

United Kingdom-Kendal: Pharmacy services

OJ S 55/2014 19/03/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: University Hospitals of Morecambe Bay NHS Trust

Postal address: Westmorland General Hospital

Town: Kendal

Postal code: LA9 7RG

Country: United Kingdom

Contact person: Procurement

For the attention of: Paul Dowell

E-mail: paul.dowell@mbht.nhs.uk

Telephone: +44 1539716632

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Internet address(es):General address of the contracting authority: www.uhmb.nhs.uk**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Pharmacy Dispensing Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: Royal Lancaster Infirmary in Lancaster, Furness General Hospital in Barrow in Furness and Westmorland General Hospital in Kendal.

NUTS code UKD North West (England)

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

University Morecambe Bay Hospitals NHS Foundation Trust wishes to develop a partnership with a provider of pharmaceutical services to provide on-site retail outlets and undertake dispensing for outpatients, monitored Dose dispensing for in-patients and stock holding management within their sites at Royal Lancaster Infirmary (RLI), Furness General Hospital (FGH) at Barrow in Furness and Westmorland General Hospital (WGH) at Kendal.

II.1.6. CPV code(s)

85149000 Pharmacy services, 33600000 Pharmaceutical products, 33000000 Medical equipments, pharmaceuticals and personal care products, 33680000 Pharmaceutical articles

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Introduction: University Morecambe Bay Hospitals NHS Foundation Trust wishes to develop a partnership with a provider of pharmaceutical services to provide on-site retail outlets and undertake dispensing for outpatients, monitored Dose dispensing for in-patients and stock holding management within their sites at Royal Lancaster Infirmary (RLI), Furness General Hospital (FGH) at Barrow in Furness and Westmorland General Hospital (WGH) at Kendal. The dispensing service will initially be required to be provided over the following core time periods:

RLI / FGH: Monday – Friday 09:00-18:00

Saturday 10:00 – 15:00

Sunday 10:30 – 13:00

WGH Monday – Friday 08:30 – 17:00

However, it is expected that any chosen provider will agree to alter their service provision in order to meet the changing needs of the Trust during the contract.

The contract period will be for 5 years with the option of extending for up to an additional period of 24 months depending upon the requirements of the Trust and subject to satisfactory performance against agreed Key Performance Indicators.

The Strategic Context:

Currently the Trust dispenses approximately 94 000 out-patient items per annum, with a total value in the region of GBP 6 m (excluding VAT). This includes areas such as:

- Dispensing for Routine Outpatients;
- Dispensing Emergency Department prescriptions;
- Dispensing Day Case prescriptions;
- Dispensing Oral Chemotherapy prescriptions and Adjuvant Medicines;

For information, current average Trust stock holding of medicines is approximately GBP 980 k. We currently dispense in the region of 2 000 monitored dose dispensing systems for in-

patients.

Core Requirements:

Any implemented outpatient dispensing service must also include provision of the following core requirements:

- Trust Stockholding Management;
- Efficient, timely dispensing of medicines for outpatients, day-case prescriptions and Emergency Department prescriptions;
- Provision of service to meet Trust needs;
- Patient counselling and advice;
- Dispensing error investigation and reporting – following the trust process of reporting and investigating;
- Duty of Candour to Patients;
- Controlled drugs governance and management;
- Access to any on-site provider store customer care on all aspects of the service;
- Access to a wholesaler delivery network and interface with local provider stores;
- Provision of New Medicines Service and Medicines Use Reviews as support for patients once discharged to prevent avoidable readmissions;
- Provision of health awareness and testing for patients/staff/visitors such as but not limited to:
 - Appliances;
 - Anticoagulation;
 - Smoking Cessation;
 - Eye Tests;
 - Hearing Tests;
 - Diabetes Testing;
 - Blood Pressure checks;
 - The management of a repeat service for follow up prescriptions from G.P's;
 - Access to provider delivery network and interface with local provider stores.
 - Procurement & inventory management; with full audit trails, appropriate stock segregation and access to Contract pricing.
 - Compliance with UHMB Formulary and clinical policies and procedures;
 - Provision of standard management information reports and invoicing to patient level;
 - A 'drop off and call back' FP10 dispensing service will be available for staff, visitors and patients, with same day dispensing facilitated through the on-site provider store.
 - Provider utilisation of Trust Medicine Dispensing and Stock Management System (JAC);

Key Business Drivers:

- Patient satisfaction;
- Improved on-site retail experience for patients, visitors and staff.
- Reduction in dispensing turnaround time;
- Access to local community pharmacies as collection points;
- Increased delivery options enabling wider patient choice;
- Efficient use of staff resources;
- Release of pharmacy team for inpatients, improve medicines optimisation, improve patient care, decrease hospital readmissions.
- Cost effectiveness;
- Low cost offer for the on-site concession;
- VAT savings;
- Decrease stock holding;
- Procurement of drugs and contract pricing Formulary controls and high cost drugs;
- Quick realisation of savings.

