thames, the main site being in Kingston Hall Road.

The two colleges are working in partnership however individual contracts for each college will be let following this tender process.

II.1.6. CPV code(s)

90911200 Building-cleaning services, 79710000 Security services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Value below is the estimated contract value range for the duration of the initial 3 year contract period.

Estimated value excluding VAT:

Range: between 1 280 000 and 2 130 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The initial contract is for 3 years with scope for extensions for a further period or periods of any duration, but in any case, the total duration of any extensions shall not exceed 24 months from the last day of the initial contract period.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 1.8.2012. Completion 31.7.2015

Information about lots

Lot No: 1

Lot title: Carshalton College Cleaning and Housekeeping Services

- 1) Short description**
Cleaning and housekeeping.
- 2) CPV code(s)**
90911200 Building-cleaning services, 79710000 Security services
- 3) Quantity or scope**
Cleaning and housekeeping services.
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 2

Lot title: Kingston College Cleaning Services

- 1) Short description**
Cleaning services.
- 2) CPV code(s)**
90911200 Building-cleaning services, 79710000 Security services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 3

Lot title: Carshalton College Security Services

- 1) Short description**
Manned security services.
- 2) CPV code(s)**
90911200 Building-cleaning services, 79710000 Security services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Any supplier may be disqualified who:

- (a) is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;
- (b) is the subject of proceedings for a declaration of bankruptcy, for an order compulsory winding up the administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;
- (c) has been convicted by a judgment which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct;
- (d) has been guilty of grave professional misconduct proven by any means which the contract authorities can demonstrate;
- (e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;
- (f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;
- (g) is guilty of serious misrepresentation in supplying the information required under this Section or has not supplied such information;
- (h) has been the subject of a conviction for participation in a criminal organization, as defined in Article 2(1) of Council Joint Action 98/733/JHA;
- (i) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26.5.1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;
- (j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities;
- (k) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10.6.1991 on prevention of the use of the financial system for the purpose of money laundering.

Information and formalities necessary for evaluating if requirements are met:

In the first instance, candidates should register with www.tenet4tenders.com and express an interest in the contract. Contract details can be found under the 'Latest Opportunities' section of the tenet4tenders homepage. A pre qualification questionnaire will need to be completed and returned (via www.tenet4tenders.com) as part of the request to participate process. Candidates will need to provide as part of the request to participate process details of enrolment on professional or trade registers and details on whether bankruptcy, convictions of professional misconduct, non payment relating to social security contributions or taxes applies to the economic operator. Economic operators may be excluded from participation if any of these circumstances applies. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

III.2.2. Economic and financial ability

List and brief description of conditions: In the first instance, candidates should register with www.tenet4tenders.com and express an interest in the contract. Contract details can be found under the 'Latest Opportunities' section of the tenet4tenders homepage. A pre qualification

qualification questionnaire will need to be completed and returned (via www.tenet4tenders.com) as part of the request to participate process. Candidates will need to provide as part of the request to participate process details of turnover, profit and capital and reserves for previous 3 years. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required: Employers Liability Insurance >5 000 000 GBP.

Public Liability insurance >5 000 000 GBP.

III.2.3. Technical and professional ability

List and brief description of conditions:

In the first instance, candidates should register with www.tenet4tenders.com and express an interest in the contract. Contract details can be found under the 'Latest Opportunities' section of the tenet4tenders homepage. A pre qualification questionnaire will need to be completed and returned (via www.tenet4tenders.com) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates: The Selection criteria can be found in the Request to Participate (Pre Qualification Questionnaire) documentation.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

16.4.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

25.4.2012

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 30 months from contract start date

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

Section II.3) – dates refer to the initial 3 year contract period and do not include the option of the 1 year extensions.

Section IV.3.5) – dates are an estimate.

Section IV.3.8) – Conditions for opening tenders, Date: 25.4.2012, dates are an estimate, Time: 12:00.

In the first instance, candidates should register with www.tenet4tenders.com and express an interest in the contract. Contract details can be found under the 'Latest Opportunities' section of the tenet4tenders homepage. A pre qualification qualification questionnaire will need to be completed and returned (via www.tenet4tenders.com) as part of the request to participate process.. The questionnaire will cover area management, company structure, and financial information, quality assurance policies, health and safety, evidence of similar experience and references.

The Contracting Authority shall not be under any obligation to accept the lowest tender or any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The authority will incorporate a minimum 10 calendar day standstill period (or 15 days if non electronic methods used) at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2006 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

16.3.2012