- Governance;
- Professional, legal and ethical standards maintained;
- Routine monitoring and feedback to Trust.

3.3 Benefits Realisation

- Improved Patient experience;
- Improved patient choice;
- Improved patient access.

Estimated value excluding VAT:

Range: between 20 000 000 and 25 000 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The contracting authority reserves the right to require deposits and/or guarantees and/or bonds and/or any other form of security. Details will be provided in the contract documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Further details will be provided in the contract documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The contracting authority reserves the right to require groupings of bidders to take a particular legal form, a single bidder to take primary liability or each party to undertake joint and several liability. Consortia bids are acceptable.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As set out in the PQQ which is available from the address in section I.1).

III.2.2. Economic and financial ability

List and brief description of conditions: As set out in the PQQ which is available from the address in section I.1).

Minimum level(s) of standards possibly required: As set out in the PQQ which is available from the address in section I.1).

III.2.3. Technical and professional ability

List and brief description of conditions:

As set out in the PQQ which is available from the address in section I.1).

Minimum level(s) of standards possibly required:

As set out in the PQQ which is available from the address in section I.1).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5

Objective criteria for choosing the limited number of candidates: As set out in the Pre Qualification Questionnaire which is available from the address in section I.1).

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 17.4.2014 - 17:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

24.4.2014 - 23:59

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

13.5.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 20.6.2014

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

(A) Suppliers Instructions How to Express Interest in this Tender:

1. Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal: <https://uhmb.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click "continue" - Enter your correct business and user details - Note the username you chose and click "Save" when complete - You will shortly receive an email with your unique password (please keep this secure)
2. Express an Interest in the tender - Login to the portal with the username/password - Click the "PQQs / ITTs Open To All Suppliers" link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content - Click the "Express Interest" button in the "Actions" box on the left-hand side of the page - This will move the PQQ /ITT into your "My PQQs/ My ITTs" page. (This is a secure area reserved for your projects only) - You can now access any attachments by clicking the "Settings and Buyer Attachments" in the "Actions" box.
3. Responding to the tender - You can now choose to "Reply" or "Reject" (please give a reason if rejecting) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then publish your reply using the publish button in the "Actions" box on the left-hand side of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

(B) The Trust utilises the NHS supplier information database:

(Sid4Gov) to manage and assess general pre-qualification information in the form of a profile. Candidates are requested to provide their profile on the Sid4Gov as follows:

- a) candidates should register on Sid4Gov at <https://sid4gov.cabinetoffice.gov.uk> by clicking on the Register Organisation tab and select the Supplier button. To continue with the registration process.

Suppliers must have a current DUNS Number. If a Supplier does not have a DUNS Number there is a link to the D&B UK website to request a DUNS.

Supplier Number. Suppliers who already have a published profile on Sid4Gov must confirm that information is up to date;

- ii) candidates should ensure all relevant sections of their NHS Sid4Gov profile are completed to demonstrate their ability to meet the short listing criteria applicable to this contract.

Where access to Sid4Gov is unavailable, please contact Sid4Gov helpdesk at Telephone: +44 (0) 845 299 2994.

Email: support@nqc.com

Any supplier may be disqualified who does not respond to the following in the requisite manner:

1) Supplying a profile in NHS Supplier Information Database (sid4gov) as part of their PQQ submission.

The Contracting Authority has no influence in relation to the time period involved in the generation of a sid4gov profile, however, it understands that the process can take between 2 to 5 days and that these timescales may vary from country to country.

(C) The contracting authority does not bind itself to accept the lowest or any offer.

(D) The contracting authority is not responsible for any costs incurred by bidders in relation to their participation in this process.

(E) Bidders should be aware that TUPE may apply to this contract.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The contracting authority will incorporate a minimum 10 calendar day standstill period at the point of information on the decision to award the contract is communicated to bidders in accordance with Regulation 32A of the Public Contracts Regulations 2006.

Any bidder wishing to appeal the decision to award the contract, or after the award of the contract appeal the award of the contract, shall have the rights as set out in Part 9 of the Public Contracts Regulations 2006.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

14.3.2014